

Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held via Zoom on January 5, 2021 at 5:00 p.m.

County Clerk Lindsay Oswald, acting as Chairman, called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	Jared Hoffmaster
Daniel R. Czajkowski	Ken Malone
	Kathy Pangle

Also present: Teresa Doebling, County Administrator; Angie Steinman, Finance Director

ELECTION OF CHAIRMAN

Chair Oswald stated that nominations were in order for Chairman.

Commissioner Czajkowski nominated Commissioner Allen.

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the nominations be closed and a unanimous ballot cast for Commissioner Allen for Chairman. Motion carried.

ELECTION OF VICE-CHAIRMAN

Chairman Allen assumed the Chair.

Commissioner Czajkowski nominated Commissioner Pangle.

It was moved by Commissioner Czajkowski and seconded by Commissioner Hoffmaster that the nominations be closed and a unanimous ballot cast for Commissioner Pangle for Vice-Chair. Motion carried.

AGENDA

Commissioner Pangle asked FFCRA sick leave extension be added to the agenda.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the minutes for December 15, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

There were none.

CITIZENS' COMMENT

Deborah Davis, Farrand Road in Colon, commented on work in prosecutor's office.

Rebecca Burns, Community Health Agency, provided an update for the vaccine to county residents.

GRANT WRITER AGREEMENT RENEWAL

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the grant writer agreement with Grantsmanship Consulting LLC for \$35,100. Motion carried.

EXCEPTION TO HIRING FREEZE – ASSISTANT PROSECUTING ATTORNEY

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the exception for one assistant prosecuting attorney position. Discussion included the number of attorneys in the office historically and cost of position. Motion carried 5-0 upon a roll call vote.

EXCEPTION TO HIRING FREEZE – DOCUMENT IMAGING COORDINATOR / SECRETARY

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to approve the exception for the administrative assistant / document imaging coordinator position. Motion carried 5-0 upon roll call vote.

SET 2021 BOARD MEETING DATES

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve schedule as presented. Motion carried.

SET 2021 EXECUTIVE MEETING DATES

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the schedule as presented. Motion carried.

FAMILY FIRST CORONA RESPONSE ACT SICK LEAVE EXTENSION

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to approve the sick leave extension through the end of March 2021. Motion carried.

COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE SERVICE APPROPRIATION
RESOLUTION 1-2021

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Community Mental Health and Substance Abuse Services of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted \$257,268.00 for Community Mental Health and Substance Abuse Services of St. Joseph County for 2021.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make quarterly transfers of \$64,317.00 in 2021 to Community Mental Health and Substance Abuse Services of St. Joseph County around the first of the month for the months of January, April, July, and October 2021.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

COMMUNITY HEALTH AGENCY APPROPRIATION
RESOLUTION 2-2021

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County is committed to supporting programs that provide access to appropriate health care services for low-income residents of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted \$307,700.00 in 2021 to finance a portion of the Community Health Agency; and

WHEREAS, in 2015 St. Joseph County and the Community Health Agency entered into a building lease agreement for 1110 Hill Street, Three Rivers, for an annual rent of \$1.00 per year payable by January 15th; and

WHEREAS, it would be appropriate to reduce the appropriation by \$1.00 to represent the yearly rent payment.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers at the direction of the CHA. The CHA will determine the amounts and the timing for each quarterly transfer.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to appoint Judge Middleton, Judge Pattison, Judge Stutesman, Judge Tomlinson, Dave Marvin, Kitty Buchner, Lisa Martin, Autumn Keifer, Tom Miles, Eddie MacKay, Gerald Loudenslager, Luke Nofsinger, and Commissioner Kathy Pangle to the Community Corrections Advisory Board with terms ending December 31, 2021. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doebling introduced Pam Riley as the new COA Director.

FINANCE DIRECTOR'S REPORTS

Bills

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve payment of the bills as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Allen stated that the Committee had not met.

Judiciary

Commissioner Malone stated that the Committee had not met.

Physical Resources

Commissioner Malone stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had not met.

CHAIRMAN'S REPORT

Chairman Allen thanked the board for support as chair and welcomed Commissioner Hoffmaster.

COMMISSIONERS' COMMENTS

Commissioner Hoffmaster commented on his opportunity to serve.

Commissioner Czajkowski welcomed Commissioner Hoffmaster and COA Director Riley and commented on his nomination for chair.

Commissioner Pangle thanked the board for support as vice-chair and welcomed Prosecuting Attorney Marvin, Commissioner Hoffmaster, and Director Riley.

ADJOURNMENT

At 5:53 p.m., it was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until January 19, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

St. Joseph County Executive Committee Minutes
January 13, 2021 at 8:00 a.m. via Zoom

Commissioners Present: Allen, Czajkowski, Hoffmaster, Malone, and Pangle

MSU Extension 2020 Annual Report. By consent, the report was added to the agenda to be placed on file.

2021 Agreement for Extension Services. Discussion included staffing levels. By consent, the item was added to the agenda.

FY 2021 Veterans Service Fund Grant. By consent, the item was added to the agenda.

Adolescents in Recovery Court (ARC) Program. JDT Director Kane reviewed the juvenile day treatment program and the ARC mental health program.

Update from Courts. Kathy Griffin, Circuit Court Administrator, provided an update on moving the courts from phase 1 to phase 2 of opening. She noted State Court requirements for downward trajectory of specific data which were not happening in St. Joseph County. She reported that the Courts were looking to request moving to Phase 2 soon. Discussion also included that the courtrooms were too small to social distance so that trials would be held in the Commission room once they resume.

Resolution to Dissolve Flexible Benefits Insurance Fund. Discussion included that the process is to cover the liability from earned vacation and sick time in a different way than it was previously accounted. By consent, it was added to the agenda.

Exceptions to Hiring Freeze. Discussion included workload and pay level based on experience and qualifications. By consent, the deputy juvenile register position, juvenile casework supervisor position, and family division caseworker position were added to the agenda.

2021 Committee Assignments. By consent, the assignments were added to the agenda.

Having no further business, the Commission adjourned at 9:07 a.m.

Respectfully submitted,

Lindsay Oswald

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held via Zoom on January 19, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

Commissioner Pangle asked that allocation of funds for Covered Bridge Healthcare be added.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the agenda be approved as amended. Motion carried.

Chair Allen requested that executive meeting dates be considered.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the minutes for January 5, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

There were none.

CITIZENS' COMMENT

There were none.

MSU-E ANNUAL REPORT

It was moved by Commissioner Pangle and seconded by Commissioner Malone to accept the report and place it on file. Motion carried.

MSU-E AGREEMENT

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve memorandum of agreement for Extension services. Motion carried.

VETERAN SERVICES FUND GRANT

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the grant application. Motion carried.

HIRING FREEZE EXCEPTIONS

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to approve the exception to the hiring freeze for the deputy juvenile register. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the exception to the hiring freeze for the juvenile casework supervisor/referee. Motion carried.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to approve the exception to the hiring freeze for the family division caseworker. Motion carried.

APPROPRIATION TO COVERED BRIDGE HEALTHCARE

Discussion included COVID vaccination response and a \$10,000 appropriation to the Covered Bridge Healthcare for a vaccination program.

EXECUTIVE MEETING DATES

No action was taken.

RESOLUTION TO DISSOLVE FLEXIBLE BENEFITS INSURANCE FUND
RESOLUTION 3-2021

WHEREAS, the County of St. Joseph is a local unit of government in Michigan and must use the Uniform Chart of Accounts which provides a systematic arrangement and means for the uniform accumulation, recording, and reporting of financial information and transactions for all local units of government in Michigan; and

WHEREAS, the State of Michigan has updated the Uniform Chart of Accounts and therefore our current use of the Flexible Benefits Insurance Fund does not agree with the Uniform Chart of Accounts; and

WHEREAS, our auditing firm Gabridge & Company has recommended that we dissolve the Flexible Benefits Insurance Fund and allocate those dollars to the various funds affected; and

WHEREAS, St. Joseph County must comply with the State of Michigan's Uniform Chart of Accounts and dissolve the Flexible Benefits Insurance Fund.

NOW, THEREFORE, BE IT HEREBY RESOLVED, the Board of Commissioners of the County of St. Joseph does hereby dissolve the Flexible Benefits Insurance Fund #677.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Ms. Doebling had nothing further to report.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the budget amendments as presented. Motion carried.

Per Diem and Expenses

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to approve per diem and expenses as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Allen stated that the Committee had not met.

Judiciary

Commissioner Malone stated that the Committee had not met.

Physical Resources

Commissioner Malone stated that the Committee had met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

CHAIRMAN'S REPORT

Chairman Allen commented on vaccinations.

COMMISSIONERS' COMMENTS

Commissioner Hoffmaster commented vaccinations.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the committee assignments as presented. Motion carried.

Commissioner Czajkowski commented on vaccinations.

Commissioner Malone commented on a memorial service.

ADJOURNMENT

At 5:58 p.m., it was moved by Commissioner Malone and seconded by Commissioner Hoffmaster that the St. Joseph County Board of Commissioners adjourn until February 2, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE

Wednesday, January 27, 2021 at 8:00 a.m.

Zoom

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

KVM Switch. By consent, the item was added as a budget amendment.

Executive Committee Dates. By consent, Executive Committee meetings were moved to the Tuesdays before Commission meetings.

Hiring Freeze Exceptions. By consent, the exception to the hiring freeze was added to the agenda for the chief public defender and executive secretary positions.

Community Health Board Appointments. By consent, appointments for Ryan Banaszak and Sandy Hall with terms ending March 31, 2023 were added to the agenda.

Other Business.

Chair Allen discussed expenses for traffic regulation and specific funds for patrol equipment for consideration.

Commissioner Hoffmaster discussed school sports and the possibility of a resolution of support for school boards.

Chair Allen requested a resolution for the Centreville Bulldogs 11-0 football season.

There being no further business the meeting adjourned at 8:34 a.m.

Respectfully submitted by

Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held via Zoom on February 2, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

Commissioner Hoffmaster asked that a resolution be added.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the agenda be approved as amended. Motion carried.

Chair Allen requested that law enforcement funding be added.

County Administrator Doehring noted it was a budget amendment.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for January 19, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

Minutes of the Commission on Aging Advisory Board meeting of November 18, 2020.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the communications on file.

CITIZENS' COMMENTS

There were none.

REVISE EXECUTIVE COMMITTEE MEETING DATES FOR 2021

Discussion included time for executive meetings. No decisions were made.

REQUEST FOR EXCEPTION TO HIRING FREEZE – CHIEF PUBLIC DEFENDER

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the exception to the hiring freeze. Motion carried.

REQUEST FOR EXCEPTION TO HIRING FREEZE – EXECUTIVE SECRETARY

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to approve the exception to the hiring freeze. Motion carried.

URGING THE SUSPENSION ON WINTER HIGH SCHOOL CONTACT SPORTS BE LIFTED

RESOLUTION 4-2021

WHEREAS, an estimated 60,000 children play winter contact sports per year in the State of Michigan; and

WHEREAS, the bordering states of Indiana, Ohio, Illinois and Wisconsin are allowing their children the opportunity to play contact sports this winter; and

WHEREAS, the St. Joseph County Board of Commissioners understands the seriousness of keeping children, teachers, coaches, parents and administrators healthy and safe in our County. Consequently, we urge all our residents to follow CDC guidelines and socially distance, mask up and use proper hygiene; and

WHEREAS, the St. Joseph County Board of Commissioners also understands the serious mental health crisis that COVID-19 has had on our County residents and urges the State to allow our children to return to participation in contact sports this winter with proper precautions and testing; and

WHEREAS, the St. Joseph County Board of Commissioners urges the Governor and the MDHHS to follow the science and the data. According to the Michigan Health and Human Services' statistics:

- 5,376 individuals were tested during the MHSAA rapid testing pilot program this last fall/winter
- 57 tests were positive
- 30,000 rapid antigen tests were given
- 99.8% of tests were negative; and

WHEREAS, the St. Joseph County Board of Commissioners wants to support our County Schoolboards, Superintendents, Coaches and Students in their effort to get back to playing winter contact sports.

NOW, THEREFORE, BE IT RESOLVED, the St. Joseph County Board of Commissioners urges Governor Whitmer and the Michigan Department of Health and Human Services to lift the suspension on winter high school contact sports and allow play to resume immediately.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to appoint Ryan Banaszak and Sandy Hall to the Community Mental Health board with terms March 31, 2023. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doebling noted an unexpected payment for an energy rebate from Semco, resulting from the ABM project that was completed.

FINANCE DIRECTOR'S REPORTS

Bills

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve payment of the bills as presented. Motion carried.

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the budget amendments as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster provided an update.

Judiciary

Commissioner Malone stated that the Committee had not met.

Physical Resources

Commissioner Malone stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

Other Committees

Commissioner Pangle provided an update for the Commission on Aging.

CHAIRMAN'S REPORT

Chairman Allen commented on Zoom meetings.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on the COA roof project and traffic speeds.

Commissioner Hoffmaster commented on Meyer Broadway Park.

ADJOURNMENT

At 5:43 p.m., it was moved by Commissioner Malone and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until February 16, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, February 10, 2021 at 8:00 a.m.
Zoom

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Chairman Allen opened discussion for executive dates. He stated the first meeting would be at 8 a.m., and any meetings falling on the second Wednesday would be moved to 5 p.m.

Request for Exception to Hiring Freeze (Asst Prosecutor). Discussion included that it would bring the number of positions to 3 staff and 5 attorneys including himself. By consent, the item was added as an agenda item.

Juvenile Mental Health Court. Kevin Kane reviewed the grant and program information.

Sturgis Foundation YAC Grant. Kevin Kane reviewed the grant project.

Amendment to Intergovernmental Agreement with Southwest Michigan Behavioral Health. By consent, the item was added to the agenda.

Executive Committee Dates. No further action was taken.

Central Dispatch KVM Switch/Unbudgeted Capital Item. The project had been considered as a budget amendment but needed board action. By consent, the item was added to the agenda.

Central Dispatch Budget Adjustment/Use of Fund Balance. Discussion included that it should have been paid for with 2020 funds. By consent, the item was added to the agenda as a budget amendment.

Chairman Allen discussed 800 MHz pagers planned by Jan. 1, 2023.

Agreement with Tyler Technologies. By consent, the item was added to the agenda.

Other Business.

Commissioner Czajkowski discussed changes with central dispatch system.

There being no further business the meeting adjourned at 8:37 a.m.

Respectfully submitted by

Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held via Zoom on February 16, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the minutes for February 2, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

Chair Allen recessed the meeting because of zoombombing at 5:06 p.m.

Chair Allen resumed the meeting at 5:10 p.m.

Resolution from Jackson County, Re: Support Reopening Jackson County.

Resolution from Menominee County, Re: Support Reopening Menominee County.

Resolution from Missaukee County, Re: Support for Local Businesses.

Resolution from Mecosta County, Re: Support for Local Businesses.

Resolution from Tuscola County, Re: Constitutional Second Amendment Sanctuary County.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the communications on file.

CITIZENS' COMMENTS

There were none.

REVISE EXECUTIVE COMMITTEE MEETING DATES FOR 2021

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the updated meeting dates as presented. Motion carried.

ASSISTANT PROSECUTOR EXCEPTION TO HIRING FREEZE

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the exception to the hiring freeze. Motion carried.

STURGIS FOUNDATION YAC GRANT

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the grant. Motion carried.

INTERGOVERNMENTAL AGREEMENT WITH SOUTHWEST MICHIGAN BEHAVIORAL HEALTH

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve amendment. Motion carried.

APPROVE UNBUDGETED CAPITAL ITEM – CENTRAL DISPATCH KVM SWITCH

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to approve the expense. Motion carried.

AGREEMENT WITH TYLER TECHNOLOGIES FOR JURY SOFTWARE

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the agreement. Motion carried.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR’S REPORT

Ms. Doebling had nothing further to report.

FINANCE DIRECTOR’S REPORTS

Budget Amendments

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to approve the budget amendments as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chair Allen noted the committee had not met.

Judiciary

Commissioner Malone noted minutes were available.

Physical Resources

Commissioner Malone stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

Other Committees

Commissioner Malone commented on the Parks and Recreation Commission.

CHAIRMAN’S REPORT

Chairman Allen commented on the problem with the zoombombing.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on the meeting.

Commissioner Malone commented on in-person meetings.

Commissioner Pangle commented on vaccinations.

Commissioner Hoffmaster commented on in-person meetings.

ADJOURNMENT

At 5:30 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the St. Joseph County Board of Commissioners adjourn until March 2, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held via Zoom on March 2, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for February 16, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

Resolution from Iron County, Re: Support of waiving fees for licenses/permits for small businesses.

Resolution from Livingston County, Re: Distribution of Covid-19 vaccine.

Resolution from Berrien County, Re: Reopening Michigan.

Resolution from Crawford County, Re: Support for local businesses.

Resolution from Otsego County, Re: Reopening Michigan.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to place the communications on file.

CITIZENS' COMMENTS

There were none.

ACCEPT COMMUNITY MENTAL HEALTH 2019/2020 ANNUAL REPORT

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the report on file. Motion carried.

BUILDING & GROUNDS DIRECTOR EXCEPTION TO HIRING FREEZE

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the exception to the hiring freeze. Motion carried.

VETERANS CONTRIBUTION

RESOLUTION 5-2021

WHEREAS, Robert and Marilee Yoder donated \$10,000 to the St. Joseph County Veterans Affairs; and

WHEREAS, Robert and Marilee Yoder's funds are earmarked for Veteran emergent needs; and

WHEREAS, with the generous donation from Robert and Marilee Yoder, many veterans will receive assistance with housing, food, and clothing; and

WHEREAS, Robert and Marilee Yoder unselfishly contributed to our veterans who have made many sacrifices for this great country.

NOW, THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners recognizes Robert and Marilee Yoder for their great and generous contribution to the St. Joseph County Veterans Affairs.

BE IT FURTHER RESOLVED, this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 2nd day of March 2021.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to reappoint Carolyn Grace and Henry Miller with terms expiring March 6, 2024, and Dan Czajkowski with a term expiring March 6, 2022 to the Agricultural Preservation Board. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doebling noted transitions that were happening with retirements and new staff.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the budget amendments as presented. Motion carried.

Bills

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

Other Committees

Commissioner Pangle provided an update for COA and Project Connect.

CHAIRMAN'S REPORT

Chairman Allen commented on the contribution to Veterans.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on the Conservation District and the COA roof.

Commissioner Hoffmaster commented on upcoming Three Rivers Area Chamber events. He also noted the Wednesday evening Executive Committee meeting in the following week.

ADJOURNMENT

At 5:27 p.m., it was moved by Commissioner Malone and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until March 16, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, March 10, 2021 at 5:00 p.m.
Zoom

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Teresa Doebling, County Administrator and Angie Steinman, Finance Director

Drain Commission 2020 Annual Report. Drain Commissioner Jeff Wenzel presented his report noting soil erosion permits and petitions for drain projects. By consent, the report was added to the agenda to place on file.

Central Dispatch 2019/2020 Annual Report. Central Dispatch Director Dennis Brandenburg presented the 911 Central Dispatch report for 2019 and 2020. Director Brandenburg commended dedicated staff who stepped up during times of staffing issues caused by Covid. By consent, the report was added to the agenda to place on file.

Agreement for Law Enforcement Services. By consent, the agreements with Burr Oak and Centreville Villages were added to the agenda.

Restrictive Covenants. Doug Kuhlman, Zoning Administrator for the Village of Centreville, noted lack of enforcement for the restrictions asked to be removed and agreement from other property owners in the industrial park. By consent, the item was added to the agenda.

Rivers Enrichment Center Atrium Roof. By consent, the item was added to the agenda as a budget amendment.

White Pigeon Sanitary System Project. By consent, item was added to the agenda.

Covered Bridge Days. By consent, item was added to the agenda.

Reappointments to CMH Board. By consent, the item was added to the agenda.

Reappointments to Transportation Authority Board. By consent, the item was added to the agenda.

Other Business.

Friend of the Court annual report would be presented at the meeting.

There was an additional request for a camera system in the jail that was added as a budget amendment.

By consent, the April 6 Commission meeting would be in-person.

There being no further business the meeting adjourned at 5:42 p.m.

Respectfully submitted by

Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held via Zoom on March 16, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the minutes for March 2, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

Resolution from Berrien County, Re: Support of Senate Bill 207 for virtual meetings.

Resolution from Tuscola County, Re: Virtual participation in Board meetings.

Minutes of the Commission on Aging Advisory Board meeting of February 17, 2021.

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to place the communications on file.

CITIZENS' COMMENTS

There were none.

FRIEND OF THE COURT 2020 ANNUAL REPORT

Friend of the Court Bill Thistlethwaite presented the annual report and noted his upcoming retirement.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to place the report on file. Motion carried.

ACCEPT DRAIN COMMISSION 2020 ANNUAL REPORT

It was moved by Commissioner Hoffmaster and seconded by Commissioner Czajkowski to place the report on file. Motion carried.

ACCEPT CENTRAL DISPATCH 2019/2020 ANNUAL REPORT

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to place the report on file. Motion carried.

LAW ENFORCEMENT SERVICES – VILLAGE OF BURR OAK

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the agreement. Motion carried 5-0 upon roll call vote.

LAW ENFORCEMENT SERVICES – VILLAGE OF CENTREVILLE

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to approve the agreement. Motion carried 5-0 upon roll call vote.

RESTRICTIVE COVENANTS FOR VILLAGE OF CENTREVILLE INDUSTRIAL PARK

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the agreement and authorize Administrator Doehring to sign the paperwork. Motion carried 5-0 upon roll call vote.

REQUEST TO USE COUNTY PROPERTY

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to approve the use of county property for Covered Bridge Days as presented. Motion carried.

WHITE PIGEON SANITARY SYSTEM ACT 185 BONDS

RESOLUTION 6-2021

WHEREAS, the Township of White Pigeon and the Village of White Pigeon, County of St. Joseph, State of Michigan (the “Local Units”), have presented to this Board of Public Works (the “Board”) a request that the County of St. Joseph (the “County”) issue bonds pursuant to Act 185, Public Acts of Michigan, 1957, as amended (the “Act”), in the aggregate principal amount of not to exceed \$3,100,000 (the “Project Bonds”) payable from contractual payments to be made by the Local Units to the County through the Board, said bonds to finance costs of acquiring, constructing, furnishing and equipping improvements, replacements and upgrades to the White Pigeon Sanitary System (the “System”), and all necessary appurtenances to service the Local Units or portions thereof (the “Project”); and

WHEREAS, this Board has reviewed said request and the financial and engineering aspects of the Project and has determined the same to be feasible if undertaken by the County and within the scope of the authority of the County; and

WHEREAS, it is not financially desirable for the Project to be undertaken by the Local Units alone; and

WHEREAS, the Project is necessary for the public health, safety and welfare of the Local Units and the inhabitants thereof and is conducive to the public health, safety and welfare of the County in general; and

WHEREAS, a contract (the “Contract”) providing for the acquisition, construction, operation and financing of the Project has been negotiated with the Local Units and presented to this Board for its approval, a copy of which Contract is attached to this resolution and made a part hereof; and

WHEREAS, the Contract shall be duly approved by resolution of the legislative bodies of the Local Units and duly executed on their behalf.

WHEREAS, the County has previously issued its St. Joseph County Wastewater System (White Pigeon Sanitary System) Bonds, Series 2012 (Limited Tax General Obligation), dated May 23, 2012 (the “Prior Bonds”) on behalf of the Local Units pursuant to the White Pigeon Sanitary System 2012 Act 185 Contract (the “2012 Contract”); and

WHEREAS, PFM Financial Advisors LLC, Registered Municipal Advisors with the Municipal Securities Rulemaking Board, has advised the Board of Public Works and the Local Units that the current conditions in the bond market could permit the Prior Bonds to be refunded at a significant savings; and

WHEREAS, a First Supplement to the 2012 Contract has been prepared for the issuance by the County of refunding bonds in the aggregate principal amount of not to exceed \$2,000,000 (the “Refunding Bonds”) a copy of which has been presented to the Board; and

WHEREAS, under the First Supplement to the 2012 Contract, in the event any Refunding Bonds are issued, the duties and obligations of the County and the Local Units, as expressed and set forth in the 2012 Contract shall be applicable to such Refunding Bonds as well as the Prior Bonds, it being at all times fully recognized and agreed that the payments to be paid by the Local Units shall be based upon its share of the total amount of bonds issued to finance or refinance the costs of the projects financed by the Prior Bonds; and

WHEREAS, the proposed resolution of the Board of Commissioners of the County (the “Bond Resolution”) providing for the issuance of the Refunding Bonds in the aggregate principal amount of not to exceed \$3,100,000 and the Project Bonds in the aggregate principal amount of not to exceed \$2,000,000, has been prepared and presented to the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby recommend to the Board of Commissioners of the County that said Board of Commissioners give its approval to the aforesaid Project and authorize this Board to undertake the financing and construction of the Project based upon its understanding that the Local Units each will pledge its limited tax full faith and credit to the payment of the Local Unit’s contractual obligations to the County, which pledge requires the Local Unit to levy taxes annually, subject to statutory and constitutional limitations, to the extent necessary to provide funds to meet its contractual obligations when due. This Board further recommends that the limited tax full faith and credit of the County be pledged as secondary security for the Project Bonds.

2. Upon approval of the County Board of Commissioners to proceed with the financing of the Project, the Board will cause the Local Units to assign to the Board such interest in the contracts for the necessary engineering services as may be required by the Act and shall enter into negotiations with the Local Units and other parties involved for the execution of contracts covering the acquisition, construction, financing and equipping of the Project; provided, however, that the Local Unit shall act as agent for the Board with respect to the necessary engineering services for, and the acquisition, construction and equipping of the Project to the extent permitted by the Act.

3. The Local Units and the Board recommend and hereby consent to the employment of the following consultants already working with the Local Units in connection with the completion of the Project:

As Engineers:	Jones Petrie Rafinski, Inc. Elkhart, Indiana
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As Bond Counsel:	Miller, Canfield, Paddock and Stone, P.L.C. Detroit and Kalamazoo, Michigan
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As Financial Consultants:	PFM Financial Advisors LLC Ann Arbor, Michigan
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4. Based upon information from the Local Units, Jones Petrie Rafinski, Inc., and PFM Financial Advisors, LLC, the Board hereby estimates the total cost of constructing the Project to be not more than \$3,100,000 including all engineering fees, financing costs and contingencies, such estimate is subject, however, to revision upon receipt of bids for the Project.

5. This Board hereby approves the advancement of funds from the Local Units in order to commence promptly the Project necessary for the public health and later reimbursement to the Local Units from bond proceeds.

6. The Contract providing for the issuance of the Project Bonds, as described above and the First Supplement to the 2012 Contract providing for the issuance of Refunding Bonds, as described above are hereby approved; and the bond resolution in connection therewith is hereby approved, and the Chairman of this Board is authorized and directed to transmit such approval to the County Board of Commissioners with the recommendation of this Board that the Contract, the First Supplement to the 2012 Contract and the bond resolution be approved and adopted for and on behalf of the County.

7. The Chairman and Secretary of this Board are authorized and directed to execute the Contract and the First Supplement to the 2012 Contract for and on behalf of the County subject to approval and adoption thereof by the Board of Commissioners.

8. The Contract and the First Supplement to the 2012 Contract will become effective and binding in accordance with its terms upon execution and final approval and ratification thereof by the County Board of Commissioners, such final approval and ratification to be given by adoption by said Board of Commissioners of a resolution authorizing the issuance of bonds of the County pursuant to the Contract and the First Supplement to the 2012 Contract.

9. All agreements between this Board and the Local Units shall be subject to final approval and ratification by the Board of Commissioners of the County.

10. Each of the officers of the Board is hereby authorized to deliver such applications, documents, instruments and certificates with the Michigan Department of Treasury to obtain prior approval for the bonds from the Department of Treasury, if required.

11. All resolutions and parts of resolutions insofar as the same conflict with the provisions of this resolution be and the same hereby are rescinded.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to reappoint Carol Naccarato, Kathy Pangle, Kay Decker, and Rick Shaffer to the Community Mental Health Board with terms expiring March 31, 2024. Motion carried.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to reappoint Charles Thompson, Bruce Zakrzewski, Sarah Beckle, Didimo Arreola, Sarah Apwisch, and Jared Hoffmaster to the Transportation Authority Board with terms expiring April 1, 2023. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doebling noted the potential declare an emergency if the electronic meeting guidelines were not extended. She also thanked Bill Thistlethwaite for his service.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the budget amendments as presented. Motion carried.

Financial Statement

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to accept the financial statement ending February 28, 2021 as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

Other Committees

Commissioner Pangle provided an update for Veterans' Affairs Board and area covid-19 vaccinations.

CHAIRMAN'S REPORT

Chairman Allen thanked Director Summey for his leadership with veterans and IT Director Dustin Bainbridge for his technical assistance. He also thanked Bill Thistlethwaite for his service.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski thanked the board of public works and commission support of the White Pigeon upgrade project. He also thanked covid-19 vaccination clinic volunteers and staff.

Commissioner Hoffmaster thanked the prosecuting attorney's office staff for their service.

Commissioner Pangle thanked Sherry Swartz in the VA Department for her assistance with veterans.

ADJOURNMENT

At 5:40 p.m., it was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until April 6, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, March 31, 2021 at 8:00 a.m.
Zoom

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Angie Steinman, Finance Director

County Clerk 2019 & 2020 Annual Report. County Clerk and Register of Deeds Lindsay Oswald presented her report. By consent, the report was added to the agenda to place on file.

Exception to Hiring Freeze, Deputy Clerk. By consent, the item was added to the agenda.

Audit Engagement Letter. By consent, the agreement with Gabridge & Co. was added to the agenda.

Veterans Affairs Board. By consent, the reappointments of William Thompson and Bill Walters were added to the agenda.

In-person Meeting. Discussion included emergency declaration necessary to continue Zoom meetings; cleaning between trials and meetings; ability to meet CDC guidelines; recent uptick in covid cases; having the emergency declaration in place in case it was necessary; the downsides of declaring the emergency; and that the April 6 meeting could be held via Zoom if the resolution was adopted at the beginning of the meeting. By consent, the resolution to declare an emergency would be on the April 6 meeting. By consent, the April 6th meeting would be in-person.

Other Business.

Stoney Summey would present the Veterans' Annual Report at the April 6 meeting also.

There being no further business the meeting adjourned at 8:41 p.m.

Respectfully submitted by

Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on April 6, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Deputy County Clerk Melissa Bliss called the roll and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the minutes for March 16, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

Resolution from Hillsdale County, Re: unconstitutional mandates pertaining to COVID-19.

Resolution from Cheboygan County, Re: Support common sense approaches to combat COVID-19.

Resolution from Cheboygan County, Re: Support of Senate Bill 1 2021

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the communications on file.

CITIZENS' COMMENTS

There were none.

VETERANS' AFFAIRS ANNUAL REPORT

Director of Veterans Affairs Stoney Summey presented the annual report.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to place the report on file. Motion carried.

ACCEPT COUNTY CLERK'S 2020 ANNUAL REPORT

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to place the report on file. Motion carried.

REQUEST OF EXCEPTION TO HIRING FREEZE

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the exception to the hiring freeze for a Deputy County Clerk. Motion carried.

AUDIT ENGAGEMENT LETTER

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the agreement. Motion carried 5-0.

DECLARATION OF LOCAL STATE OF EMERGENCY

RESOLUTION 7-2021

WHEREAS, as recently as March 5, 2021, the Director of the Michigan Department of Health and Human Services (“MDHHS”) made the following findings:

- The novel coronavirus (“COVID-19”) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic.
- On March 10, 2020, MDHHS identified the first two presumptive-positive cases of COVID-19 in Michigan. As of March 1, 2021, Michigan had seen 589,150 confirmed cases and 15,534 confirmed deaths attributable to COVID-19. Michigan was one of the states most heavily impacted by COVID-19 early in the pandemic, with new cases peaking at nearly 2,000 per day in late March 2020. Strict preventative measures and the cooperation of Michiganders drove daily case numbers dramatically down to fewer than 200 confirmed cases per day in mid-June, greatly reducing the loss of life. Beginning in October, Michigan again experienced an exponential growth in cases. New cases peaked at nearly 10,000 cases per day in mid-November, followed by increases in COVID-19 hospitalizations and deaths.
- On November 15, 2020, MDHHS issued an order enacting protections to slow the high and rapidly increasing rate of spread of COVID-19. Cases, hospitalizations, and deaths remained high through early December, threatening hospital and public health capacity. On December 7, 2020, December 18, 2020, and January 13, 2021, MDHHS issued orders sustaining those protections. These orders played a crucial role in slowing the spread in Michigan and have brought new cases down to about 1,500 per day. These lower rates prevented Michigan’s healthcare system from being overwhelmed with a holiday surge.
- As of February 27, 2021, the State of Michigan had a seven-day average of 91.2 cases per million people, nearly 88% lower than the case rate in mid-November. While that case rate is similar to the rate in early October, it has plateaued over the past week and remains three times the rate of the summer low point.
- Test positivity was 3.7% as of February 27, and has started to plateau as well. While metrics have decreased from all-time highs, further progress has tapered off and there is growing concern of another spike with the presence of more infectious variants in Michigan and the United States as a whole.
- Even where COVID-19 does not result in death, and where Michigan’s emergency and hospital systems are not heavily burdened, the disease can cause great harm. Recent estimates suggest that one in ten persons who suffer from COVID-19 will experience long-term symptoms, referred to as “long COVID.” These symptoms, including fatigue, shortness of breath, joint pain, depression, and headache, can be disabling. They can last for months, and in some cases, arise unexpectedly in patients with few or no symptoms of COVID-19 at the time of diagnosis. COVID-19 has also been shown to damage the heart and kidneys. Furthermore, minority groups in Michigan have experienced a higher proportion of “long COVID.”
- The best way to prevent these complications is to prevent transmission of COVID-19. Since December 11, 2020, the Food and Drug Administration has granted emergency use authorization to three vaccines to prevent COVID-19, providing a path to end the pandemic. Michigan is now partaking in the largest

mass vaccination effort in modern history and is presently working toward vaccinating at least 70% of Michigan residents 16 years of age and older as quickly as possible.

- New and unexpected challenges continue to arise: in early December 2020, a variant of COVID-19 known as B.1.1.7 was detected in the United Kingdom. This variant is roughly 50 to 70 percent more infectious than the more common strain. On January 16, 2021, this variant was detected in Michigan. It is anticipated that the variant, if it becomes widespread in the state, will significantly increase the rate of new cases. Currently, Michigan is second in the nation with respect to the number of B.1.1.7 variants detected. To date, there are over 400 cases, and this is one fifth of all cases identified in the United States. CDC modeling predicts B.1.1.7 could become the predominant variant by the end of March. At present, however, it appears that cases have plateaued.

WHEREAS, the Director of the MDHHS has concluded that the COVID-19 pandemic continues to constitute an epidemic in Michigan and that control of the epidemic requires restrictions on public gatherings; and

WHEREAS, the Emergency Management Act, Act 390, Public Acts of Michigan, 1976, as amended (“Act 390”) authorizes the County to appoint an emergency management coordinator under Act 390 and to adopt an emergency operations plan; and

WHEREAS, the County has appointed an emergency management coordinator and adopted an emergency operations plan, each pursuant to Act 390; and

WHEREAS, Act 390 authorizes the chief executive of the County to declare a local state of emergency if circumstances within the County indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or manmade cause exists; and

WHEREAS, there is an increase in case positivity locally, with the presence of variants, and any widespread outbreak within the County of St. Joseph could hinder or cease most daily operations within the County and overwhelm hospitals and urgent care facilities; and

WHEREAS, consequently, COVID-19 constitutes a threat of widespread or severe damage, injury, or loss of life or property within the County; and

WHEREAS, if the County Board does not consent to an extension of the local state of emergency pursuant to Act 390 by April 13, 2021, it will lapse by operation of §10 (b) of Act 390; and

WHEREAS, Act 390 does not limit or abridge the power, duty or responsibility of the chief executive official of the County to act in the event of a disaster or emergency except as expressly set forth therein; and

WHEREAS, the Open Meetings Act, Act 267, Public Acts of Michigan, 1976, as amended (“Act 267”) requires a public body to accommodate the absence of any member of the public body due to a medical condition or a statewide or local state of emergency or disaster declared pursuant to law or charter or local ordinance by the governor or a local official, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the public body if the meeting were held in person.

NOW, THEREFORE, I HEREBY DECLARE:

(1) Pursuant to the authority granted me under §10 (b) of Act 390, I hereby declare that a local state of emergency exists in the County.

(2) If the County Board does not consent to an extension of the local state of emergency, it will lapse by operation of Act 390 at 12:00 midnight on April 13, 2021.

(3) Pursuant to §3 of Act 267, I hereby authorize the County Board and all other public bodies of or located in the County to continue to meet by electronic and telephonic means for the duration of this local state of emergency.

(4) The County Clerk shall promptly file a certified copy of this declaration with the emergency management division of the Michigan Department of State Police.

(5) This declaration shall be effective immediately.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

RESOLUTION FOR EMERGENCY DECLARATION EXTENSION

RESOLUTION 8-2021

WHEREAS, as recently as March 5, 2021, the Director of the Michigan Department of Health and Human Services (“MDHHS”) made the following findings:

- The novel coronavirus (“COVID-19”) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic.
- On March 10, 2020, MDHHS identified the first two presumptive-positive cases of COVID-19 in Michigan. As of March 1, 2021, Michigan had seen 589,150 confirmed cases and 15,534 confirmed deaths attributable to COVID-19. Michigan was one of the states most heavily impacted by COVID-19 early in the pandemic, with new cases peaking at nearly 2,000 per day in late March 2020. Strict preventative measures and the cooperation of Michiganders drove daily case numbers dramatically down to fewer than 200 confirmed cases per day in mid-June, greatly reducing the loss of life. Beginning in October, Michigan again experienced an exponential growth in cases. New cases peaked at nearly 10,000 cases per day in mid-November, followed by increases in COVID-19 hospitalizations and deaths.
- On November 15, 2020, MDHHS issued an order enacting protections to slow the high and rapidly increasing rate of spread of COVID-19. Cases, hospitalizations, and deaths remained high through early December, threatening hospital and public health capacity. On December 7, 2020, December 18, 2020, and January 13, 2021, MDHHS issued orders sustaining those protections. These orders played a crucial role in slowing the spread in Michigan and have brought new cases down to about 1,500 per day. These lower rates prevented Michigan’s healthcare system from being overwhelmed with a holiday surge.
- As of February 27, 2021, the State of Michigan had a seven-day average of 91.2 cases per million people, nearly 88% lower than the case rate in mid-November. While that case rate is similar to the rate in early October, it has plateaued over the past week and remains three times the rate of the summer low point.
- Test positivity was 3.7% as of February 27, and has started to plateau as well. While metrics have decreased from all-time highs, further progress has tapered off and there is growing concern of another spike with the presence of more infectious variants in Michigan and the United States as a whole.
- Even where COVID-19 does not result in death, and where Michigan’s emergency and hospital systems are not heavily burdened, the disease can cause great harm. Recent estimates suggest that one in ten persons who suffer from COVID-19 will experience long-term symptoms, referred to as “long COVID.” These symptoms, including fatigue, shortness of breath, joint pain, depression, and headache, can be disabling. They can last for months, and in some cases, arise unexpectedly in patients with few or no symptoms of COVID-19 at the time of diagnosis. COVID-19 has also been shown to damage the heart

and kidneys. Furthermore, minority groups in Michigan have experienced a higher proportion of “long COVID.”

- The best way to prevent these complications is to prevent transmission of COVID-19. Since December 11, 2020, the Food and Drug Administration has granted emergency use authorization to three vaccines to prevent COVID-19, providing a path to end the pandemic. Michigan is now partaking in the largest mass vaccination effort in modern history and is presently working toward vaccinating at least 70% of Michigan residents 16 years of age and older as quickly as possible.
- New and unexpected challenges continue to arise: in early December 2020, a variant of COVID-19 known as B.1.1.7 was detected in the United Kingdom. This variant is roughly 50 to 70 percent more infectious than the more common strain. On January 16, 2021, this variant was detected in Michigan. It is anticipated that the variant, if it becomes widespread in the state, will significantly increase the rate of new cases. Currently, Michigan is second in the nation with respect to the number of B.1.1.7 variants detected. To date, there are over 400 cases, and this is one-fifth of all cases identified in the United States. CDC modeling predicts B.1.1.7 could become the predominant variant by the end of March. At present, however, it appears that cases have plateaued.

WHEREAS, the Director of the MDHHS has concluded that the COVID-19 pandemic continues to constitute an epidemic in Michigan and that control of the epidemic requires restrictions on public gatherings; and

WHEREAS, the Open Meetings Act, Act 267, Public Acts of Michigan, 1976, as amended (“Act 267”) requires a public body to accommodate the absence of any member of the public body due to a medical condition or a statewide or local state of emergency or disaster declared pursuant to law or charter or local ordinance by the governor, a local official, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the public body if the meeting were held in person; and

WHEREAS, §3 of Act 267 authorizes the County to declare a local state of emergency or disaster pursuant to law; and

WHEREAS, Act 156, Public Acts of Michigan, 1851, as amended (“Act 156”), authorizes a County to provide for the protection and preservation of the public health within the County; and

WHEREAS, the Emergency Management Act, Act 390, Public Acts of Michigan, 1976, as amended (“Act 390”) authorizes the County to appoint an emergency management coordinator under Act 390 and to adopt an emergency operations plan;

WHEREAS, the County has appointed an emergency management coordinator pursuant to Act 390; and

WHEREAS, Act 390 authorizes the chief executive of the County to declare a local state of emergency if circumstances within the County indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or manmade cause exists; and

WHEREAS, Act 390 limits a local state of emergency declared by the chief executive to 7 days unless the consent of the governing body of the County is granted to extend the local state of emergency; and

WHEREAS, on April 6, 2021, the chief executive of the County declared a local state of emergency pursuant to §10 (b) of Act 390; and

WHEREAS, the County Board desires to consent to the extension of the local state of emergency pursuant to Act 390; and

WHEREAS, Act 390 does not limit or abridge the power, duty or responsibility of the chief executive official of the County to act in the event of a disaster or emergency except as expressly set forth therein; and

WHEREAS, the County Board desires to declare a local state of emergency pursuant to the authority granted in Act 156, in order to conduct the public business of the County in a manner so as not to place at risk the personal health or safety of members of the public or the members and staff of the County.

NOW, THEREFORE, BE IT RESOLVED THAT:

(1) The County Board hereby consents to the extension of the local state of emergency declared on April 6, 2021 pursuant to §10 (b) of Act 390 until 12 midnight on July 5, 2021.

(2) Pursuant to the authority granted by §3 of Act 267 and Act 156, authorizing the County to provide for the public health and safety of persons, a state of emergency/disaster is hereby declared within the County.

(3) Pursuant to §3 of Act 267, this Board hereby authorizes the County Commission and all other public bodies of or located in the County to continue to meet by electronic and telephonic means for the duration of this local state of emergency.

(4) The County Clerk shall promptly file a certified copy of this resolution with the emergency management division of the Michigan Department of State Police.

(5) All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to William Thompson and Bill Walters to the Veterans' Affairs Board with terms expiring March 1, 2025. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Steinman noted that there was nothing new to report.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to approve the budget amendments as presented. Motion carried.

Financial Statement

It was moved by Commissioner Pangle and seconded by Commissioner Malone to accept the financial statement ending March 31, 2021 as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

Other Committees

Commissioner Pangle provided an update for the Human Services Commission.

Commissioner Czajkowski provided an update for the Road Commission and the Covered Bridge.

CHAIRMAN'S REPORT

By consent, regular board meetings would be held in person with the option for the public to attend virtual; and executive committee meetings would remain virtual.

COMMISSIONERS' COMMENTS

Commissioner Hoffmaster commented on the hazardous waste collection and opening day at Armstrong Park.

Commissioner Malone commented on in-person meeting.

Commissioner Czajkowski provided an update on Animal Control.

Commissioner Pangle thanked the clinic volunteers.

ADJOURNMENT

At 5:45 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until May 4, 2021 at 5:00 p.m. Motion carried.

Melissa Bliss, Deputy County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, April 14, 2021 at 5:00 p.m.
Zoom

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Teresa Doebling, County Administrator; Angie Steinman, Finance Director

Equalization Report. Equalization Director Josh Simmons presented the report. By consent, the report was added to the agenda to place on file and the resolution was placed on the agenda for consideration.

Exception to Hiring Freeze, District Court Clerk (Civil). Discussion included the budget and current shortages. The item was added to the agenda with Commissioners Malone and Czajkowski dissenting.

Exception to Hiring Freeze, Sheriff's Office Administrative Secretary. By consent, the item was added to the agenda.

Radio Tower Agreement with Cass County. By consent, the item was added to the agenda.

Transportation Authority Board Appointments. By consent, the item was added to the agenda.

Other Business.

Ms. Doebling noted the public defender position was filled.

Commissioner Allen noted Pat Kulikowski's last day before retirement.

There being no further business the meeting adjourned at 5:55 p.m.

Respectfully submitted by

Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on April 20, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chairman Allen led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Daniel R. Czajkowski
Jared Hoffmaster

Ken Malone
Kathy Pangle
Dennis Allen

Also present: Teresa Doebling, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Czajkowski and seconded by Commissioner Hoffmaster that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the minutes for April 6, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

Federal Energy Regulatory Commission to Mr. Jason Kreuscher, Renewable World Energies, LLC

Receipt of Dec 2020 Annual Emergency Action Plan Status Report submitted for Three Rivers Project

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the communications on file. Motion carried.

CITIZENS' COMMENTS

There were none.

2021 EQUALIZATION REPORT

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to accept the report and place it on file. Motion carried.

REQUEST OF EXCEPTION TO HIRING FREEZE

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to approve the exception to the hiring freeze for a deputy district court clerk, civil division. Discussion included why the hiring freeze had been implemented and the enhanced retirement incentive tool that was used to alleviate some of the budget shortfall; budgets for the 2021 and 2022 fiscal years were initially approved in deficit; the position was in the 2021 district court budget; and that district court had not suggested cuts during budget planning. Motion carried 3-2 upon a roll call vote with Commissioners Czajkowski and Malone dissenting.

REQUEST OF EXCEPTION TO HIRING FREEZE

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the exception to the hiring freeze for an administrative secretary, Sheriff's Office. Motion carried.

EQUALIZATION RESOLUTION

RESOLUTION 09-2021

WHEREAS, MCL 211.34(1) requires the County Board of Commissioners to meet in April each year to determine county equalized valuations; which equalization shall be completed and submitted along with the tabular statement required by Section 5 of Act No. 44 of the Public Acts of 1911, as amended no later than May 1 of each year; and

WHEREAS, the assessment rolls of the various assessment jurisdictions have been reviewed by the various local Boards of Review throughout the County of St. Joseph and submitted to your Equalization Department in the appropriate timely manner; and

WHEREAS, those assessment rolls have been audited and balanced by your Equalization Department in accordance with the laws of the State of Michigan and the guidelines of the State Tax Commission; the results of such being listed on the attached equalization report and on the prescribed Michigan Department of Treasury Form L-4024 (County Equalization Directors Report of County Equalization).

NOW, THEREFORE, BE IT HEREBY RESOLVED that the St. Joseph County Board of Commissioners approves the County Equalized Valuations as indicated within the attached equalization report a cumulative total for Real Property of \$2,912,347,360 (Two Billion, Nine Hundred Twelve Million, Three Hundred Forty-Seven Thousand, Three Hundred Sixty Dollars) and a cumulative total for Personal Property of \$288,798,669 (Two Hundred Eighty-Eight Million, Seven Hundred Ninety-Eight Thousand, Six Hundred Sixty-Nine Dollars). The combined total of Real and Personal Property of the Cities and Townships in St. Joseph County is \$3,201,146,029 (Three Billion, Two Hundred One Million, One Hundred Forty-Six Thousand, Twenty-Nine Dollars).

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to appoint Warren Atkins and Michael Wilson to the Transportation Authority Board with terms expiring April 1, 2023. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doebling had nothing further to report.

FINANCE DIRECTOR'S REPORTS

Financial Statement

It was moved by Commissioner Malone and seconded by Commissioner Pangle to accept the financial statement ending March 31, 2021 as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

CHAIRMAN'S REPORT

Chairman Allen thanked the IT staff for the extra work with the audio/video equipment.

COMMISSIONERS' COMMENTS

Commissioner Hoffmaster commented on incoming federal funds and the opening of Armstrong Park.

Commissioner Czajkowski commented on the Parkville dam project with the Conservation District.

ADJOURNMENT

At 5:37 p.m., it was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until May 4, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on May 4, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chairman Allen led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for April 20, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the communications on file. Motion carried.

CITIZENS' COMMENTS

There were none.

REMONUMENTATION CONTRACTS

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to approve the contracts with Kesler Land Surveying, RD Miller Land Surveying, Mostrom and Assoc, and Southwest Survey & Engineering LLC. Motion carried.

COMMUNITY CORRECTION GRANT

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the grant application. Motion carried.

REQUEST FOR EXCEPTION TO HIRING FREEZE

It was moved by Commissioner Hoffmaster and seconded by Commissioner Czajkowski to approve the exception to the hiring freeze for a deputy treasurer. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve the exception to the hiring freeze for a director of community corrections. Motion carried.

HONORING CENTREVILLE HIGH SCHOOL 2020 FOOTBALL CHAMPIONS

RESOLUTION 10-2021

WHEREAS, the Centreville High School football team won the MHSAA 11-player Division 8 state championship with a 11–0 overall season record; and

WHEREAS, the Centreville Bulldogs defeated Sand Creek 8-0 in the regional games; and

WHEREAS, the Centreville Bulldogs forfeit Everest Collegiate 2-0 in the semi-finals to advance to Ford Field for the state championship game; and

WHEREAS, the Centreville Bulldogs prevailed over Ubyly with a 22–0 win capturing their first ever football state championship game; and

WHEREAS, the Centreville Bulldogs displayed skill, determination, and teamwork both on and off the field. This combined with the superb leadership of Head Coach Jerry Schultz has earned them a statewide reputation as a winning team.

NOW THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners congratulates the Centreville High School football team, Coach Jerry Schultz, his staff, and the community of Centreville on winning the 2020 11-player Division 8 state championship.

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Coach Jerry Schultz and the Centreville Bulldog team and be spread upon the proceedings of the St. Joseph County Board of Commissioners this 4th day of May 2021.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR’S REPORT

Ms. Doebling had nothing further to report.

FINANCE DIRECTOR’S REPORTS

Financial Statement

It was moved by Commissioner Hoffmaster and seconded by Commissioner Czajkowski to accept the financial statement ending April 30, 2021 as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

Other Committee

Commissioner Pangle provided an update for the COA Commission and the Human Services Commission.

Commissioner Hoffmaster provided an update from the Three Rivers Area Governmental Relations Committee and the Transportation Authority.

CHAIRMAN'S REPORT

Chairman Allen noted the National Day of Prayer activities which would be on the courthouse lawn.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on the steering committee for the federal funding that the county would be receiving.

ADJOURNMENT

At 5:33 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the St. Joseph County Board of Commissioners adjourn until May 18, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on May 18, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chairman Allen led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the minutes for May 4, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the communications on file as presented. Motion carried.

CITIZENS' COMMENTS

Loralee Knepper, M-60 in Mendon, commented on naming of the sports complex.

Becky Shank commented on Constantine events.

REQUEST FOR EXCEPTION TO HIRING FREEZE

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the exception to the hiring freeze for a typist/accounting clerk. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to approve the exception to the hiring freeze for a deputy probate register. Motion carried.

ANIMAL CONTROL SPAY/NEUTER GRANT

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the grant. Motion carried.

MDNR TRUST FUND GRANT, RAWSON'S KING MILL

RESOLUTION 11-2021

BE IT RESOLVED, that St. Joseph County, Michigan, does hereby accept the terms of the Agreement for TF20-0171 as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the St. Joseph County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide sixteen thousand seven hundred (\$16,700) dollars to match the fifty thousand (\$50,000) dollar grant authorized by the DEPARTMENT.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.

3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

STATE REVENUE SHARING PAYMENT OBLIGATIONS

RESOLUTION 12-2021

RESOLUTION IN SUPPORT OF THE STATE OF MICHIGAN TO FULFILL ITS STATUTORY OBLIGATIONS WITH REGARD TO STATE REVENUE SHARING PAYMENT AMOUNTS

WHEREAS, in 2005 State Revenue Sharing payments were discontinued to counties, relieving the State Budget of \$183 million in annual State Revenue Sharing payments to counties, with the promise and agreement that these payments would be restored when each of the individual counties Revenue Sharing Reserve Fund were exhausted;

WHEREAS, St. Joseph County's Revenue Sharing Reserve Fund was exhausted in 2009;

WHEREAS, the Michigan Association of Counties has identified 60 Michigan counties that have received less than the statutorily required amount of State Revenue Sharing since Revenue Sharing Reserve Funds were exhausted;

WHEREAS, The Michigan Association of Counties has identified a \$1,404,350 cumulative shortfall in State Revenue Sharing payments to St. Joseph County since 2009;

WHEREAS, with the influx of American Rescue Plan funds to the State of Michigan, there are sufficient funds available to make counties whole with regard to State Revenue Sharing payment shortfalls; and

WHEREAS, unlike St. Joseph County's allocation from the American Rescue Plan, the payment of the State Revenue Sharing shortfall will not be restricted to COVID-19 related expenses thereby making it eligible for critical infrastructure projects, pension fund or OPEB contributions and other expenditures.

THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners does hereby support and urge the State of Michigan to fulfill its statutory obligations with regard to State Revenue Sharing

payments for all 60 Michigan counties identified by the Michigan Association of Counties that received less than their statutorily required amounts.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to the Governor of the State of Michigan, the Majority Leader for the Michigan Senate, the Speaker of the Michigan House of Representatives, and St. Joseph County's State Legislative delegation for their consideration and action.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Ms. Doebling commented on the initial meeting of the committee considering use of federal funds.

FINANCE DIRECTOR'S REPORTS

Bills

It was moved by Commissioner Pangle and seconded by Commissioner Malone to pay the bills as presented. Motion carried.

Budget Amendments

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle to approve the 2020 budget amendments as presented. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the 2021 budget amendments as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

Other Committee

Commissioner Pangle provided an update on the Health Department, the Housing Commission, and the Commission on Aging.

Commissioner Hoffmaster provided an update on the Transportation Authority.

Commissioner Malone provided an update on the Parks and Recreation Commission.

CHAIRMAN'S REPORT

Chairman Allen commented on the electrical service at Rawson's King Mill Park and National Day of Prayer.

COMMISSIONERS' COMMENTS

Commissioner Hoffmaster commented on the naming of Armstrong Park.

Commissioner Czajkowski commented on the steering committee for federal funds and the Constantine Village election.

Commissioner Pangle commented on the steering committee for federal funds.

ADJOURNMENT

At 5:35 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until June 1, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, May 26, 2021 at 8:00 a.m.
Zoom

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

Approval of L-4029 Millage. By consent, the item was added to the agenda.

Review Direct Care Worker Hazard Pay. Discussion included that the pay was required because the funding was available, but the funds were almost depleted. By consent, the program would end when the funds were depleted.

Public Hearing for CDBG. By consent, the item was added to the June 15 agenda.

Board Appointment Process. The COA had 6 positions with terms ending, and at least 5 of the 6 wished to be reappointed. By consent, the positions would be posted, and Commissioner Pangle and Commissioner Hoffmaster would join Ms. Riley for the interview selection process.

Other Business.

Emergency Manager Goff presented an intergovernmental renewal agreement for emergency funding. By consent, the item was added to the agenda.

Commissioner Malone commented on the United Way fundraising.

There being no further business the meeting adjourned at 8:17 a.m.

Respectfully submitted by

Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on June 1, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chairman Allen led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle that the minutes for May 18, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to place the communications on file as presented. Motion carried.

CITIZENS' COMMENTS

There were no comments.

REQUEST FOR APPROVAL OF L-4029

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the L-4029. Motion carried.

HOMELAND SECURITY GRANT PROGRAM (HGSP)

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the intergovernmental agreement with Van Buren County. Motion carried.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

There was nothing further to report.

FINANCE DIRECTOR'S REPORTS

Ms. Steinman noted the first federal American Recover Plan funding payment was received.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

Other Committee

Commissioner Pangle provided an update for Community Corrections.

CHAIRMAN'S REPORT

Chairman Allen commented on necessary jail improvements.

COMMISSIONERS' COMMENTS

Commissioner Malone commented the radiothon for United Way.

Commissioner Czajkowski commented on the jail tour.

Commissioner Pangle congratulated Chairman Allen's grandson admitted to a special flight school for the army.

ADJOURNMENT

At 5:16 p.m., it was moved by Commissioner Malone and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until June 15, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, June 30, 2021 at 8:00 a.m.
Zoom

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

Local State of Emergency. Discussion included that without an extension, all boards would be required to return to in-person meetings; the emergency had expired; continuing with a hybrid meeting for public viewing; and minimal participation through Zoom anyway. By consent, no action would be taken with the resolution and meetings would return to fully in-person.

Covered Bridge Healthcare Facility Partnership. Sheriff Lillywhite explained the current building use, and by consent, signage would be updated to reflect the partners using the former parks and recreation building.

Board Appointment. By consent, the appointment of Elizabeth Roberts was added to the agenda.

Bond Rating. Discussion included factors affecting bond rating.

Other Business.

By consent, the July 6 meeting was canceled, and agenda items were moved to the July 20 meeting.

There being no further business the meeting adjourned at 8:35 a.m.

Respectfully submitted by

Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on July 20, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chairman Allen led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for June 15, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Czajkowski and seconded by Commissioner Hoffmaster to place the communications on file as presented. Motion carried.

CITIZENS' COMMENTS

Carolyn Grace of the St. Joseph County Conservation District shared information about a grant dam removal project and a PBS documentary viewing.

David Marvin, Prosecuting Attorney, provided an update for his office including onBase activities.

Rebecca Shank of 385 S. Washington in Constantine commented on activities in the county.

ROAD COMMISSION ANNUAL REPORT

John Lindsey, Road Commissioner Director, presented an update. Discussion included the types of roads materials used, types of funds utilized, and recent projects completed.

Rod Chupp, Road Commissioner, noted John Lindsey's recognition as Rural Road Engineer of the Year.

REQUEST FROM REPUBLICAN PARTY

Rod Chupp, chair of the republican party, commented on the second amendment and asked the Commission to consider a resolution.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to appoint Elisabeth Roberts to the Community Mental Health board with a term expiring March 31, 2023. Motion carried.

ADMINISTRATOR'S REPORT

Administrator Doebling noted upcoming union negotiations, American Rescue Act funding, and training for the leadership team.

FINANCE DIRECTOR'S REPORTS

Bills

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried.

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the budget amendments as presented. Motion carried.

Financial Statements

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve the financial statement for the period ending June 30, 2021 as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had not met.

CHAIRMAN'S REPORT

Chair Allen thanked Road Commission Director Lindsey.

COMMISSIONERS' COMMENTS

There were no additional reports.

ADJOURNMENT

At 6:28 p.m., it was moved by Commissioner Malone and seconded by Commissioner Hoffmaster that the St. Joseph County Board of Commissioners adjourn until August 3, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, July 28, 2021 at 8:00 a.m.

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Teresa Doehring, County Administrator.

Board Appointments – Commission on Aging. By consent, the item was added to the agenda.

Board Appointments – Community Corrections Advisory Board. By consent, the item was added to the agenda.

GOP Second Amendment Sanctuary County Resolution. Discussion included concern over the use of the word “sanctuary.” By consent, no action would be taken with the resolution at this time and County Administrator Doehring will follow up with GOP Chair Chupp.

Exception to Hiring Freeze, Deputy Clerk Civil Division. By consent, the item was added to the agenda.

Exception to Hiring Freeze, Animal Control Officer. By consent, the item was added to the agenda.

Exception to Hiring Freeze, Animal Control Kennel Staff. By consent, the item was added to the agenda.

Exception to Hiring Freeze, Road Patrol. By consent, the item was added to the agenda.

Other Business.

Dr. Joyce deJong, D.O. Medical Examiner will be presenting the 2020 annual report on Deaths Related to Opioids and Other Drugs (DROODs) at the August 3 meeting.

Rebecca Burns from the Branch-Hillsdale-St. Joseph Community Health Agency will be presenting the 2020 annual report at the August 3 meeting.

There being no further business the meeting adjourned at 8:23 a.m.

Respectfully submitted by

Melissa J. Bliss, Deputy Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on August 3, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chairman Allen led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for July 20, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to place the communications on file as presented. Motion carried.

CITIZENS' COMMENTS

There were none.

HIRING FREEZE EXCEPTIONS

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to make an exception to the hiring freeze for a civil division deputy clerk. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to make an exception to the hiring freeze for an animal control officer. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to make an exception to the hiring freeze for kennel staff at animal control. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to make an exception to the hiring freeze for a road patrol deputy. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to make an exception to the hiring freeze for a clerk in the Sheriff's Office. Motion carried.

MEDICAL EXAMINER 2020 ANNUAL REPORT

Dr. Joyce deJong, St. Joseph County Medical Examiner, presented the annual report.

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to place the report on file. Motion carried.

BRANCH HILLSDALE ST. JOSEPH COMMUNITY HEALTH AGENCY 2020 ANNUAL REPORT

Rebecca Burns, Health Officer, presented the annual report.

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to place the report on file. Motion carried.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to appoint Deborah Davis, John Gelvin, Pat Dane, Clayton Lyczynski II, and Kathy Pangle to the Commission on Aging board with terms expiring June 30, 2023; and Britt Buscher with a term expiring June 30, 2022. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to appoint Barbara Howes, Ryan Banaszak, and Alek Haak-Frost to the Community Corrections Advisory Board with terms expiring December 31, 2021. Motion carried.

ADMINISTRATOR'S REPORT

Administrator Doebling noted an additional 30-day extension for the audit due to the auditors' schedule.

FINANCE DIRECTOR'S REPORTS

There were no further reports.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the minutes were available.

Other Committees

Commissioner Pangle commented on Project Connect.

CHAIRMAN'S REPORT

Chair Allen commented on vaccinations.

COMMISSIONERS' COMMENTS

There were no additional reports.

ADJOURNMENT

At 5:56 p.m., it was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until August 17, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

August 13 Strategic Planning Meeting

Chair Allen opened the meeting at 8:34 a.m.

Commissioners Allen, Hoffmaster, and Pangle were present.

Commissioner Malone joined at 9:02 a.m.

The Commission reviewed the 2019 plan. The discussed strategic goals in relation to ARPA dollars and progress on objectives in the plan.

By consent, the ARPA committee would review the updated plan against the ARPA funding guidelines to advise strategic opportunities available.

The Commission recessed at 10:30 a.m.

Reconvened with department heads and elected officials at 10:40 a.m.

The group discussed the current challenges for county government and opportunities to address them while progressively moving forward.

Commissioner Malone left the meeting at 12:35 p.m.

Chair Allen adjourned the meeting at 1:00 p.m.

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on August 17, 2021 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chairman Allen led the Pledge of Allegiance.

Deputy Clerk Melissa Bliss called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the agenda be approved with the removal of Hiring Freeze Resolution Discussion and adding Severe Weather Report. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the minutes for August 3, 2021, be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to place the communications on file as presented. Motion carried.

CITIZENS' COMMENTS

Jack Coleman, republican candidate for 59th District State Representative, commented on the Constitution Celebration in Centreville on September 17, 2021, at 3 p.m.

Rebecca Shank of 385 S. Washington in Constantine commented on the PBS Premiere of the St. Joseph River on September 28, 2021.

SEVERE WEATHER REPORT

Emergency Manager Erin Goff provided the Commission with an update on the county status regarding the recent storm damage and cleanup efforts. Discussion included power restoration, debris management, and available assistance. Goff noted that on August 14, 2021, the county declared a local state of emergency. By consent, Chairman Allen will request a declaration by the Governor.

SJC HUMAN SERVICES COMMISSION 2020 ANNUAL REPORT

Laura Brott presented the annual report.

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to place the report on file. Motion carried.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Administrator Doebling noted the increased number of calls to central dispatch due to the recent storm activities.

FINANCE DIRECTOR'S REPORTS

Bills

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried.

Budget Amendments

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to approve the budget amendments as presented. Motion carried.

Financial Statements

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the financial statement for the period ending July 31, 2021, as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the committee had not met.

Other Committees

Commissioner Malone stated that the Park Board met just prior to last weeks' storms.

Commissioner Pangle commented on Project Connect, HSC Housing Task Force, and the Meals on Wheels program, and the increase of COVID-Delta Variant cases.

CHAIRMAN'S REPORT

Chair Allen commented thanked the frontline workers and road commission for their efforts with the storm damage.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski apologized for missing recent county meetings, due to personal business and thanked the agencies and volunteers involved with the storm cleanup.

Commissioner Malone commented on the Sturgis Fest activities in Sturgis.

Commissioner Pangle supported Czajkowski's comments regarding the storm cleanup and response.

ADJOURNMENT

At 5:49 p.m., it was moved by Commissioner Malone and seconded by Commissioner Hoffmaster that the St. Joseph County Board of Commissioners adjourn until September 7, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, September 1, 2021 at 8:00 a.m.

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Teresa Doebling, County Administrator.

Constitutional Defenders Rally September 17. Discussion included event details, parking, and security, as presented by Jack Coleman.

Cooperative Reimbursement Contract Extension. By consent, the item was added to the agenda.

2022 Emergency Management Performance Grants (EMPG). By consent, the item was added to the agenda.

COA Pet Policy and Increased Rent Proposal. Discussion included increased rates from utility providers, pet related expenses, tenant turnover expenses, and supporting the Director and advisory board with making those decisions.

Interlocal Agreement with Cass County. By consent, the item was added to the agenda.

Public Hearing Community Development Block Grant. By consent, the item was added to the agenda.

CDBG Emergency Repair Program & Guidelines. By consent, the item was added to the agenda.

Board Appointments – Workforce Development Board for Michigan Works. By consent, the item was added to the agenda.

Board Appointments – Solid Waste Management Planning Committee. By consent, the item was added to the agenda.

Rescind Resolution Implementing a Hiring Freeze For General Fund Positions. By consent, the item was added to the agenda.

Other Business. None

There being no further business the meeting adjourned at 9:08 a.m.

Respectfully submitted by

Melissa J. Bliss, Deputy Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on September 7, 2021 at 5:00 p.m.

Vice-chair Kathy Pangle called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Vice-chair Pangle led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle

Commissioner Allen was absent.

Also present: Teresa Doebling, County Administrator and Angie Steinman, Finance Director

AGENDA

Commissioner Malone asked that a contract for be added to the agenda.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster that the agenda be approved as amended. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to place the communications on file as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone that the minutes for August 17, 2021 be approved as presented. Motion carried.

CITIZENS' COMMENTS

Judie Pioch, District Director of MSU-e, introduced Autumn Converse, 4-h program administrator.

Tim Carls, Florence Township Supervisor, commented on the budget.

Rebecca Shank responded about Mr. Carls questions about the Road Commission budget.

Tim Carls commented on using road commission surplus for food loss from the recent power outage.

Rebecca Shank, 385 S. Washington, Constantine, commented on local media and movie premier.

PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT

Vice-chair Pangle opened the floor for public comment at 5:12 p.m.

Tim Carls asked about sending the money to food banks.

Ms. Steinman commented on how the program worked.

Hearing no other comments, Vice-chair Pangle closed the floor to public comment at 5:16 p.m.

EXTEND COOPERATIVE REIMBURSEMENT CONTRACT

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to approve the contract for Friend of the Court funding from the State of Michigan for an additional 2 years. Motion carried.

EMERGENCY MANAGEMENT PERFORMANCE GRANTS

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the grants. Motion carried.

RESCIND RESOLUTION NO. 18-2017

It was moved by Commissioner Hoffmaster and seconded by Commissioner Czajkowski to rescind Resolution 18-2017. Motion carried.

PUBLIC SECTOR CONSULTANTS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to authorize County Administrator Doebling to negotiate a contract with Public Sector Consultants to maximize ARPA funds. Motion carried.

NOMINATIONS/APPOINTMENTS

It was moved by Vice-chair Pangle and seconded by Commissioner Malone to appoint Jared Hoffmaster and Angela Wilson to the Workforce Development Board with terms expiring September 30, 2022. Motion carried.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Czajkowski to appoint John Smits, Glenn Nissley, Frank Kalasky, Doris Ripplinger, Carol Higgins, and Mark Ripplinger to the Solid Waste Management Planning Committee with terms expiring September 1, 2023. Motion carried.

ADMINISTRATOR'S REPORT

Administrator Doebling noted a recent staff appreciation event.

FINANCE DIRECTOR'S REPORTS

Ms. Steinman reported that the audit was not yet available.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Vice-chair Pangle stated that the minutes were available.

Other Committees

Commissioner Malone commented on the Parks and Recreation Commission.

Vice-chair Pangle commented on the Health Board and Health Officer findings.

CHAIRMAN'S REPORT

Vice-chair Pangle commented on Walk for Warmth.

COMMISSIONERS' COMMENTS

Commissioner Malone commented on the local movie premier.

Commissioner Hoffmaster asked about emergency funding.

County Administrator Doehring provided an update from Emergency Manager Goff.

Commissioner Czajkowski commented on the emergency management funds and the ARPA funds.

ADJOURNMENT

At 5:41 p.m., it was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until September 21, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

Annual Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on September 21, 2021 at 5:00 p.m.

Chair Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chair Allen led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Angie Steinman, County Finance Director

AGENDA

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the minutes for September 7, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Czajkowski and seconded by Commissioner Hoffmaster to place the communications on file as presented. Motion carried.

CITIZENS' COMMENTS

There were no comments.

FY2020 ANNUAL AUDIT

Joe Verlin from Gabridge & Company presented the FY 2020 financial report with a positive outlook.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to place the audit on file. Motion carried 5-0 upon a roll call vote.

BOARD OF CANVASSERS ELECTION

Clerk Oswald announced the winners of the election, Gary Metz and Frederick Pattee.

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to appoint Gary Metz and Frederick (Bill) Pattee to the Board of Canvassers with terms expiring November 1, 2023. Motion carried.

2022 CHILD CARE FUND BUDGET

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to approve the childcare fund budget. Motion carried 5-0 upon a roll call vote.

STRATEGIC PLAN ADDENDUM

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the amendments to the strategic plan. Motion carried.

NOMINATIONS/APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR'S REPORT

There was no further report.

FINANCE DIRECTOR'S REPORTS

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve payment of the bills as presented. Motion carried.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to place the financial report ending August 31, 2021 on file. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chair Allen stated that the minutes were available.

Other Committees

Commissioner Pangle provided an update for the Veterans' Advisory Committee and Health Department.

CHAIRMAN'S REPORT

Chair Allen commented on the positive trend reported in the audit.

COMMISSIONERS' COMMENTS

Commissioner Malone commented the audit.

Commissioner Hoffmaster commented on the audit and an upcoming health agency meeting.

Commission Pangle commented on decisions by the health officer.

Commissioner Czajkowski commented on the health agency and audit.

Ms. Steinman noted that the surplus in the audit was because of a collection of a few one-time funding events. Discussion included budget practices, past budgets, and investments.

ADJOURNMENT

At 5:58 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until October 5, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

Annual Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on October 5, 2021 at 5:00 p.m.

Chair Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chair Allen led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator

AGENDA

Commissioner Pangle asked that the State Disaster Contingency Fund Grant Resolution be added to the agenda. It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the minutes for September 21, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to place the communications on file as presented. Motion carried.

CITIZENS' COMMENTS

There were no comments.

SECONDARY ROAD PATROL GRANT

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to approve the road patrol grant. Motion carried.

STATE DISASTER CONTINGENCY FUND GRANT RESOLUTION 13-2021

WHEREAS, St. Joseph County, Michigan, is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended.

WHEREAS, St. Joseph County sustained severe losses of major proportions brought on by straight line wind events and severe thunderstorms resulting in the following conditions: 1) substantial damage to critical infrastructure, 2) significant damage to homes and public/private property in multiple villages, townships, and cities; and 3) considerable hazardous debris impacting emergency response on state and local roads.

WHEREAS, St. Joseph County Board of Commissioners certifies that the County Emergency Operations Plan was implemented at the onset of the disaster at noon on August 12, 2021 and all applicable disaster relief forces identified therein were exhausted.

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on St. Joseph County.

NOW, THEREFORE BE IT RESOLVED THAT St. Joseph County Board of Commissioners requests the Governor authorize a grant to St. Joseph County from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended, for not more than \$500,000.

FURTHERMORE, Teresa Doebling is authorized to execute for and on behalf of St. Joseph County the application for financial assistance and to provide to the State any information required for that purpose.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to adopt the resolution for the disaster contingency fund grant. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR'S REPORT

Ms. Doebling noted the budget process, ARPA planning, and union negotiations.

FINANCE DIRECTOR'S REPORTS

There were no reports.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chair Allen stated that the minutes were available.

Other Committees

Commissioner Pangle provided an update for the Commission on Aging.

CHAIRMAN'S REPORT

There were no further reports.

CLOSED SESSION

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to adjourn to closed session to discuss with our attorney trial and/or settlement strategy in the pending lawsuit Lloyd O'Connor v County of St. Joseph et al Case No. 1:19-cv-916 because discussion on the open record will have a detrimental financial effect on the litigating or settlement position of St. Joseph County and also to discuss material exempt from disclosure under the attorney-client privilege, MCL 15.243(1)(g), pursuant to MCL 15.268(h). Motion carried 5-0 upon a roll call vote.

The Commission adjourned to closed session at 5:15 p.m.

At 5:31 p.m., the Commission reconvened to open session.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to accept the MMRMA attorney's recommendation moving forward on case 1:19-cv-916. Motion carried 5-0 upon roll call vote.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on Constantine Road.

Commissioner Malone commented on the Health Officer's decisions.

Commissioner Hoffmaster commented on the apportionment commission.

ADJOURNMENT

At 5:35 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the St. Joseph County Board of Commissioners adjourn until October 19, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on October 19, 2021 at 5:00 p.m.

Chair Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chair Allen led the Pledge of Allegiance.

Deputy Clerk Melissa Bliss called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for October 5, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Czajkowski and seconded by Commissioner Hoffmaster to place the communications on file as presented. Motion carried.

CITIZENS' COMMENTS

Rebecca Shank commented on the documentary on the St. Joseph River.

Director John Lindsey commented on the County Road Commission projects and funding.

CDBG FY19 EMERGENCY REPAIRS PROGRAM PUBLIC HEARING

Chair Allen opened the floor to public comment at 5:20 p.m.

Hearing no (other) comments, Chair Allen closed the floor to public comment at 5:21p.m.

2021 APPORTIONMENT REPORT

Equalization Director Josh Simmons presented the 2021 Apportionment Report.

2021 APPORTIONMENT REPORT RESOLUTION 14-2021

WHEREAS, MCL 211.37 as amended, requires the County Board of Commissioners at their October session, to apportion the amount of property taxes to be raised by the various taxing jurisdictions; and

WHEREAS, the attached Apportionment Report contains a summary of the requests for millages to be levied by the various taxing jurisdictions and the County of St. Joseph; and

WHEREAS, MCL 207.12, as amended, requires the Director of the County Tax Equalization Department to make and submit to the Department of Treasury, State Tax Commission, a detailed report of such actions by the County Board on a form prescribed by the Commission.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the St. Joseph County Board of Commissioners approves the attached summary of millage requests by the various taxing jurisdictions and further authorizes the St. Joseph County Equalization Director to certify such forms and submit them as required by law to the appropriate departments.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to adopt the resolution approving the 2021 apportionment report. Motion carried 5-0 upon a roll call vote.

BUDGET MEETING

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to set the budget meeting for November 2, 2021, at 3 p.m. Motion carried.

ABM ANNUAL UPDATE

Tom Hogan and Dan Trombley provided an update regarding the facilities project and utilities.

NOMINATIONS/APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR'S REPORT

Ms. Doehring noted Finance Director Steinman's work on the CDBG grant and Equalization Director Simmons' work on the annual apportionment report.

FINANCE DIRECTOR'S REPORTS

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to accept the financial statement for the period ending September 30, 2021. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had met. Discussion included future remodeling projects and a review of procedures and policies.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chair Allen stated that the committee had not met.

Other Committees

Commissioner Pangle provided an update for Community Correction meeting dates.

CHAIRMAN'S REPORT

There were no further reports.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on recent work by the Road Commission and AARPA funding.

Commissioner Malone commented on the two sheds burned in a fire at Nottawa Park.

Commissioner Hoffmaster commented on the apportionment commission and work done by staff

Commission Pangle commented on communication received by former Prosecutor McDonough.

ADJOURNMENT

At 5:50 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until November 2, 2021 at 5:00 p.m. Motion carried.

Melissa J. Bliss, Deputy County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, October 27, 2021 at 8:00 a.m.

Commissioners Present: Commissioners Dennis Allen, Jared Hoffmaster, and Kathy Pangle.
Commissioners Absent: Commissioner Kenneth Malone, Commissioner Dan Czajkowski
Also Present: Teresa Doebling, County Administrator; Angie Steinman, Finance Director

Community Corrections Grant FY 2022. By consent, the item was added to the agenda.

Lockport Township/Village of Centreville Transfer of Land Parcel. By consent, the item was added to the agenda.

Indigent Defense Agreement. By consent, the item was added to the agenda.

Date for ARPA Steering Committee. Doering will coordinate a date in November for the committee to meet.

Cost Sharing Agreement by City of Three Rivers. Doering will continue to meet with the city and continue discussion regarding the partnership.

Closed Session for strategy and negotiations with a collective bargaining unit. It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster to adjourn to a closed session for strategy and negotiations with a collective bargaining unit. By a roll call vote, motion passed.

The Commission adjourned to a closed session at 9:12 a.m.

The Commission reconvened to an open session at 9:34 a.m.

Deputy Clerk Bliss stated that the Commission met in closed session for strategy and negotiations with a collective bargaining unit and no decisions were made.

There being no further business the meeting adjourned at 9:35 a.m.

Respectfully submitted by

Melissa J. Bliss, Deputy Clerk

ST. JOSEPH COUNTY EXECUTIVE COMMITTEE – Budget Work Session

Tuesday, November 2, 2021 at 3:00 p.m.

History Room, 3rd Floor Historic Building

Commissioners Present: Commissioners Dennis Allen, Dan Czajkowski, Jared Hoffmaster, Ken Malone, and Kathy Pangle.

Also Present: Teresa Doebling, County Administrator and Angie Steinman, Finance Director

Ms. Doebling and Ms. Steinman reviewed the budget memo and draft budget. Discussion included ARPA funds toward some of the capital projects; projected deficit does not include capital requests; funding available in delinquent tax fund; MERS and health insurance costs; IT Director Bainbridge would attend to explain the need for the IT position; the Veterans Affairs position would be funded by grant funds; the Juvenile Court caseworker would be funded by grant funds; the prosecutor, JDT monitor, and deputy district court administrator positions would not be funded; road appropriations at \$50,000; and the MERS contribution for AFSME members is not at the full two percent employee contribution which could decrease the deficit for general fund.

The next budget session was scheduled November 10, 2021 at 3:30 p.m.

There being no further business the meeting adjourned at 4:49 p.m.

Respectfully submitted by

Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on November 2, 2021 at 5:00 p.m.

Chair Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chair Allen led the Pledge of Allegiance.

County Clerk Lindsay Oswald called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Hoffmaster and seconded by Commissioner Pangle that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for October 19, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the communications on file as presented. Motion carried.

EMPLOYEE SERVICE RECOGNITION

Service awards were presented for employees with milestone years for 2020 and 2021.

CITIZENS' COMMENTS

There were none.

COMMUNITY CORRECTIONS GRANT FY 2022

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the Community Corrections grant for FY 2022. Motion carried 5-0 upon a roll call vote.

LAND TRANSFER

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the transfer of land from Lockport Township into the Village of Centreville. Motion carried.

INDIGENT DEFENSE CONTRACT

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the indigent defense agreement. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR'S REPORT

Ms. Doebling had no further reports.

FINANCE DIRECTOR'S REPORTS

Ms. Steinman had no further reports.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chair Allen stated that minutes were available.

CHAIRMAN'S REPORT

Chair Allen thanked the staff for their service.

COMMISSIONERS' COMMENTS

Commissioners Malone, Hoffmaster, and Czajkowski echoed appreciation for service of the staff.

ADJOURNMENT

At 5:40 p.m., it was moved by Commissioner Malone and seconded by Commissioner Hoffmaster that the St. Joseph County Board of Commissioners adjourn until November 16, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on November 16, 2021 at 5:00 p.m.

In the absence of the Chair and Vice-Chair, Clerk Oswald called the meeting to order.

Clerk Oswald called the roll, and the following Commissioners were present:

Daniel R. Czajkowski Ken Malone
Jared Hoffmaster

Commissioners Allen and Pangle were absent.

Also present: Teresa Doebling, County Administrator and Angie Steinman, Finance Director

AGENDA

Commissioner Malone requested that the Local Development Finance Authority appointment and EDGE Board of Directors appointments be added to the agenda.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the minutes for November 2, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to place the communications on file as presented. Motion carried.

INVOCATION AND PLEDGE

The Invocation was given by Commissioner Czajkowski.

Clerk Oswald led the Pledge of Allegiance.

CITIZENS' COMMENTS

There were none.

FY2021 EMERGENCY MANAGEMENT PERFORMANCE GRANT AGREEMENT

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the Community Corrections grant agreement. Motion carried.

FY2021 EMERGENCY MANAGEMENT PERFORMANCE GRANT – ARPA SUPPLEMENT

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to approve the ARPA supplemental agreement. Motion carried.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Hoffmaster and seconded by Commissioner Czajkowski to appoint Ken Malone to the Local Development Finance Authority. Motion carried.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to appoint County Administrator Teresa Doebling to the EDGE Board of Directors. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doebling had no further reports.

FINANCE DIRECTOR'S REPORTS

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the budget amendments as presented. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the year-end budget amendments as presented. Motion carried.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to place the financial statement on file as presented Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Hoffmaster stated that the committee had met and provided an update.

Judiciary

Commissioner Hoffmaster stated that the committee had met and provided an update.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Clerk Oswald stated that minutes were available.

CHAIRMAN'S REPORT

There was no report.

CLOSED SESSION

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to adjourn to closed session to discuss labor negotiation strategy per Open Meeting Act, MCL 15.268(c). Motion carried 3-0 upon a roll call vote.

The Commission adjourned to closed session at 5:17 p.m.

The Commission reconvened to open session at 5:41 p.m. Clerk Oswald stated that the Commission had met in closed session to discuss a matter of labor negotiation strategy, and no decisions were made.

COMMISSIONERS' COMMENTS

There were no further comments.

ADJOURNMENT

At 5:41 p.m., it was moved by Commissioner Hoffmaster and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until December 7, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, December 1, 2021 at 8:00 a.m.

Commissioners Present: Commissioners Dennis Allen, Jared Hoffmaster, and Kathy Pangle.

Commissioners Absent: Commissioners Malone and Czajkowski

Also Present: Teresa Doebling, County Administrator; Angie Steinman, Finance Director

2021 Apportionment Report and Resolution. By consent, the item was added to the agenda.

Animal Control Shelter Advisory Board. Discussion included creation of a nongovernmental organization and dissolution of the advisory board; and building programs that partnered with the county.

Budget Public Hearing. By consent, the item was added to the agenda.

Revised Board Rules and Agenda Form. Discussion included removal of the board correspondence and changing all public comment times listed to 4 minutes. By consent, the item was added to the agenda.

Employment Agreement for Teresa Doebling. Discussion included additional compensation for a wage increase rather than just a cost-of-living increase; the wage increase could be revisited and made retroactive while still moving forward with the presented contract; and possibility of annual evaluations. By consent, the item was added to the agenda.

Board/Committee Appointments. By consent, the presented appointments were added to the agenda.

Other Business. Commissioner Hoffmaster stated that the SWMI Solid Waste Consortium was dissolving.

Ms. Doebling commented on ARPA funding levels.

Discussion included high response times for ambulance service in areas of the county.

Clerk Oswald commented on meeting dates for 2022 which conflicted with the election dates. Discussion included the need for 2 meetings per month and the possibility of going to one meeting per month. Ms. Doebling would present a schedule of what that may look like.

There being no further business the meeting adjourned at 9:20 a.m.

Respectfully submitted by

Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on December 7, 2021 at 5:00 p.m.

Chair Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chair Allen led the Pledge of Allegiance.

Clerk Oswald called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Kathy Pangle
Ken Malone	Dennis Allen

Commissioner Hoffmaster was absent.

Also present: Teresa Doebling, County Administrator and Angie Steinman, Finance Director

AGENDA

Commissioner Pangle requested that the indigent defense contract addendum be added to the agenda.

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for November 16, 2021 be approved as presented. Motion carried.

COMMUNICATIONS

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to place the communications on file as presented. Motion carried.

CITIZENS' COMMENTS

Rebecca Shank of 325 S. Constantine commented.

BUDGET PUBLIC HEARING

Chair Allen opened the floor to public comment at 5:07 p.m.

Hearing no comments, he closed the floor to public at 5:08 p.m.

AMEND 2021 APPORTIONMENT REPORT

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to accept the amended report. Motion carried 4-0 upon roll call vote.

ST. JOSEPH COUNTY BOARD RULES

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve the amended board rules. Motion carried.

EMPLOYMENT AGREEMENT WITH TERESA DOEHRING

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the employment agreement with Teresa Doebling as County Administrator. Motion carried 4-0 upon a roll call vote.

INDIGENT DEFENSE CONTRACT ADDENDUM

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve indigent defense contract addendum as presented. Motion carried.

RESOLUTION TO APPROVE AMENDED APPORTIONMENT REPORT
RESOLUTION 15-2021

WHEREAS, MCL 211.37 as amended, requires the County Board of Commissioners at their October session, to apportion the amount of property taxes to be raised by the various taxing jurisdictions; and

WHEREAS, the Board of Commissioners approved the tax spread containing the summary of requests for millages to be levied via resolution No. 14-2021 on October 19, 2021; and

WHEREAS, an amendment to the tax spread is required which reflects a voted millage increase on November 2, 2021 for Nottawa Township: Road Millage Proposal of 1.0000 Mill; and

WHEREAS, an amendment to the tax spread is also required which reflects a correction of the Park Township Special Fire Operating Millage to be 0.8305 Mill; and

WHEREAS, MCL 207.12, as amended, requires the Director of the County Tax Equalization Department to make and submit to the Department of Treasury, State Tax Commission, a detailed report of such actions by the County Board on a form prescribed by the Commission.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the St. Joseph County Board of Commissioners approves the attached amended summary of millage requests by the various taxing jurisdictions and further authorizes the Director of the St. Joseph County Tax Equalization Department to make, sign, and submit such forms as are required by law to the appropriate departments.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to adopt the resolution approving the apportionment report and waive second reading. Motion carried 4-0 upon a roll call vote.

GENERAL APPROPRIATIONS ACT
RESOLUTION 16-2021

WHEREAS, Public Act 621 of 1978 otherwise known as the Uniform Budgeting and Accounting Act provides a system of unified procedures for the preparation and execution of budgets for units of local government; and

WHEREAS, the County Administrator/Controller has provided the recommended 2022 & 2023 budget, as well as supporting documentation as required by Public Act 621; and

WHEREAS, it is the intent of the Board of Commissioners to provide for the solvency of County Fiscal Operations by adopting a General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to articulate policy relative to monitoring, maintenance accounting and implementation of the General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to continue its allocation for substance abuse services of 50% of the convention facility/liquor tax revenue; and

WHEREAS, the 2022 & 2023 Budget are based on the intent of the Board of Commissioners to levy property tax millages as follows: County Operating 4.5482, 9-1-1 .75, Commission on Aging .75, Transportation .33, County Roads 1.0 and Park & Recreation .25; and

WHEREAS, the 2022 & 2023 Budget has been apportioned to the various County departments in the categories of Total Personnel Services, Total Operating Expenditures, and Total Capital Expenditures; and

WHEREAS, the following County Budget Policy shall apply to the management of these categories:

Total Personnel Services (Wages and Fringe Benefits): Budgeted expenditures are predetermined by the Board of Commissioners. Permission of the Board of Commissioners is required for transfers to, from, or between line items within this category.

Total Operating Expenditures: Permission of the Board of Commissioners is required for transfers to or from line items within this category if the transfer is to or from a different category. Budgeted expenditures and transfers between line items within this category are at the discretion of management in accordance with the County Purchasing Policy. Commissioners have determined a list of approved dues that will be paid for 2022. Only those dues approved shall be paid from County funds.

Total Capital Expenditures: Budgeted expenditures to the extent of the Board approved capital listing contained in the adopted 2022 & 2023 budget documents are at the discretion of management in accordance with the County Purchasing Policy. Permission of the Board of Commissioners is required to purchase items not previously approved if the request exceeds \$5,000. Non-budgeted capital requests under \$5,000 shall be presented to the County Administrator/Controller, or his designee, in accordance with the County Purchasing Policy. Transfers between line items within this category shall be presented to the County Administrator/Controller, or his designee, for consideration.

NOW THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners hereby adopts the General Appropriations Act including such documents as the General Fund revenues and expenditures, special revenue budgets, elected officials' salary schedule, non-contract pay ranges, part-time wage schedule, capital budget, and Planning Enabling Act Capital Improvements Program for its financial operations.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to adopt the general appropriations act resolution to adopt the 2022/2023 budget. Motion carried 4-0 upon a roll call vote.

RENEWAL OF PARKS MILLAGE
RESOLUTION 17-2021

WHEREAS, the funding received to support the operation of St. Joseph County Parks is not adequate to maintain or expand St. Joseph County parks Facilities; and

WHEREAS, research has shown the positive impacts that parks and recreation can have on the physical, mental, and social health of individuals and their communities. Public parks provide a place for physical activity that helps to control obesity, boost the immune system, diminish the risk of disease and increase life expectancy not diminishing the social bonds that are improved when families recreate together; and

WHEREAS, St. Joseph County Parks are a public amenity involving little or no cost at which every county resident can enjoy the benefit of living in Michigan's Great Southwest; and

WHEREAS, under Public Act 90 the St. Joseph County Board of Commissioners may raise the funds for the improvement, maintenance or acquisition of public parks through an ad valorem property tax levy on property; and

WHEREAS, a millage of 0.25 mills for a period of four years would provide funding for the improvements, maintenance, and acquisition of St. Joseph County public parks.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the St. Joseph County Board of Commissioners approves the St. Joseph County Parks Millage to be assessed upon all property within the County of St. Joseph,

in the amount of 0.25 mills (\$0.25 per \$1,000 of taxable value) for a period of four (4) years (2022-2025). It is estimated that the revenue generated by this levy will be \$507,943 in the first year of the levy.

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to adopt the parks millage renewal resolution and waive second reading. Motion carried 4-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to reappoint Cathi Abbs, Rick Shaffer, and Tracey Parker to the Animal Control Shelter Advisory Board. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to reappoint Eric Shafer and Dan Czajkowski to the Board of Public Works. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to reappoint County Treasurer Kathy Humphreys to the Building Authority Board. Motion carried.

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to appoint Kathy Pangle, Luke Nofsinger, Paul Stutesman, Lisa Martin, Edward MacKay, Gerald Loudenslager, Robert Pattison, David Marvin, Jeffrey Middleton, Kitty Buchner, Autumnne Keifer, Thomas Miles, David Tomlinson, Alek Haazk-Frost, Ryan Banaszak, and Barbara Howes to the Community Corrections Advisory Board. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to appoint Lon Huffman, Edward L. Bell, and Joe Woodin to the Planning Commission. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doebling noted progress with union negotiations, open enrollment period for benefits, and ARPA funds including the final unrestricted funding level at \$3.2M.

FINANCE DIRECTOR'S REPORTS

There were no further reports.

COMMITTEE REPORTS

Law Enforcement

Chair Allen stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chair Allen stated that minutes were available.

Other

Commissioner Pangle commented on the COA holiday party.

Chair Allen commented on a rescheduled road committee.

Commissioner Malone commented on the Parks and Recreation Commission.

CHAIRMAN'S REPORT

Chair Allen commented on the budget process.

COMMISSIONERS' COMMENTS

Commissioner Malone commented on the budget process and the jury duty process.

Commissioner Czajkowski commented on the budget process.

ADJOURNMENT

At 5:49 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until December 21, 2021 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on December 21, 2021 at 5:00 p.m.

Chair Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Chair Allen led the Pledge of Allegiance.

Clerk Oswald called the roll, and the following Commissioners were present:

Daniel R. Czajkowski	Ken Malone
Jared Hoffmaster	Kathy Pangle
	Dennis Allen

Also present: Teresa Doebling, County Administrator and Angie Steinman, Finance Director

AGENDA

Commissioner Pangle requested that the POAM 911 Division Tentative Agreement be added to the agenda.

It was moved by Commissioner Pangle and seconded by Commissioner Hoffmaster that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for December 21, 2021 be approved as presented. Motion carried.

CITIZENS' COMMENTS

There were none.

COUNTY ADMINISTRATOR'S REPORT

Ms. Doebling commented on staff appreciation and noted the new agenda format.

CHAIRPERSON'S REPORT

Chair Allen noted there would be a new chair in 2022.

COMMITTEE REPORTS AND APPOINTMENTS

Commissioners provided updates for the Conservation Committee, dissolution of the Southwest Michigan Solid Waste Committee, Parks Board, COA, Community Action Agency, HSC, Veteran's Advisory Board, and Roads Committee.

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to appoint David Meyer to the Road Commission for a six-year term. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to appoint Gerald Loudenslager to the Department of Health and Human Services with a term expiring 10/31/2022. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Hoffmaster to reappoint John Dobbertein and Steve Zarza to the Parks and Recreation Commission with terms expiring 1/1/2025. Motion carried.

REGION V HOMELAND SECURITY GRANT PROGRAM AGREEMENT

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the FY2020 and FY2021 grant agreements. Motion carried.

INTERLOCAL AGREEMENTS WITH CASS COUNTY CENTRAL DISPATCH

It was moved by Commissioner Hoffmaster and seconded by Commissioner Malone to approve the interlocal agreements as presented. Motion carried.

APPROVAL OF LABOR TENTATIVE AGREEMENTS

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the new collective bargaining agreements with the AFSCME, Sheriff's Department, and District Court Association bargaining units incorporating changes reflected in the tentative agreements that have been presented by the County Administrator. Motion carried 5-0 upon a roll call vote.

FIRST BOARD MEETING DATE OF 2022

It was moved by Commissioner Malone and seconded by Commissioner Pangle to set the first 2022 board meeting for January 4 at 5 p.m. Motion carried.

COMMISSIONERS' COMMENTS

Commissioners Hoffmaster and Malone commented on ambulance service.

Commissioner Czajkowski commented on the central dispatch project.

ADJOURNMENT

It was moved by Commissioner Pangle to adjourn the meeting. Motion died for lack of support.

Chair Allen opened the floor for public comment.

Rebecca Shank of Constantine commented on the Southwest Michigan Solid Waste Committee.

Commissioners Hoffman and Czajkowski commented on the Southwest Michigan Solid Waste Committee.

Rebecca Shank commented on concerns with the environment and solar panels.

At 5:47 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Hoffmaster that the St. Joseph County Board of Commissioners adjourn until January 4, 2022 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman