Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse in Centreville, Michigan on January 7, 2020 at 5:00 p.m.

County Clerk Lindsay Oswald, acting as Chairman, called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	Daniel R. Czajkowski
Allen J. Balog	Ken Malone
	Kathy Pangle

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

ELECTION OF CHAIRMAN

Chair Oswald stated that nominations were in order for Chairman.

Commissioner Pangle nominated Commissioner Allen.

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski that the nominations be closed and a unanimous ballot cast for Commissioner Allen for Chairman. Motion carried 5-0 upon a roll call vote.

ELECTION OF VICE-CHAIRMAN

Chairman Allen assumed the Chair.

Commissioner Czajkowski nominated Commissioner Pangle.

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to nominate Commissioner Pangle for Vice-Chair. Motion carried 4-1 upon a roll call vote with Commissioner Balog dissenting.

AGENDA

It was moved by Commissioner Balog and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for December 17, 2019 be approved as presented. Motion carried.

COMMUNICATIONS

Resolutions from Bay County, Re: Support of Four-year Terms for County Commissioners and Request Great Lakes Shoreline be Declared Disaster Area.

It was moved by Commissioner Balog and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

John Lindsey, Road Commission Director, provided an update for 2020 budget and projects.

Marcy Ann Emmendorfer, 65504 M-66, Sturgis, commented on a township kennel ordinance.

Lisa Stroup commented, 65504 M-66, Sturgis, commented on the Sturgis Township kennel ordinance.

Commissioner Czajkowski commented on the kennel ordinance.

Kelli Coykendall, 25019 Featherstone Road of Sturgis, commented on a township kennel ordinance.

Rebecca Shank, 385 S. Washington of Constantine, commented on oak wilt.

State Representative Aaron Miller provided an update for the State legislature.

CONSENT LETTER FOR BETHANY CHRISTIAN SERVICES

Bethany Christian Services Program Manager Jane Trejo presented information regarding the refugee foster program including the process of how candidates make it to the county. She noted the federal funds that would be brought to the county with the placement of a child in a foster home located in the county.

Discussion included concern about potential strain on county resources. Ms. Trejo offered to gather information from other agencies in the county and noted a January 21 deadline. Ms. Doehring asked commissioners to direct requests for specific information be directed to her. Further discussion included the ability to limit the number of children being assisted in the county and the requirement to renew every year.

Chairman Allen polled the board asking if additional information would change the vote. Commissioners Malone, Pangle, and Czajkowski noted the ability to limit the number of refugees and ability to review annually would affect their vote.

SET 2020 BOARD MEETING DATES

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve schedule as presented. Motion carried.

SET 2020 EXECUTIVE MEETING DATES

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the schedule as presented. Motion carried.

EMPLOYMENT AGREEMENT – TERESA DOEHRING

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the employment agreement. Motion carried 5-0 upon a roll call vote.

COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE SERVICE APROPRIATION RESOLUTION 1-2020

Commissioner Malone presented the following resolution:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Community Mental Health and Substance Abuse Services of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted $257,268.00 for Community Mental Health and Substance Abuse Services of St. Joseph County for 2020.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make quarterly transfers of $64,317.00 in 2020 to Community Mental Health and Substance Abuse Services of St. Joseph County around the first of the month for the months of January, April, July, and October 2020.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to adopt the resolution. Motion carried 5-0 upon a roll call vote.

COMMUNITY HEALTH AGENCY APPROPRIATION RESOLUTION 2-2020

Ms. Doehring presented the following resolution:

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County is committed to supporting programs that provide access to appropriate health care services for low-income residents of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted $307,700.00 in 2020 to finance a portion of the Community Health Agency; and

WHEREAS, in 2015 St. Joseph County and the Community Health Agency entered into a building lease agreement for 1110 Hill Street, Three Rivers, for an annual rent of $1.00 per year payable by January 15th; and

WHEREAS, it would be appropriate to reduce the appropriation by $1.00 to represent the yearly rent payment.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers at the direction of the CHA. The CHA will determine the amounts and the timing for each quarterly transfer.

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to adopt the resolution. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were no appointments.

ADMINISTRATOR'S REPORT

Ms. Doehring had nothing further.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

There were none.

Bills

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve payment of the bills as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Malone stated that the Committee had not met.

Physical Resources

Commissioner Malone stated that the Committee had met and discussed bonding for the courts building.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had not met.

Executive/Committee of the Whole

Commissioner Pangle commented on the Housing Taskforce meeting.

CHAIRMAN'S REPORT

Chairman Allen noted an upcoming meeting.

COMMISSIONERS' COMMENTS

Commissioner Balog commented on animal control ordinances being considered by the townships.

Commissioner Pangle thanked commissioners for support as vice-chair.

ADJOURNMENT

At 6:36 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until January 21, 2020 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse in Centreville, Michigan on January 7, 2020 at 5:00 p.m.

County Clerk Lindsay Oswald, acting as Chairman, called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	Daniel R. Czajkowski
Allen J. Balog	Ken Malone
	Kathy Pangle

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

ELECTION OF CHAIRMAN

Chair Oswald stated that nominations were in order for Chairman.

Commissioner Pangle nominated Commissioner Allen.

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski that the nominations be closed and a unanimous ballot cast for Commissioner Allen for Chairman. Motion carried 5-0 upon a roll call vote.

ELECTION OF VICE-CHAIRMAN

Chairman Allen assumed the Chair.

Commissioner Czajkowski nominated Commissioner Pangle.

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to nominate Commissioner Pangle for Vice-Chair. Motion carried 4-1 upon a roll call vote with Commissioner Balog dissenting.

AGENDA

It was moved by Commissioner Balog and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for December 17, 2019 be approved as presented. Motion carried.

COMMUNICATIONS

Resolutions from Bay County, Re: Support of Four-year Terms for County Commissioners and Request Great Lakes Shoreline be Declared Disaster Area.

It was moved by Commissioner Balog and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

John Lindsey, Road Commission Director, provided an update for 2020 budget and projects.

Marcy Ann Emmendorfer, 65504 M-66, Sturgis, commented on a township kennel ordinance.

Lisa Stroup commented, 65504 M-66, Sturgis, commented on the Sturgis Township kennel ordinance.

Commissioner Czajkowski commented on the kennel ordinance.

Kelli Coykendall, 25019 Featherstone Road of Sturgis, commented on a township kennel ordinance.

Rebecca Shank, 385 S. Washington of Constantine, commented on oak wilt.

State Representative Aaron Miller provided an update for the State legislature.

CONSENT LETTER FOR BETHANY CHRISTIAN SERVICES

Bethany Christian Services Program Manager Jane Trejo presented information regarding the refugee foster program including the process of how candidates make it to the county. She noted the federal funds that would be brought to the county with the placement of a child in a foster home located in the county.

Discussion included concern about potential strain on county resources. Ms. Trejo offered to gather information from other agencies in the county and noted a January 21 deadline. Ms. Doehring asked commissioners to direct requests for specific information be directed to her. Further discussion included the ability to limit the number of children being assisted in the county and the requirement to renew every year.

Chairman Allen polled the board asking if additional information would change the vote. Commissioners Malone, Pangle, and Czajkowski noted the ability to limit the number of refugees and ability to review annually would affect their vote.

SET 2020 BOARD MEETING DATES

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve schedule as presented. Motion carried.

SET 2020 EXECUTIVE MEETING DATES

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the schedule as presented. Motion carried.

EMPLOYMENT AGREEMENT – TERESA DOEHRING

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the employment agreement. Motion carried 5-0 upon a roll call vote.

COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE SERVICE APROPRIATION RESOLUTION 1-2020

Commissioner Malone presented the following resolution:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Community Mental Health and Substance Abuse Services of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted $257,268.00 for Community Mental Health and Substance Abuse Services of St. Joseph County for 2020.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make quarterly transfers of $64,317.00 in 2020 to Community Mental Health and Substance Abuse Services of St. Joseph County around the first of the month for the months of January, April, July, and October 2020.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to adopt the resolution. Motion carried 5-0 upon a roll call vote.

COMMUNITY HEALTH AGENCY APPROPRIATION RESOLUTION 2-2020

Ms. Doehring presented the following resolution:

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County is committed to supporting programs that provide access to appropriate health care services for low-income residents of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted $307,700.00 in 2020 to finance a portion of the Community Health Agency; and

WHEREAS, in 2015 St. Joseph County and the Community Health Agency entered into a building lease agreement for 1110 Hill Street, Three Rivers, for an annual rent of $1.00 per year payable by January 15th; and

WHEREAS, it would be appropriate to reduce the appropriation by $1.00 to represent the yearly rent payment.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers at the direction of the CHA. The CHA will determine the amounts and the timing for each quarterly transfer.

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to adopt the resolution. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were no appointments.

ADMINISTRATOR'S REPORT

Ms. Doehring had nothing further.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

There were none.

Bills

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve payment of the bills as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Malone stated that the Committee had not met.

Physical Resources

Commissioner Malone stated that the Committee had met and discussed bonding for the courts building.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had not met.

Executive/Committee of the Whole

Commissioner Pangle commented on the Housing Taskforce meeting.

CHAIRMAN'S REPORT

Chairman Allen noted an upcoming meeting.

COMMISSIONERS' COMMENTS

Commissioner Balog commented on animal control ordinances being considered by the townships.

Commissioner Pangle thanked commissioners for support as vice-chair.

ADJOURNMENT

At 6:36 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until January 21, 2020 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, January 15, 2020 at 8:00 a.m.
History Conference Room

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Ken Malone, Dan Czajkowski. and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Request for Exception to Hiring Freeze – Community Corrections Director. By consent, the item was added to the agenda.

Request for Exception to the Hiring Freeze – Animal Control Support Assistant. No action was taken.

Property Assess Clean Energy Act. By consent, the resolution of intent was added to the agenda.

Revisions to District Court Non-contract Employment Policy. By consent, the item was added to the agenda.

Appointment of Emergency Management Coordinator. By consent, the item was added to the agenda.

Consent Letter for Bethany Christian Services. Ms. Doehring verified that consent would be an annual request.

Public comment – Pastor Dennis Smith commented in support of the consent.

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to accept the consent letter as provided with the understanding this would occur on an annual basis. Motion carried 3-2 upon roll call vote with Commissioners Balog and Malone dissenting.

Covered Bridge Days Request. By consent, the item was added to the agenda.

Other Business.
Ms. Doehring noted meeting dates conflicting with the elections and indicated a need to evaluate the schedule closer to the elections.

Chairman Allen asked for any changes to committee appointments. There were none.

Commissioner Pangle requested a resolution for Colon football and Mendon volleyball teams. Ms. Doehring would follow up.

There being no further business the meeting adjourned at 9:05 a.m.

Respectfully submitted by Teresa Doehring, Deputy County Clerk

Regular Meeting of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse in Centreville, Michigan on January 21, 2020 at 5:00 p.m.

Chairman Allen called the meeting to order.

The Invocation was given by Commissioner Pangle.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Kathy Pangle
Ken Malone	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

Commissioner Czajkowski was absent.

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Balog that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Malone and seconded by Commissioner Pangle that the minutes for January 7, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Minutes of the Animal Control Advisory Board meeting of October 16, 2019.

Minutes of the COA Advisory Board meeting of November 20, 2019.

It was moved by Commissioner Balog and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

County Treasurer Judie Ratering introduced Kathy Humpheys as a candidate for county treasurer.

Gordon Evilsizor, Florence Township Supervisor, noted his candidacy for sheriff.

Tim Carls of Florence Township commented on the budget.

Rebecca Shank of Constantine commented on the refugee program.

REQUEST FOR EXCEPTION TO HIRING FREEZE – COMMUNITY CORRECTIONS

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the exception for a community corrections director. Motion carried.

REVISIONS TO DISTRICT COURT NON-CONTRACT EMPLOYMENT POLICY

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the revisions. Motion carried 4-0 upon a roll call vote.

CERTIFY APPOINTMENT OF ERIN GOFF AS EMERGENCY MANAGEMENT COORDINATOR

It was moved by Commissioner Malone and seconded by Commissioner Pangle to appoint Erin Goff as the Emergency Management Coordinator. Motion carried.

COUNTY PROPERTY FOR COVERED BRIDGE DAYS

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the request for property for Covered Bridge Days. Motion carried.

PROPERTY ASSESSED CLEAN ENERGY ACT NOTICE OF INTENT RESOLUTION 3-2020

Commissioner Malone presented the following resolution:

WHEREAS, the St. Joseph County Board of Commissioners intends to authorize the establishment of a property assessed clean energy program ("PACE Program") and create a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 ("Act 270"), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

WHEREAS, the Board of Commissioners intends to find that financing energy projects is a valid public purpose because it reduces energy costs, reduces greenhouse gas emissions, stimulates economic development, improves property values and increases employment in the County; and

WHEREAS, the types of energy efficiency improvements and renewable energy systems that may be financed under the PACE Program include, but are not limited to: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the PACE Program; a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one or more renewable energy resources to generate electricity. Renewable energy resources include, but are not limited to: biomass (including a biomass stove but not an incinerator); solar and solar thermal energy; wind energy; geothermal energy and methane gas captured from a landfill; and

WHEREAS, the Board of Commissioners intends to create a PACE district having the same boundaries as the County's jurisdictional boundaries; and

WHEREAS, the Board of Commissioners intends to join Lean & Green Michigan™, and intends to utilize Lean & Green Michigan, LLC as PACE administrator (the "PACE Administrator") to administer its PACE Program; and

WHEREAS, the report referenced in Section 9(1) of Act 270 (the "PACE Report") shall be available on the County's website at www.stjosephcountymi.org, and shall be available for viewing at the office of the County Clerk located at 125 W. Main St., Centreville MI, 49032.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Commissioners, being fully apprised of the PACE Program, finds that financing energy projects is a valid public purpose because it reduces energy costs, reduces greenhouse gas emissions, stimulates economic development, improves property values and increases employment in the County.

2. The Board of Commissioners, by adoption of this Resolution, formally states its intention to establish a PACE district having the same boundaries as the County's jurisdictional boundaries and a PACE Program as described in and for the reasons set forth in this Resolution.

3. The Board of Commissioners formally states its intention to provide a property owner-based method of financing and funds for energy projects, including from owner-arranged financing from a commercial lender, which funds and financing shall be secured and repaid by assessments on the property benefited, with the agreement of the record owners, such that no County moneys, general County taxes or County credit of any kind whatsoever shall be pledged, committed or used in connection with any project as required by and subject to Act 270.

4. The Board of Commissioners, by adoption of this Resolution, formally states its intention to join Lean & Green Michigan™, and to utilize Lean & Green Michigan, LLC as PACE Administrator.

5. The Board of Commissioners hereby sets a public hearing for February 4, 2020, at 5 p.m., in the Board of Commissioners office, 125 W. Main St., Centreville MI, 49032, to receive comments on the proposed PACE Program, including the PACE Report.

6. The County Clerk is authorized and directed to publish a notice of intent to establish a PACE district and a PACE Program, and a notice of the public hearing set by this Resolution in a newspaper of general circulation in the County as a display advertisement prominent in size. The County Clerk shall maintain on file for public review a copy of the PACE Report and shall cause the PACE Report to be available on the County's website in accordance with the requirements of Act 270.

7. All resolutions and parts of resolutions inconsistent with this Resolution are repealed to the extent of such inconsistency.

It was moved by Commissioner Balog and seconded by Commissioner Malone to adopt the resolution. Motion carried 4-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were no appointments.

ADMINISTRATOR'S REPORT

Ms. Doehring had nothing further.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

There were none.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Malone stated that the Committee had not met.

Physical Resources

Commissioner Malone stated there was nothing to report.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle noted the Human Services Commission researching homelessness.

CHAIRMAN'S REPORT

It was moved by Commissioner Malone and seconded by Commissioner Pangle to continue with current committee assignments. Motion carried.

COMMISSIONERS' COMMENTS

Commissioner Pangle noted federal action regarding the foster refugee executive order.

ADJOURNMENT

At 5:32 p.m., it was moved by Commissioner Balog and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until February 4, 2020 at 5:00 p.m. Motion carried.

--	--
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse in Centreville, Michigan on February 4, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	Daniel R. Czajkowski
Allen J. Balog	Ken Malone
	Kathy Pangle

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the minutes for January 21, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from City of Three Rivers, Re: Notice of public hearing on February 4 to consider an application for an Industrial Facilities Tax Exemption for TekModo Holdings, LLC.

Resolution from Menominee County, Re: Requesting Great Lakes Shoreline be declared Disaster Area.

Resolutions from Cheboygan, Mackinac, & Marquette County, Re: Second Amendment Sanctuary County.

Meeting Minutes of Animal Control Advisory Board meeting of November 20, 2019.

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Jeff Brazo of Burr Oak Township commented on second amendment rights.

Jack Coleman introduced himself as a candidate for State Representative.

Rebecca Shank of 385 S. Washington in Constantine commented on American history.

PUBLIC HEARING – PROPERTY ASSESSED CLEAN ENERGY PROGRAM

Chairman Allen opened the floor to public comment at 5:16 p.m.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to open the floor for the public hearing. Motion carried.

CEO Bali Kumar of lean & green Michigan described the program benefits for the area and the developer.

Bob Storn commented on benefits of the program allowing him to develop the land in Fabius Township. He noted completed feasibility study and several meetings with the City of Three Rivers and Fabius Township representatives.

Steven Williams explained the care facility would include memory care for the area.

Rebecca Shank commented on PA 425.

Commissioner Malone commented on the need for the service in the community.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to close the floor for the public hearing. Motion carried.

Chairman Allen closed the floor to public comment at 5:30 p.m.

DHHS REQUEST TO AMEND CHILD CARE FUND BUDGET

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the amended budget. Motion carried.

MSU EXTENSION ANNUAL REPORT

It was moved by Commissioner Malone and seconded by Commissioner Pangle to accept the report and place it on file. Motion carried.

2020 EXTENSION SERVICES AGREEMENT

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the extension services agreement. Motion carried 5-0 upon a roll call vote.

REQUEST FOR EXCEPTION TO HIRING FREEZE – SECRETARY 1-MSUE

It was moved by Commissioner Malone and seconded by Commissioner Balog to approve the employment exception. Motion carried.

REQUEST FOR EXCEPTION TO HIRING FREEZE – ANIMAL CONTROL SUPPORT ASSISTANT

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve the employment exception. Motion carried.

REQUEST FOR EXCEPTION TO HIRING FREEZE – FAMILY DIVISION CASEWORKER

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the employment exception. Motion carried.

2019 HOMELAND SECURITY INTERGOVERNMENTAL AGREEMENT WITH VAN BUREN COUNTY

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the intergovernmental agreement. Motion carried.

APPROVING THE ESTABLISHMENT OF A PROPERTY ASSESSED CLEAN ENERGY PROGRAM
RESOLUTION 4-2020

Commissioner Malone presented the following resolution:

WHEREAS, the Board of Commissioners of St. Joseph County, Michigan previously has adopted a Resolution of Intent to authorize the establishment of a property assessed clean energy program ("PACE Program") and create a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 ("Act 270"), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

WHEREAS, the Board of Commissioners hereby finds that financing energy projects is a valid public purpose because it stimulates economic development, improves property values, reduces energy costs, reduces greenhouse gas emissions, and increases employment in the County; and

WHEREAS, the types of energy efficiency improvements and renewable energy systems that may be financed under the PACE Program include, but are not limited to: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the PACE Program; a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one or more renewable energy resources to generate electricity. Renewable energy resources include, but are not limited to: biomass (including a biomass stove but not an incinerator); solar and solar thermal energy; wind energy; geothermal energy and methane gas captured from a landfill; and

WHEREAS, the Board of Commissioners conducted a public hearing on February 4, 2020 at 5pm, in the Board of Commissioners office, 125 W. Main St., Centreville MI, 49032, to receive comments on the proposed PACE Program, including the Report referenced in Section 9(1) of Act 270 (the "PACE Report"); and

WHEREAS, the Board of Commissioners intends to establish a PACE Program as described in the PACE Report, so as to provide a property owner-based method of financing and funds for energy projects, including owner-arranged financing from a commercial lender, which funds and financing shall be secured and repaid by assessments on the property benefited, with the agreement of the record owners, such that no County moneys, general County taxes or County credit of any kind whatsoever shall be pledged, committed or used in connection with any project as required by, and subject to Act 270.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The PACE Program for the County is established and approved.

2. The PACE district, having the same boundaries as the County's jurisdictional boundaries, is established.

3. The PACE Program constitutes a valid public purpose because it stimulates economic development, improves property values, reduces energy costs, reduces greenhouse gas emissions, and increases employment in the County.

4. The PACE Report is incorporated herein in full by reference and is approved and adopted.

5. The County formally joins Lean & Green Michigan™ and designates Lean & Green Michigan, LLC as PACE administrator to administer the PACE Program.

6. In accordance with the PACE Report, amendments to the PACE Program shall not require a public hearing.

7. In accordance with Act 270, an assessment imposed under the PACE Program, including any interest on the assessment and any penalty, shall constitute a lien against the property on which the assessment is imposed until the assessment, including any interest or penalty, is paid in full. The lien runs with the property and has the same priority and status as other property tax and assessment liens. The County has all rights in the case of delinquency in the payment of an assessment as it does with respect to delinquent property taxes. When the assessment, including any interest and penalty, is paid, the lien shall be removed from the property. The St. Joseph County Administrator/Controller or his/her designee is authorized and directed to execute and deliver any special assessment agreement, document or certificate necessary or appropriate to create, establish and record an assessment under the PACE Program.

8. In accordance with Act 270, installments of assessments due under the PACE Program may be included in each summer and winter tax bill issued under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155 ("Act 206"), and may be collected at the same time and in the same manner as taxes collected under Act 206. Under owner-arranged financing, the County may impose an assessment and forward payments to the commercial lender or the record owner may pay the commercial lender directly. In all projects where the property owner will pay the installments of assessments through periodic payments to the County, the PACE special assessment agreement will provide for the County to be reimbursed for the actual costs of administering the billing and payment process.

9. The County may join with any other local unit of government, or with any person, or with any number or combination thereof, by contract or otherwise as may be permitted by law, for the implementation of the County's PACE Program, in whole or in part, and the St. Joseph County Administrator/Controller or his/her designee is authorized to execute and deliver such documents, agreements or certificates as may be necessary or advisable to permit the cooperative implementation of the PACE Program as provided by Act 270 or other applicable law.

10. The St. Joseph County Administrator/Controller or his/her designee is authorized to sign necessary documents, agreements or certificates, and to take all other actions necessary or convenient to implement a PACE Program consistent with the PACE Report.

11. All resolutions and parts of resolutions inconsistent with this Resolution are repealed to the extent of such inconsistency.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to adopt the resolution. Motion carried 5-0 upon a roll call vote.

HONORING SHERIFF BRAD BALK
RESOLUTION 5-2020

Commissioner Malone presented the following resolution:

WHEREAS, Brad Balk was hired as Road Patrol Deputy on June 5, 1990 and resigned May 12, 1992; and

WHEREAS, Brad Balk returned as Road Patrol Deputy on November 2, 1993; and

WHEREAS, Brad Balk was elected as St. Joseph County Sheriff effective January 1, 2009; and

WHEREAS, during Brad's law enforcement career he served as a Field Training Officer and an Evidence Technician for Major Crime Scene Taskforce; and

WHEREAS, Brad Balk retired on January 31, 2020.

WHEREAS, Brad Balk assembled a cohesive management team in his succession that will continue to lead St. Joseph County in a progressive direction.

NOW THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation to Sheriff Brad Balk for his leadership and many years of devoted public service to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners and be presented to Sheriff Brad Balk with sincere gratitude and appreciation.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were no appointments.

ADMINISTRATOR'S REPORT

Ms. Doehring commented on the PACE benefits.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the budget amendments as presented. Motion carried.

Bills

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve payment of the bills as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Malone stated that the Committee had not met.

Physical Resources

Commissioner Malone stated that Tower Pinkster had been onsite to meet with departments.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Czajkowski commented on the Animal Control Advisory Board.

Commissioner Allen commented on the Roads Committee.

CHAIRMAN'S REPORT

Chairman Allen had nothing further to report.

COMMISSIONERS' COMMENTS

Commissioner Malone commented on the benefits of the PACE program.

Commissioner Balog commented on the second amendment.

Commissioner Balog announced he would be running as a candidate for 59th District Representative.

ADJOURNMENT

At 6:00 p.m., it was moved by Commissioner Balog and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until February 18, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

EXECUTIVE COMMITTEE

Wednesday, February 12, 2020 at 8:00 a.m.
History Conference Room

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Ken Malone, Dan Czajkowski. and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Information Technology Policies. By consent, the item was added to the agenda.

Jail K9 Program. Sheriff Lillywhite explained the k9 program to identify contraband in the jail noting the expense would not be from the general fund and mostly funded through donations.

Community Mental Health and Substance Abuse Services Annual Report. By consent, the report was added to the agenda.

Commission on Aging Board Representation. COA Director Stoll noted 2 vacancies and 4 applicants. Commissioners Balog and Malone would serve for interviewing committee.

Aboard Appointments. By consent, the requested appointments to the Agricultural Preservation Board and the Veterans' Affairs Board were added to the agenda.

Request for Exception to Hiring Freeze – Deputy County Clerk. By consent, the item was added to the agenda.

Closed Session for Property Acquisition. The item would be discussed at a later date.

Other Business.

Commissioner Pangle noted 2 upcoming CMH vacancies.

Commissioner Balog commented on the ballot press release.

There being no further business the meeting adjourned at 8:56 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse in Centreville, Michigan on February 18, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Pangle.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	Ken Malone
Allen J. Balog	Kathy Pangle

Commissioner Czajkowski was absent.

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for February 4, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from the City of Three Rivers, Re: Notice of intent to update Master Plan.

Resolution from Cheboygan County, Re: Support of Stepping Up Initiative.

Resolutions from Alcona, Oceana and Sanillac County, Re: Support of Second Amendment.

Minutes of the Commission on Aging Advisory Board meeting of January 15, 2020.

Minutes of the Community Action Board meeting of November 25, 2019.

It was moved by Commissioner Balog and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Tim Carls of Florence Township commented on ballots and budgets.

Tyler Augst from MSU-e discussed available resources.

Rebecca Shank of 385 S. Washington in Constantine commented on Trine.

COMMUNITY HEALTH AND SUBSTANCE ABUSE SERVICES ANNUAL REPORT

It was moved by Commissioner Pangle and seconded by Commissioner Malone to accept the report and place it on file. Motion carried.

INFORMATION TECHNOLOGY POLICIES

It was moved by Commissioner Balog and seconded by Commissioner Malone to adopt the presented policies. Motion carried.

REQUEST FOR EXCEPTION TO HIRING FREEZE – DEPUTY COUNTY CLERK

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the employment exception. Motion carried.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Malone and seconded by Commissioner Pangle to reappoint Dan Czajkowski and Roger Gentz to the Agricultural Preservation Board. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to reappoint Nathan Brown and appoint Bill Walters with a term ending March 1, 2021; Steve Holt with a term ending March 1, 2023; and Frederick Yager with a term ending March 1, 2024 to the Veterans' Affairs Board. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doehring thanked Mr. Bainbridge for all the work on the IT policies.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

There were no budget amendments.

Financial Statement

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the financial statement ending January 31, 2020 as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Malone noted discussion about computerization.

Physical Resources

Commissioner Malone stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle commented on Solid Waste Committee activities and the HSC.

CHAIRMAN'S REPORT

Chairman Allen had nothing further to report.

CLOSED SESSION

It was moved by Commissioner Pangle and seconded by Commissioner Malone to adjourn to closed session under Open Meetings Act Section 8(d) to consider the purchase of a property. Motion carried 5-0 upon roll call vote.

The Commission adjourned to closed session at 5:35 p.m.

The Commission reconvened to open session at 6:55 p.m. Chairman Allen noted the Commission had met in closed session to discuss a property purchase and no decisions were made.

COMMISSIONERS' COMMENTS

There were no further comments.

ADJOURNMENT

At 6:56 p.m., it was moved by Commissioner Balog and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until March 3, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

<u>EXECUTIVE COMMITTEE</u>
Wednesday, March 11, 2020 at 8:00 a.m.
History Conference Room

Commissioners Present:	Commissioners, Allen Balog, Ken Malone, Dan Czajkowski. and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director
Absent:	Commissioner Dennis Allen

<u>Grant Update.</u> James Hissong reviewed his annual report for grants. By consent, the item was added to the agenda.

<u>Michigan DNR Grants.</u> By consent, the applications and resolutions were added to the agenda.

<u>2020 Remonumentation Plan</u>. By consent, the plan was added to the agenda.

<u>Drain Commission Annual Report.</u> Drain Commissioner Jeff Wenzel reviewed his annual report. By consent, the item was added to the agenda.

<u>Emergency Management Request</u>. By consent, the request for capital was added to the agenda.

<u>Central Dispatch Budget Amendment.</u> By consent, the item was added to the agenda as a budget amendment.

<u>Animal Control Position Change</u>. By consent, the item was added to the agenda as a budget amendment.

<u>COA Board Appointments</u>. By consent, the appointments were added to the agenda.

<u>Park and Recreation – Waiver for Alcohol Sales</u>. By consent, the request was added to the agenda.

<u>Sports Resolutions</u>. By consent, the resolutions for the Colon Football Team and the Mendon Volleyball Team were added to the agenda. Commissioner Czajkowski asked that a recent wrestling victory be added as well.

<u>Other Business.</u>

There being no further business the meeting adjourned at 8:56 a.m.

Respectfully submitted by Teresa Doehring, acting as Deputy Clerk

Special Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held as a Zoom meeting and streamed via YouTube on March 23, 2020 at 4:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	Daniel R. Czajkowski
Allen J. Balog	Ken Malone
	Kathy Pangle

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

CITIZEN COMMENTS

There were none.

COVID-19 UPDATE

Health Department Director Rebecca Burns provided an update regarding cases, supplies, executive orders, and staffing levels.

Emergency Manager Erin Goff provided an update regarding the coordination of services, supplies, and county response.

Sheriff Mark Lillywhite provided an update regarding the jail population and law enforcement response.

Commission on Aging Director Tim Stoll provided an update for services being continued with the closure of facilities and events.

County Administrator Teresa Doehring provided an update regarding staffing and pay practices.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve payment and benefits to all non-essential staff through the April 13 executive shelter-in-place order. Discussion included protecting employees, citizens, and critical services. Motion carried 5-0 upon a roll call vote.

ADJOURNMENT

At 5:04 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn. Motion carried.

-- --

Lindsay Oswald, County Clerk Dennis Allen, Chairman

<u>EXECUTIVE COMMITTEE</u>
Wednesday, April 1, 2020 at 8:00 a.m.
Zoom Meeting Platform

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Ken Malone, Dan Czajkowski. and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

<u>Central Dispatch Agreements and Resolution.</u> By consent, the item was added to the agenda.

<u>Law Enforcement Agreement with Fabius Township.</u> By consent, the item was added to the agenda.

<u>Emergency Operations Center</u>. Emergency manager Erin Goff provided an update and noted 4 positive cases in the county, none requiring hospitalization. She noted the emergency operations center was activated to increase support for local activities such as volunteer organization, vulnerable population outreach, food, security, and medical needs.

<u>Audit Engagement Letter.</u> By consent, the item was added to the agenda.

<u>MERS Adoption Agreement</u>. By consent, the item was added to the agenda.

<u>Budget Amendments.</u> By consent, the amendments were added to the agenda to complete the past fiscal year budget documents and to reflect commission actions in FY2020. Discussion included the finalization of the FY2019 budget once tax settlements were completed.

<u>Other Business.</u>

Ms. Doehring asked to keep in mind possible actions once the executive order for shelter in place is extended or replaced.

Ms. Doehring noted the agenda items from the last Executive Committee meeting would be on the agenda as well.

By consent, appointments for CMH were added to the agenda.

There being no further business the meeting adjourned at 8:35 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on April 7, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Pangle.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator

AGENDA

Commissioner Pangle asked that the park resolutions be removed. It was moved by Commissioner Pangle and seconded by Commissioner Malone that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the minutes for February 18, 2020 and March 23, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Jack Coleman, Re: Doehring presentation at Three Rivers Chamber, State of the Area.

Letter from Mottville Township, Re: Notice of public hearing on April 9 to consider Industrial Exemption Certificate for a Rehabilitation Facility to Darkhorse Holdings.

Resolution from Marquette County, Re: Requesting Great Lakes Shoreline be declared a disaster area.

Resolutions from Arenac, Berrien, Cass, Charlevoix, Grand Traverse, Hillsdale, Huron, Lake, Mecosta, Menominee, Monroe, Wexford, Re: Support of Second Amendment.

Minutes of the Animal Control Advisory Board meeting of January 28, 2020.

Minutes of the Community Action Board meeting of January 27, 2020.

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

There were no comments.

EMERGENCY MANAGEMENT UPDATES

Emergency Manager Erin Goff provided an update on the covid-19 cases in St. Joseph County and the emergency response.

DRAIN COMMISSION ANNUAL REPORT

It was moved by Commissioner Malone and seconded by Commissioner Balog to accept the report and place it on file. Motion carried.

COUNTY GRANT ANNUAL REPORT

It was moved by Commissioner Malone and seconded by Commissioner Pangle to accept the report and place it on file. Motion carried.

2020 COUNTY REMONUMENTATION PLAN

It was moved by Commissioner Pangle and seconded by Commissioner Malone to accept and approve the plan. Motion carried.

PARKS AND RECREATION – WAIVER FOR ALCOHOL SALES

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the request for a waiver for alcohol sales on July 19, 2020. Motion carried.

EMERGENCY MANAGEMENT CAPITAL EXPENDITURE

It was moved by Commissioner Malone and seconded by Commissioner Balog to approve the request which included 75% grant funding. Motion carried 5-0 upon a roll call vote.

FINAL INTEGRATION AGREEMENT WITH
MICHIGAN PUBLIC SAFETY COMMUICATIONS SYSTEM

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the agreement. Motion carried.

AGREEMENT FOR LAW ENFORCEMENT SERVICES WITH FABIUS TOWNSHIP

It was moved by Commissioner Pangle and seconded by Commissioner Balog to approve the renewal agreement. Motion carried.

AUDIT ENGAGEMENT LETTER WITH GABRIDGE & COMPANY

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to approve the agreement. Motion carried.

MERS ADOPTION AGREEMENT REVISION – DC HYBRID PLAN

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the revision agreement. Motion carried.

RESOLUTION 6-2020 AUTHORIZATION FOR AGREEMENTS
WITH MICHIGAN PUBLIC SAFETY COMMUNCATIONS SYSTEM

BE IT HEREBY RESOLVED, the St Joseph County Board of Commissioners approved the Michigan Public Safety Communications System Final Integration Agreements with St Joseph County; and

BE IT FURTHER RESOLVED that the St Joseph County Board of Commissioners approved the Michigan Public Safety Communications System Co-Location Agreement for the installation of St Joseph County communication equipment on the Michigan Public Safety Communications System's Tower Site 5302 located at 61515 M-40, Jones, Michigan 49061.

BE IT FURTHER RESOLVED that Dennis Allen, Chairman of the St Joseph County Board of Commissioners, is authorized to sign the agreements.

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

CO-LOCATION AGREEMENT WITH
MICHIGAN PUBLIC SAFETY COMMUNICATIONS SYSTEM

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the co-location agreement with Michigan Public Safety Communication system. Motion carried.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Balog and seconded by Commissioner Malone to appoint John Gelvin and Sarah Apwisch to the Commission on Aging with terms expiring June 30, 2020. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to reappoint Janet Bermingham and John Dobberteen; and appoint Robert Horton to the Community Mental Health & Substance Abuse Board with terms expiring March 31, 2023. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doehring noted staff was working hard to follow guidelines established CDC and State executive orders.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the budget amendments as presented. Motion carried.

Bills

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve payment of the bills as presented. Motion carried.

Financial Statement

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the financial statement ending March 31, 2020 as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Malone noted the committee had not met.

Physical Resources

Chairman Allen stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle provided an update for the Community Action Agency, Early Head Start, and United Way.

CHAIRMAN'S REPORT

Chairman Allen commented on the extension of the executive shelter-in-place order.

It was moved by Commissioner Balog and seconded by Commissioner Malone to extend payment and benefits to April 30 for non-essential employees and develop a plan for after that date. Discussion included what was in the new executive order. Motion carried 5-0 upon a roll call vote.

COMMISSIONERS' COMMENTS

Commissioner Malone commented on the need to consider the future budget health being affected with the economic environment.

Commissioner Pangle asked about Zoom security. IT Director Dustin Bainbridge responded that there were some concerns but the County was mitigating risks.

Commissioner Malone asked about the EOC. Sheriff Lillywhite noted working with the ISD.

CITIZEN COMMENTS

Lynn McLeod, 3620 Middlebury in Kalamazoo, commented on social media posts.

Ann Signorello asked about health department reporting for covid-19 cases. Emergency Manager Goff responded that the health department reported countywide, and Detroit is singled out because it has its own health department.

ADJOURNMENT

At 6:03 p.m., it was moved by Commissioner Malone and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until April 21, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

<u>EXECUTIVE COMMITTEE</u>
Wednesday, April 15, 2020 at 8:00 a.m.
Zoom Meeting Platform

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Ken Malone, Dan Czajkowski. and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

<u>Equalization Report and Resolution.</u> By consent, the item and resolution were added to the agenda.

<u>Michigan Natural Resources Grant.</u> By consent, the public hearing and resolution were added to the agenda.

<u>Budget Amendments</u>. By consent, the amendments were added to the agenda.

<u>Other Business.</u>

Ms. Doehring noted that county leadership teams were looking at future scenarios to determine options with business moving forward. Mr. Hissong noted grants for emergency expenditures related to covid-19.

Commissioner Balog asked about paycheck protection for government agencies. Mr. Hissong noted he had not seen similar grants for government other than the overtime and hazard pay through a FEMA grant related to covid-19.

There being no further business the meeting adjourned at 8:23 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on April 21, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for April 7, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Mottville Township, Re: Notice of public hearing on April 9 is rescheduled for July 9. The hearing is to consider an Industrial Exemption Certificate for a Rehabilitation Facility to Darkhorse Holdings.

Resolution from Delta County, Re: Requesting Great Lakes Shoreline be declared a disaster area.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the communications be placed on file. Motion carried.

CITIZENS' COMMENTS

There were no comments.

MDNR GRANT APPLICATION FOR RAWSON'S KING MILL PARK

It was moved by Commissioner Pangle and seconded by Commissioner Malone to open the floor to public comment. Chairman Allen opened the public hearing at 5:04 p.m.

Hearing no comments, Chairman Allen closed the public hearing at 5:05 p.m.

EMERGENCY MANAGEMENT UPDATES

Emergency Manager Erin Goff provided an update on the covid-19 cases in St. Joseph County and the emergency response including information sharing.

2020 EQUALIZATION REPORT

Equalization Director Josh Simmons presented the equalization report.

RESOLUTION 7-2020 APPROVE 2020 EQUALIZATION REPORT

WHEREAS, MCL 211.34(1) requires the County Board of Commissioners to meet in April each year to determine county equalized valuations; which equalization shall be completed and submitted along with the tabular statement required by Section 5 of Act No. 44 of the Public Acts of 1911, as amended no later than May 1 of each year; and

WHEREAS, the assessment rolls of the various assessment jurisdictions have been reviewed by the various local Boards of Review throughout the County of St. Joseph and submitted to your Equalization Department in the appropriate timely manner; and

WHEREAS, those assessment rolls have been audited and balanced by your Equalization Department in accordance with the laws of the State of Michigan and the guidelines of the State Tax Commission; the results of such being listed on the attached equalization report and on the prescribed Michigan Department of Treasury Form L-4024 (County Equalization Directors Report of County Equalization).

NOW, THEREFORE, BE IT HEREBY RESOLVED that the St. Joseph County Board of Commissioners approves the County Equalized Valuations as indicated within the attached equalization report a cumulative total for Real Property of $2,797,422,520 (Two Billion, Seven Hundred Ninety-Seven Million, Four Hundred Twenty-Two Thousand, Five Hundred Twenty Dollars) and a cumulative total for Personal Property of $275,345,748 (Two Hundred Seventy-Five Million, Three Hundred Forty-Five Thousand, Seven Hundred Forty-Eight Dollars). The combined total of Real and Personal Property of the Cities and Townships in St. Joseph County is $3,072,768,268 (Three Billion, Seventy-Two Million, Seven Hundred Sixty-Eight Thousand, Two Hundred Sixty-Eight Dollars).

It was moved by Commissioner Malone and seconded by Commissioner Pangle to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

RESOLUTION 8-2020 APPROVE MDNR GRANT APPLICATION

WHEREAS, St. Joseph County supports the submission of an application titled, "Rawson King Mill Renovations" to the Michigan Natural Resources Trust Fund for the renovation of restroom facilities and a pavilion for public recreation purposes; and

WHEREAS, the proposed application is supported by St. Joseph County's five-year approved Parks and Recreation Plan; and

WHERAS, St. Joseph County has made a financial commitment to the project in the amount of $16,700 matching funds, in cash and/or force account.

NOW THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners hereby authorizes submission of a Michigan Department of Natural Resources Trust Fund Application for $50,000, and further resolves to make available its financial obligation amount of $16,700 (25%) of a total $66,700 project cost, during the 2021-2022 fiscal year.

It was moved by Commissioner Balog and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Ms. Doehring noted staff's dedication to provide essential services while complying with State orders.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the budget amendments as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Malone noted the committee had not met.

Physical Resources

Commissioner Malone stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle noted upcoming committee meetings.

Chairman Allen noted the upcoming roads committee was cancelled.

CHAIRMAN'S REPORT

Chairman Allen commented on the state shelter-in-place.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski and Commissioner Pangle commented on the shelter-in-place order.

Commissioner Malone commented on upcoming budget concerns.

ADJOURNMENT

At 5:26 p.m., it was moved by Commissioner Malone and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until May 5, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

<u>EXECUTIVE COMMITTEE</u>
Wednesday, April 29, 2020 at 8:00 a.m.
Zoom Meeting Platform

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Ken Malone, Dan Czajkowski. and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

<u>Staffing Levels.</u> Ms. Doehring discussed the possibility of furloughs which would continue health benefits for employees. Discussion included employees would still pay their portion of the health benefits; employees can still file for unemployment and the county would be reimbursed because of CARES Act; service credit could be requested for MERS and leave time could continue to accrue. Additional discussion included the prosecuting office personnel levels and the need to train new employees. Ms. Doehring reviewed the number of positions in each department likely to be impacted.

By consent, Ms. Doehring would move forward with furlough discussions with the employment groups.

<u>Fiscal Health Brief.</u> Dr. Eric Scorsone from MSUe reviewed the fiscal health report. He noted that payments were expected to be down from the state as sales tax revenue falls. He noted a great deal of uncertainty. The initial general fund forecast was completed prior to the pandemic, and the new forecast created a deficit as early as 2021 with a deficit nearing $7 million by 2024.

<u>Other Business.</u>

Chairman Allen asked about wages for elected officials, and Ms. Doehring noted that she would bring that back to the board for discussion.

Chairman Allen noted a letter of thanks for project support from City Manager Joe Bippus since the community was able to raise $2.7 million in matching funds for Armstrong Park.

Ms. Doehring noted she would draft letters of understanding and may call a special meeting on Friday for approval. She asked that the pay continue through May 1 with the new process beginning May 4.

By consent, a budget amendment was added to the agenda to decrease the amount of funds from the tax delinquent fund for FY 2019.

There being no further business the meeting adjourned at 9:12 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Special Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on May 1, 2020 at 3:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

CITIZENS' COMMENTS

Lynn McLeod, 3620 Middlebury of Kalamazoo, commented on an event in Sturgis.

LETTER OF UNDERSTANDING WITH AFSCME AND DISTRICT COURT EMPLOYEES' ASSOCIATION

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the letter of understanding with AFSCME General Unit. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve the letter of understanding with AFSCME Family Division. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the letter of understanding with AFSCME Probate Court. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the letter of understanding with the District Court Employees' Association. Motion carried 5-0 upon a roll call vote.

EMPLOYEE WAGES

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve payment of wages through May 1, 2020 for non-essential employees. Motion carried 5-0 upon a roll call vote.

MERS AGREEMENT FOR TEMPORARY MODIFICATION TO BENEFITS

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to approve the temporary modification of retirement benefits for MERS service credit per the Letters of Understanding with the employment groups. Motion carried 5-0 upon a roll call vote.

ADJOURNMENT

At 3:26 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until May 5, 2020 at 5:00 p.m. Motion carried.

--	--
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on May 5, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Malone and seconded by Commissioner Pangle that the minutes for April 21 and May 1, 2020 be approved as presented. Motion carried 5-0 upon a roll call vote.

COMMUNICATIONS

Letter from Joe Bippus, City of Three Rivers, Re: Thanks and update on Three Rivers Sports Complex.

Email from Covered Bridge Days Committee, Re: Event is canceled for July 17-18.

Letter from Michigan Public Service Commission, Re: Notice of public hearing on May 13 for approval of Indiana Michigan Power Company's power supply cost recovery plan.

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENTS

Carolyn Grace, St. Joseph County Conservation District, provided a grant update.

Lynn McLeod, 3620 Middlebury in Kalamazoo, commented on state executive orders.

MICHIGAN ASSOCIATION OF COUNTIES UPDATE

Steve Currie presented an update regarding covid-19 executive orders and budgetary concerns.

EMERGENCY MANAGEMENT UPDATE

Emergency Manager Erin Goff provided an update on the covid-19 cases in St. Joseph County and the FEMA public assistance funding, PPE, outreach to vulnerable populations, and phased reopening guidance.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Ms. Doehring noted next step was to determine preparedness plan for reopening was ongoing.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the budget amendments as presented. Motion carried 5-0 upon a roll call vote.

Bills

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried 5-0 upon a roll call vote.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle commented on the Human Service Commission and the census.

CHAIRMAN'S REPORT

Chairman Allen commented on next steps for budget deficits in 2020 and 2021.

COMMISSIONERS' COMMENTS

Commissioners Czajkowski and Malone thanked staff for the extra work.

ADJOURNMENT

At 5:38 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until May 19, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on May 19, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Malone and seconded by Commissioner Pangle that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for May 5, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Resolution from Menominee County, Re: Response to Governor's Executive Order 2020-77.

Minutes of the Commission on Aging Advisory Board meeting of April 15, 2020.

It was moved by Commissioner Balog and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENTS

There were no comments.

EMERGENCY MANAGEMENT UPDATE

Emergency Manager Erin Goff provided an update on covid-19 cases in the County and reopening related to new emergency orders. Discussion included data tracking by the health department and testing availability.

ANIMAL CONTROL GRANT

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to accept the animal control grant. Motion carried 5-0 upon a roll call vote.

COVID-19 PREPAREDNESS AND RESPONSE PLAN

Emergency Manager Erin Goff reviewed the phased plan for responding to the covid-19 threat.

It was moved by Commissioner Balog and seconded by Commissioner Malone to adopt the preparedness and response plan. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Ms. Doehring noted ongoing planning for covid-19 response and budget.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

There were none.

Financial Statement

It was moved by Commissioner Balog and seconded by Commissioner Malone to accept the financial report for the month ending April 30, 2020 and place it on file. Motion carried 5-0 upon a roll call vote.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle commented on the Community Action Agency.

CHAIRMAN'S REPORT

Chairman Allen commented on preparedness and response plans.

COMMISSIONERS' COMMENTS

Commissioners commented on the stay at home order and the upcoming holiday weekend.

ADJOURNMENT

At 5:33 p.m., it was moved by Commissioner Malone and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until June 2, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on June 2, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for May 19, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Resolution from Tuscola County, Re: Request to move Tuscola forward with reopen.

Resolution from Livingston County, Re: Support of Livingston County to reopen.

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the communications be placed on file. Motion carried.

CITIZENS' COMMENTS

There were no comments.

ABM INDUSTRIES UPDATE

Tom Hogan was not available and would be rescheduled for a later date.

APPROVE COUNTY MILLAGE RATE (L-4029)

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the L-4029. Motion carried 5-0 upon a roll call vote.

FY2021 COMMUNITY CORRECTIONS GRANT

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski to approve the application for submission. Motion carried 5-0 upon a roll call vote.

VETERANS HOUSE IN STURGIS

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the use of grant funds as presented. Motion carried 5-0 upon a roll call vote.

EMERGENCY MANAGEMENT / COVID-19 UPDATE

Emergency Manager Erin Goff provided an update for agency collaboration and grant funds in the area.

MEDICAL EXAMINER SERVICES AGREEMENT WITH WMU

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to approve the renewal agreement. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Ms. Doehring commented on the response to the end of the Stay-at-Home order and plans to bring business back in a safe manner.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

There were none.

Bills

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried 5-0 upon a roll call vote.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle commented on the census committee and recycling activities.

CHAIRMAN'S REPORT

Chairman Allen commented on potential in person meetings in July, Road Commission appropriations, and the importance of the census.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on challenges for small businesses opening back up and the understanding from the residents of the county.

Commissioner Malone noted his absence for the next Executive Committee Meeting.

Commissioner Balog commented on the stay-at-home order and peaceful protests in the area.

Commissioner Pangle commented on Project Connect in October.

ADJOURNMENT

At 5:31 p.m., it was moved by Commissioner Balog and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until June 16, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, June 10, 2020 at 8:00 a.m.
Zoom Meeting Platform

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Dan Czajkowski. and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director
Absent:	Commissioner Ken Malone

Central Dispatch Call Processing Equipment Grant. Discussion included that the matching funds were available in the current budget. By consent, the item was added to the agenda.

Selling Used Radio Equipment. Central Dispatch Director Brandenburg requested authorization to sell used radio equipment. Ms. Doehring noted the process.

FY2019 Audit Presentation. Ms. Steinman noted a surplus. By consent, the item was added to the agenda.

Preparedness and Response Plan Phase 2. Ms. Doehring noted the next state of reopening beginning June 15 with face coverings, some continued remote hours, and some continued furloughs. Discussion included that the courts operations were opening slower because they are subject to State Court Administrative Office guidelines relating to rates of transmission and testing.

Other Business.

Commissioner Pangle commented on an area dam.

Commissioner Balog asked about the upcoming meeting. Discussion included the next meeting would be on Zoom, and July meetings may be held in the commission chambers.

There being no further business the meeting adjourned at 8:21 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on June 16, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog
Daniel R. Czajkowski
Ken Malone
Kathy Pangle
Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for June 2, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Michigan Public Service Commission, Re: Notice of public hearing on June 23, 2020 to consider Indiana Michigan Power Company's Annual Energy Waste Reduction Reconciliation.

Resolution from Muskegon County, Re: Statement of Support – "Love Lives Here".

Resolution from Ingham County, Re: Declare Racism as a Public Health Crisis.

Minutes of the Commission on Aging Advisory Board meeting of May 20, 2020.

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the communications be placed on file. Motion carried.

CITIZENS' COMMENTS

There were no comments.

FY2019 AUDIT PRESENTATION

Joe Verlin from Gabridge & Company presented the FY2019 audit.

Discussion included the positive results of the audit and the healthy financial shape at the end of 2019.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to accept the FY2019 audit and place it on file. Motion carried 5-0 upon a roll call vote.

ABM INDUSTRIES UPDATE

Tom Hogan provided an update to the project which was nearing the end.

CENTRAL DISPATCH CALL PROCESSING EQUIPMENT GRANT

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the grant. Motion carried 5-0 upon a roll call vote.

EMERGENCY MANAGEMENT / COVID-19 UPDATE

Emergency Manager Erin Goff provided an update including the slowing rate across Michigan, providing revolving assistance as needs change, and the executive orders from the State affecting the area.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Ms. Doehring commented on the phased opening including face covering requirement, temperatures, and encouragement of remote work and remote services when possible. She also thanked Ms. Steinman for her assistance through the audit.

COMMITTEE REPORTS

Law Enforcement

Chairman Allen stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee would be meeting the following day.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle commented on the Veterans Board and COVID testing in the area.

Commissioner Balog left the meeting at 5:41 p.m.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the budget amendments as presented. Motion carried 4-0 upon a roll call vote.

Financial Statement

It was moved by Commissioner Malone and seconded by Commissioner Pangle to accept the financial statement ending May 31, 2020. Motion carried 4-0 upon a roll call vote.

CHAIRMAN'S REPORT

Chairman Allen commented on zoom meetings and hard work of staff.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski, Malone, and Pangle commented on the audit and hard work of staff and leadership.

ADJOURNMENT

At 5:48 p.m., it was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until July 7, 2020 at 5:00 p.m. Motion carried.

--	--
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on July 21, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator; Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Malone and seconded by Commissioner Pangle that the minutes for June 16, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from the State Department of Treasury, Re: St. Joseph County's State Equalization Report for 2020 tax year was approved by the State Tax Commission.

Resolution from Eaton County, Re: To Declare Racism as a Public Health Crisis.

Resolutions from Tuscola and Arenac County, Re: Support of Enbridge Line 5.

Resolution from Menominee County, Re: Support of the 2020 Upper Peninsula State Fair.

Minutes of the Commission on Aging Advisory Board Meeting of June 17, 2020.

Minutes of the Animal Control Advisory Board Meeting of February 26, 2020.

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENTS

Tim Carls from Florence Township commented on 2019 budget and audit.

Lynn McCleod, 3620 Middlebury, Kalamazoo, commented on delinquent taxes and prosecutor's office.

HUMAN SERVICES COMMISSION 2019 ANNUAL REPORT

Laura Brott, HSC Director, and Tim Stoll, COA Director and HSC Chair, presented the annual report.

CITIZENS' COMMENTS

Tadd Davis commented on the prosecutor's office.

COVERED BRIDGE HEALTHCARE LAND CONTRACT

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve Ms. Doehring to move forward with negotiations for the contract. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Malone and seconded by Commissioner Balog to appoint Teresa Doehring, Michael Hughes, and Cathy Knapp for 3 year terms; James Hissong and Joseph Bippus for 2 year terms; and , Ken Jones and Mark Honeysett for 1 year terms to the Brownfield Redevelopment Authority Board. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the budget amendments as presented. Motion carried.

Bills

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve payment of the bills as presented. Motion carried.

Financial Statement

Ms. Steinman presented the report for period ending June 30, 2020.

COMMITTEE REPORTS

Law Enforcement

Chairman Allen stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone commented on renovations.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

CHAIRMAN'S REPORT

Chairman Allen noted action for the prosecutor's office would be considered at the next executive meeting.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on public comment responses.

Commissioner Balog commented on the upcoming election.

Commissioner Pangle commented on the prosecutor's office.

ADJOURNMENT

At 5:41 p.m., it was moved by Commissioner Malone and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until August 4, 2020 at 5:00 p.m. Motion carried.

---	--
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

EXECUTIVE COMMITTEE

Wednesday, July 29, 2020 at 8:00 a.m.
Zoom Meeting Platform

Commissioners Present: Commissioners Dennis Allen, Allen Balog, Dan Czajkowski, Ken Malone, and Kathy Pangle.
Also Present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Citizen Letter to Commissioners. Prosecuting Attorney McDonough noted that Chief Assistant Prosecuting Attorney Josh Robare is running the office in his absence. He reported that the only backlogs were from when district court was not conducting prelims because of covid related issues. He also stated law enforcement has not had any problems contacting the PA's Office. McDonough noted being released from medical sometime in September.

Discussion included that the letter had requested that Commissioners ask PA McDonough about the office which had just happened; that a resolution would not accomplish anything; and that the Commission had the authority to ask an elected official to make a report.

Budget Discussion. Ms. Steinman noted a reduction in the amount of fund balance to balance the budget but stated there would be an unknown change in revenue sharing. Ms. Doehring reviewed some options for cost savings to the budget. Discussion included the possibility of ERI and removing positions. Other discussion included road commission appropriation and road and bridge funds; reductions in revenue; and uncertainty from the state. Ms. Doehring would begin negotiations with the unions to present a plan to meet shortfalls.

Resolution for 30th Anniversary of ADA. By consent, the item was added to the agenda.

Other Business.

By consent, the August 4, 2020 Commission Meeting was cancelled.

There being no further business the meeting adjourned at 8:40 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

EXECUTIVE COMMITTEE
Wednesday, August 12, 2020 at 8:00 a.m.
Zoom Meeting Platform

Commissioners Present: Commissioners Dennis Allen, Allen Balog, Dan Czajkowski, and Kathy Pangle.
Also Present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director
Commissioner Malone joined the meeting at 8:05 a.m.

Secondary Road Patrol Grant Application. Sheriff Lillywhite reviewed the grant funding. By consent, the item was added to the agenda.

Southwest Michigan Behavioral Health Intergovernmental Contract. By consent, the item was added to the agenda.

Resolution for Women's Suffrage Month. By consent, the item was added to the agenda.

2020 Budget Discussion. Ms. Doehring presented budget savings options. Discussion included option 4 being the most conservative; moving to a 35 hour work week for longer term savings that could move into next year's budget, need for union agreements; other counties looking at similar options or layoffs; and that the adjustments were temporary to get through a difficult time and moving back to 40 hour work weeks as soon as possible. Other discussion included moving forward with Constantine Road funds but not the Coon Hollow Bridge funds and asking the Road Commission to delay the $72,500 Constantine Road project and payment; moving forward with 35-hour work weeks without furloughs at this time; an attempt to keep service levels up; and the need to prepare for future years, not just make it through the current year.

Other Business.

There being no further business the meeting adjourned at 8:40 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on August 18, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Malone and seconded by Commissioner Pangle that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the minutes for July 21, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Michigan Public Service Commission, Re: Notice of hearing on September 3, 2020 for approval of renewable energy cost reconciliation.

Minutes of the Animal Control Advisory Board meeting of June 17, 2020.

Minutes of the Commission on Aging Advisory Board meeting of July 15, 2020.

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENTS

Mindy Kulasa, Chairman of the Board of Directors for the Disability Network of SW Michigan supported the resolution recognizing the 30th anniversary of the Americans with Disabilities Act.

Tim Carls from Florence Township commented on funding and commission decisions.

Don Gloy, White Pigeon Township Supervisor, commented on finishing Constantine Road.

Rebecca Shank of 385 S. Washington in Constantine commented on women's suffrage.

SECONDARY ROAD PATROL GRANT APPLICATION

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the application. Motion carried 5-0 by roll call vote.

SOUTHWEST MICHIGAN BEHAVIORAL HEALTH INTERGOVERNMENTAL CONTRACT

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the contract. Motion carried 5-0 by roll call vote.

30TH ANNIVERSARY OF AMERICANS WITH DISABILITIES ACT

RESOLUTION 8-2020

Whereas, on July 26, 1990, President George H. Bush signed into law the Americans with Disabilities Act (ADA) to ensure the civil rights of people with disabilities. This legislation established a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities;

Whereas, the ADA has expanded opportunities for Americas with disabilities by reducing barriers and changing perceptions, increasing full participation in community life. However, the full promise of the ADA will only be reached if public entities remain committed in their efforts to fully implement the ADA;

Whereas, we recognize that disability is a natural part of the human condition. A disability is simply a characteristic of a person and doesn't exist until someone encounters a barrier; and

Whereas, on the 30th anniversary of the Americans with Disabilities Act, in collaboration with Disability Network Southwest Michigan, we celebrate and recognize the progress that has been made by reaffirming the principles of equality and inclusion and recommitting our efforts to reach full ADA compliance.

Now, therefore be it resolved, the St. Joseph County Board of Commissioners does hereby reaffirm its commitment to work toward full accessibility and inclusion of people with diabilities.

It was moved by Commissioner Balog and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NATIONAL WOMEN'S SUFFRAGE MONTH

RESOLUTION 9-2020

Whereas, Congress passed the 19th Amendment to the Constitution of the United States, guided by the shared ideals of freedom, sovereignty, democracy, civil liberty, and individual rights;

Whereas, from 1919 to 1920, the 66th Congress debated, and State legislatures considered, an amendment to the Constitution of the United States to provide suffrage for women;

Whereas, the ratification of the 19th Amendment was the culmination of decades of work and struggle by advocates for the rights of women across the United States and worldwide;

Whereas, the ratification of the 19th Amendment ensured women could fully participate in the democracy of the United States and fundamentally changed the role of women in the civic life of the Nation;

Whereas, August 18, 2020, marks the centennial of the ratification of the 19th Amendment by ¾ of the States, providing the support necessary under article V of the Constitution of the United States;

Whereas, August 26, 2020 marks the centennial of the 19th Amendment becoming a part of the Constitution of the United States, providing for women's suffrage; and

Whereas, the centennial of the ratification of the 19th Amendment represents a historical milestone to be lauded and celebrated.

No, therefore, be it resolved, that the County Commission of St. Joseph County, Michigan,

1. Designates August 2020 as National Women's Suffrage Month;
2. Honors the role of the ratification of the 19th Amendment in further promoting the core values of democracy;
3. Reaffirms the opportunity to commemorate this milestone of the Nation's democracy by ensuring that the untold stories of women's decades-long battle for the ballot are recognized and celebrated.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Ms. Steinman noted letters of agreement with the unions were not ready but expected for the next meeting.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the budget amendments as presented. Motion carried.

Bills

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried.

Financial Statement

It was moved by Commissioner Malone and seconded by Commissioner Pangle to accept the report for the period ending July 31, 2020. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Allen stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Malone noted Parks & Recreation Committee discussion about the amount of work being done at the parks despite the staff shortage.

CHAIRMAN'S REPORT

Chairman Allen commented on the election and responded to Mr. Carls accusations.

COMMISSIONERS' COMMENTS

Commissioner Balog commented on Mr. Carls accusations.

Commissioner Malone commented on Mr. Carls and his public comment.

Commissioner Czajkowski commented on the grants for the St. Joseph County Conservation District dam removal. He asked that anyone who has questions about the accusations Mr. Carls made to contact their county commissioner.

Commissioner Pangle noted commissioners are taxpayers also and commented on Mr. Carls public comment.

ADJOURNMENT

At 5:41 p.m., it was moved by Commissioner Malone and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until September 1, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on September 1, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the minutes for August 18, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Tim Carls, Re: Commissioners need to take pay cut.

Resolution from Leelanau County, Re: To condemn racism in Leelanau County.

Resolutions from Alcona County, Re: Opposition to Executive Directive 2020-9.

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the communications be placed on file. Motion carried.

CITIZENS' COMMENTS

Rebecca Shank, 385 S. Washington in Constantine, commented on communications with public.

Tim Carls from Florence Township commented on his meeting with the County Administrator.

Lynn McCleod, 3620 Middlebury in Kalamazoo, commented on property in default.

Judge Tomlinson commented on a letter he sent to the Commission.

MVAA COUNTY VETERANS' SERVICES FUND GRANT APPLICATION

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the application. Motion carried.

INTERGOVERNMENTAL AGREEMENT WITH MICHIGAN WORKS!

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the contract. Motion carried.

UPDATED BYLAWS OF WORKFORCE DEVELOPMENT BOARD

It was moved by Commissioner Malone and seconded by Commissioner Pangle to adopt the bylaws. Motion carried.

LETTER OF UNDERSTANDING WITH AFSCME UNITS

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the letter of understanding with the General unit. Discussion included people funded by grants and the effects of FOC and some court employees on the general fund. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the letter of understanding with the Circuit Court and FOC unit. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the letter of understanding with the Family Court unit. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the letter of understanding with the Probate unit. Motion carried 5-0 upon a roll call vote.

LETTER OF UNDERSTANDING WITH DISTRICT COURT EMPLOYEES ASSOCIATION

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the letter of understanding with the District Court Employees Association. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR'S REPORT

Ms. Doehring noted the LOUs still needed to go before the unions.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

There were no budget amendments.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

CHAIRMAN'S REPORT

Chairman Allen commented on making difficult decisions while being prepared for what may come.

COMMISSIONERS' COMMENTS

Commissioner Balog noted actions were a result of covid-19 and actions taken by governor beyond the commission's control.

Commissioner Malone noted the goal was to best support employees, but cuts were necessary.

Commissioner Czajkowski apologized for making the changes that were necessary.

Commissioner Pangle commented on the difficulty in making decisions affecting staff.

ADJOURNMENT

At 5:38 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until September 15, 2020 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman

EXECUTIVE COMMITTEE

Wednesday, September 9, 2020 at 8:00 a.m.
Zoom Meeting Platform

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Dan Czajkowski, Ken Malone, and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Fabius Park Fire Department. 911 Director Dennis Brandenberg reported that pagers were not part of the radio project upgrade and discussed reception. He noted that no one had used the pagers available for testing and that there was no money for pagers in the budget. Discussion included mobile phone tax for operations; radios for people and equipment were replaced; and pagers were not a topic during discussions or publications about equipment. Park Township Trustee Mike Kinne noted that their understanding was that the new system would not cost the townships money. Park Township Supervisor Ed English noted that his understanding was that all equipment was included and felt the pagers should have been covered. Additional discussion included total cost of pagers; current pager system infrastructure was at end of life because of lack of parts available to keep the system going; and possibility of grant funds.

CDBG CARES Act Grant. Ms. Doehring noted the public hearing was placed on the September 15th Commission meeting.

Return to In-person Board Meetings Discussion included socially distancing and opening meetings back in the commission room; cost of Zoom had an initial signup fee, but overall, the virtual platform has saved money; moving forward with executive meetings by zoom and in-person commission meetings beginning October 6.

Enhanced Retirement Incentive. Discussion included LOU for level of benefits in line with initial offering from a few years ago for approximately 20 eligible staff; voluntary; and anticipate it being the final year to offer ERI being offered specifically because of the pandemic. By consent, the item was added to the agenda.

Other Business.

There being no further business the meeting adjourned at 8:53 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on September 15, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

AGENDA

Commissioner Pangle asked that the LOUs be removed from the agenda.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for September 1, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

There were none.

CITIZENS' COMMENTS

Rebecca Shank, 385 S. Washington in Constantine, commented on activities in the community.

Tim Carls from Florence Township commented on public safety.

PUBLIC HEARING – CDBG CARES GRANT APPLICATION

It was moved by Commissioner Malone and seconded by Commissioner Pangle to open the floor for public comment.

Chairman Allen opened the floor to public comment at 5:12p.m.

Commissioner Pangle asked about using funding for technology for meetings and court proceedings.

James Hissong, Grant Writer, commented on how the grant could potentially be used.

Commissioner Malone asked about the timing.

James Hissong responded that the MEDC has been responsive to inquiries.

Mr. Carls asked about the funding source.

James Hissong noted it is federal funding administered by the state, an approximate $217K reimbursement.

Mr. Carls asked about where the funds would be held.

Ms. Steinman noted how the funds are accounted.

Chairman Allen closed the floor to public comment at 5:22 p.m.

CARES GRANT
RESOLUTION 10-2020

Commissioner Malone presented the following resolution:

The Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 116-136, makes available supplemental Community Development Block Grant (CDBG) and Emergency Solutions Grant ESG-CV funding for grants to prevent, prepare for, and respond to Coronavirus (COVID-19). The CDBG grant will provide flexibilities for grantees to expedite the use of grant funds to help address the challenges facing our nation during this historic public health crisis.

WHEREAS, the Michigan Strategic Fund has invited Counties to accept Community Development Block Grant Program funds to support CDBG CARES Funding; and

WHEREAS, St. Joseph County will seek to receive up to $217,975.82 in CDBG funds to reimburse for unexpected costs associated with COVID-19; and

WHEREAS, the proposed project will benefit a minimum of 51 percent of low and moderate income persons as determined by census data provided by the U.S. Department of Housing and Urban Development.

NOW, THEREFORE, BE IT RESOLVED that St. Joseph County hereby designates Teresa Doehring, County Administrator as the Certifying Officer, the person authorized to certify the Michigan CDBG pre-agreement documents, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

It was moved by Commissioner Balog and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Balog and seconded by Commissioner Pangle to reappoint John Galvin with a term expiring June 30, 2021; and Loyid Stemen, Sarah Apwisch, Stephen Boland, Jon Withers, and George Letts with terms expiring June 30, 2022 to the Commission on Aging. Motion carried.

It was moved by Commissioner Balog and seconded by Commissioner Malone to reappoint Eric Shafer, Aaron Cullifer, Lee Zimmerman, Robert Robinson, and Kathy Pangle to the Solid Waste Management Committee with terms expiring September 1, 2022. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doehring noted the need to investigate additional options for the retirement incentive.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the budget amendments as presented. Motion carried.

Bills

It was moved by Commissioner Malone and seconded by Commissioner Pangle to pay the bills as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Chairman Allen stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle commented on the housing report, Project Connect, and vaccinations in the area.

CHAIRMAN'S REPORT

Chairman Allen had nothing further to report.

COMMISSIONERS' COMMENTS

There was no further business.

ADJOURNMENT

At 5:33 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until October 6, 2020 at 5:00 p.m. Motion carried.

--	--
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, September 30, 2020 at 8:00 a.m.
Zoom Meeting Platform

Commissioners Present: Commissioners Dennis Allen, Allen Balog, Dan Czajkowski, Ken Malone, and Kathy Pangle.
Also Present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Fabius Park Fire Department. 911 Director Dennis Brandenberg reported that pagers were not part of the radio project upgrade and discussed reception. He noted that no one had used the pagers available for testing and that there was no money for pagers in the budget. Discussion included mobile phone tax for operations; radios for people and equipment were replaced; and pagers were not a topic during discussions or publications about equipment. Park Township Trustee Mike Kinne noted that their understanding was that the new system would not cost the townships money. Park Township Supervisor Ed English noted that his understanding was that all equipment was included and felt the pagers should have been covered. Additional discussion included total cost of pagers; current pager system infrastructure was at end of life because of lack of parts available to keep the system going; and possibility of grant funds.

CDBG CARES Act Grant. Ms. Doehring noted the public hearing was placed on the September 15th Commission meeting.

Return to In-person Board Meetings Discussion included socially distancing and opening meetings back in the commission room; cost of Zoom had an initial signup fee, but overall, the virtual platform has saved money; moving forward with executive meetings by zoom and in-person commission meetings beginning October 6.

Enhanced Retirement Incentive. Discussion included LOU for level of benefits in line with initial offering from a few years ago for approximately 20 eligible staff; voluntary; and anticipate it being the final year to offer ERI being offered specifically because of the pandemic. By consent, the item was added to the agenda.

Other Business.

There being no further business the meeting adjourned at 8:53 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Annual Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held on Zoom platform on October 6, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone that the agenda be approved with the closed session ahead of new business. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Malone and seconded by Commissioner Pangle that the minutes for September 15, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Copy of Letter to Governor Whitmer from Tim Carls, Re: Prosecutor John McDonough.

Resolution from Bay County, Re: Federal assistance to help with long term effects of Covid-19.

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to place the communications on file. Motion carried.

CITIZENS' COMMENTS

Rebecca Shank, 385 S. Washington in Constantine, commented on a PBS special.

CLOSED SESSION

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to go into closed session pursuant to Section 8(e) of the Open Meetings Act to consult with our attorney regarding trial or settlement strategy in connection with Lumbard v St Joseph County case. Motion carried 5-0 upon roll call vote.

The Commission adjourned to closed session at 5:09 p.m.

The Commission reconvened at 5:42 p.m.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to follow the recommendation of counsel for the Lumbard case settlement. Motion carried 5-0 upon roll call vote.

FY 2021 CHILD CARE FUND BUDGET

It was moved by Commissioner Malone and seconded by Commissioner Balog to approve the FY 2021 Child Care Fund Budget. Motion carried 5-0 upon roll call vote.

EXCEPTION TO HIRING FREEZE – CORRECTIONS OFFICER

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the exception to the hiring freeze for two corrections officers. Motion carried 5-0 upon a roll call vote.

EXCEPTION TO HIRING FREEZE – ROAD PATROL OFFICER

It was moved by Commissioner Czajkowski and seconded by Commissioner Balog to approve the exception to the hiring freeze. Motion carried 5-0 upon a roll call vote.

FY 2020 EMERGENCY MANAGEMENT GRANT AGREEMENT

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the grant agreement. Motion carried 5-0 upon a roll call vote.

FY 2021 EMERGENCY MANAGEMENT WORK AGREEMENT

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the agreement. Motion carried 5-0 upon a roll call vote.

COVERED BRIDGE HEALTHCARE PROPERTY ACQUISITION

It was moved by Commissioner Malone and seconded by Commissioner Pangle to authorize Ms. Doehring to negotiate the property acquisition sales agreement. Motion carried 5-0 upon a roll call vote.

ENHANCED RETIREMENT INCENTIVE - AFSCME

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the letter of understanding with the General Unit. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Malone and seconded by Commissioner Balog to approve the letter of understanding with the Circuit Court Unit. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the letter of understanding with the Family Court Unit. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the letter of understanding with the Probate Court Unit. Motion carried 5-0 upon a roll call vote.

ENHANCED RETIREMENT INCENTIVE – DISTRICT COURT EMPLOYEES' ASSOCIATION

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the letter of understanding with the District Court Employees' Association. Motion carried 5-0 upon a roll call vote.

MERS HEALTHCARE SAVING PROGRAM PARTICIPATION AGREEMENT

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the agreement. Motion carried 5-0 upon a roll call vote.

AUTHORIZE COPY MACHINE PURCHASE

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the purchase of the copy machine. Motion carried 5-0 upon a roll call vote.

AUTHORIZATION FOR LETTER TO THE GOVERNOR

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to send a letter to the governor with the changes recommended by counsel. Motion carried 4-1 upon roll call vote.

NOMINATIONS/APPOINTMENTS

There were no nominations or appointments.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the budget amendments as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle commented on the Veterans' Affairs Board.

CHAIRMAN'S REPORT

Chairman Allen had nothing further to report.

COMMISSIONERS' COMMENTS

Commissioner Balog commented on the Veterans' Affairs Board.

ADJOURNMENT

At 6:12 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until October 20, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, October 14, 2020 at 8:00 a.m.
County Commission Room

Commissioners Present: Commissioners Dennis Allen, Allen Balog, Dan Czajkowski, Ken Malone, and Kathy Pangle.
Also Present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Lake Templene and Sand Lake Special Assessment. By consent, the item was added to the agenda.

Request for Exception to Hiring Freeze (District Deputy Clerk). Discussion included the upcoming possibility of layoffs and budget issues for the upcoming fiscal year; not wanting to hire when the person may be on layoff shortly after hire; facing a shortfall even before covid-19 challenges; and there is an expected net loss even with grant funds to cover covid-19 related expenses.

Request for Exception to Hiring Freeze (Chief Deputy Treasurer). Discussion included that the request is to move a deputy treasurer to chief deputy treasurer and to hire a deputy treasurer; desire to support the movement within the department but not to hire additional staff; timing of vacancy allows time to work through the budget. By consent, there were no concerns with the internal appointment of a deputy clerk to chief deputy.

Apportionment Report. By consent, the item was added to the agenda.

Commission on Aging Annual Report. COA Director Tim Stoll presented the annual report. Discussion included major projects including the new Three Rivers facility and rental agreements and rates. By consent, the item was added to the agenda.

Commission on Aging Server. By consent, the item was added to the agenda.

Remonumentation Peer Review Group. By consent, the item was added to the agenda.

Administrative Elected Officials Salary Study. Discussion included moving off of step system; responsibilities of sheriff greater than most counties; and drain commissioner position staying on the current schedule until it maxed. By consent, the numbers would be programmed into the upcoming budget at the 10% level with the drain commissioner staying on the current step schedule and the sheriff position continuing at the rate that the former Sheriff would be at in 2021.

Budget Work Session Schedule. By consent, the budget work session was scheduled after the next executive committee meeting.

Other Business.

Ms. Doehring noted that future requests for hiring would be held for the budget approval process rather than bringing to the commission for the agenda.

Ms. Doehring congratulated Mr. Stoll for the new position he was moving into and thanked him for his service to the county.

Ms. Doehring noted upcoming legislation regarding virtual meetings. Discussion included retroactive clause to cover past meetings; significant increase in numbers in the county recently; ability to social distance meeting in person; executive as remote meetings and commission meetings in person; possibility of a second wave; and moving forward with next executive and budget meeting in person and commission meetings in person with guests using remote attendance.

There being no further business the meeting adjourned at 8:59 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers and broadcast via the Zoom platform on October 20, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Deputy County Clerk Valerie Casterline called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for October 6, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Minutes of the Commission on Aging Advisory Board Meeting of September 16, 2020.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the communications on file. Motion carried.

CITIZENS' COMMENTS

There were none.

APPORTIONMENT REPORT

RESOLUTION 11-2020

WHEREAS, MCL 211.37 as amended, requires the County Board of Commissioners at their October session, to apportion the amount of property taxes to be raised by the various taxing jurisdictions; and

WHEREAS, the attached Apportionment Report contains a summary of the requests for millages to be levied by the various taxing jurisdictions and the County of St. Joseph; and

WHEREAS, MCL 207.12, as amended, requires the Director of the County Tax Equalization Department to make and submit to the Department of Treasury, State Tax Commission, a detailed report of such actions by the County Board on a form prescribed by the Commission.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the St. Joseph County Board of Commissioners approves the attached summary of millage requests by the various taxing jurisdictions and further authorizes the St. Joseph County Equalization Director to certify such forms and submit them as required by law to the appropriate departments.

It was moved by Commissioner Pangle and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5 to 0 upon roll call vote.

COMMISSION ON AGING ANNUAL REPORT

It was moved by Commissioner Pangleand seconded by Commissioner Maloneto place the report on file. Motion carried.

PURCHASE OF COA SERVER

It was moved by Commissioner Pangle and seconded by Commissioner Maloneto approve the purchase of the server for $8,000 Motion carried 5 to 0 upon a roll call vote.

LAKE TEMPLENE AND SAND LAKE SPECIAL ASSESSMENT

RESOLUTION 12-2020

WHEREAS, the St. Joseph County Drain Commissioner, as the delegated authority designated by the St. Joseph County Board of Commissioners (the "Board") under Part 307 of the Natural Resources and

Environmental Protection Act, Act 451 of 1994, as amended (“Part 307”), has the ongoing responsibility to maintain the court-ordered lake levels of Lake Templene and Sand Lake; and

WHEREAS, a special assessment district was established by the 45th Circuit Court for Lake Templene and Sand Lake, located in Nottawa and Sherman Townships, St. Joseph County, Michigan under Part 307, specifically MCL 324.30704; and

WHEREAS, the St. Joseph County Drain Commissioner held a public hearing as the delegated authority for the Lake Templene and Sand Lake Lake Level District for St. Joseph County on October 5, 2020 to review the computation of costs of lake level control maintenance and improvements and a special assessment roll consistent with the requirements of Part 307; and

WHEREAS, the Board has reviewed the computation of costs of the project and the special assessment roll.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board approves the computation of costs of the project and the special assessment roll as provided by the St. Joseph County Drain Commissioner.

2. The special assessment roll with the assessments listed shall be final and conclusive unless appealed in a court within 15 days of the adoption of this Resolution. MCL 324.30714.

3. The St. Joseph County Clerk shall forward to the St. Joseph County Drain Commissioner a copy of this Resolution so that action can be instituted by St. Joseph County in an expedient manner.

4. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

It was moved by Commissioner Balog and seconded by Commissioner Balog to adopt the resolution and waive second reaching. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Malone and seconded by Commissioner Balog to appoint David Mostrom, Ryan Miller, David Gariepy, Dale Kesler, Douglas Mostrom, and Terry Woldring to the Remonumentation Peer Review Group. Motion carried.

COUNTY ADMINISTRATOR’S REPORT

Ms. Doehring noted the 35-hour work week did not pass union approval and other cost savings measures were being reviewed.

FINANCE DIRECTOR’S REPORTS

Bills

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried.

Financial Statement

It was moved by Commissioner Pangle and seconded by Commissioner Malone to place the report on file as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Pangle commented on Project Connect.

Commissioner Balog reported that Joe Haas had resigned from the Transportation Authority Board after 20 years to serve on the Glen Oaks Community College Board.

CHAIRMAN'S REPORT

Chairman Allen commented on Centreville-Constantine Road and an upcoming vacancy on the Road Commission because of a term ending at the end of the year.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski commented on Animal Control activities.

ADJOURNMENT

At 5:30 p.m., it was moved by Commissioner Balog and seconded by Commissioner Malone that the St. Joseph County Board of Commissioners adjourn until November 3, 2020 at 5:00 p.m. Motion carried.

---	---
Valerie Casterline, Deputy County Clerk	Dennis Allen, Chairman

ST. JOSEPH COUNTY EXECUTIVE COMMITTEE – Budget Work Session

Wednesday, October 28, 2020 at 8:45 a.m.
County Commissioner Chambers

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Ken Malone, Dan Czajkowski. and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Ms. Doehring and Ms. Steinman reviewed the budget memo and draft budget. Discussion included how to budget unknown revenue from the State which could be zero; personnel cost savings options; Road Commission appropriations and funding for building relationships; importance of protecting delinquent tax fund from annual transfers to general fund so the balance could be used to assist funding for projects such as roads in the future; moving forward with $50,000 for 2021 for roads; funding for positions in currently proposed budgets; removing the district court vacancy request to meet cost savings or providing a set amount for personnel costs and let them figure it out; leaving deputy county clerk position in the budget for consideration of filling in 2021; capital improvement projects postponed to 2021; and capital projects to be budgeted for 2021; election wireless system delayed until 2022; consider ROD request and IT requests at a later meeting; Parks potential ability to fund CIP requests without general fund; amount of revenue generated from each park; seeking a grant for police vehicles.

Ms. Doehring noted a revised draft would be created based upon discussion for the next budget meeting.

Further discussion included still looking at a budget shortfall after making the budget for most departments extremely lean; still needing to remove an additional $300k for 2021 and again in 2022; 4 positions would create a cushion; other direction could be to analyze non-essential services, but there were not many and they generally had small budgets; going back to departments and asking them to cut 5%; how many departments ran on a surplus; removing additional $300K; and that 35 hour work weeks would have met the budget goals.

The next budget session would follow the November 10, 2020 Executive Committee Meeting.

There being no further business the meeting adjourned at 10:40 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers and broadcast via the Zoom platform on November 3, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

Deputy County Clerk Valerie Casterline called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Dennis Allen

Commissioner Pangle was absent.

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Balog and seconded by Commissioner Malone that the minutes for October 20, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Michigan Department of Health and Human Services, re: Notice of 2021 approved per diem costs for care provided to a state ward.

Letter from Michigan Public Service Commission, re: Notice of Hearing for Indiana Michigan Power Company's proposed 2021 power supply cost recovery plan.

Minutes of the Animal Control Advisory Board meeting of July 22, 2020.

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski to place the communications on file. Motion carried.

CITIZENS' COMMENTS

Rebecca Shank commented on Veterans' Day.

INDIGENT DEFENSE AGREEMENT FOR 2021, RENEWAL

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the agreement. Motion carried 4 to 0 upon roll call vote.

CANTEEN FOOD SERVICE AGREEMENT, RENEWAL

It was moved by Commissioner Czajkowski and seconded by Commissioner Balog to approve the agreement. Motion carried 4 to 0 upon roll call vote.

ACCEPT COUNTY TREASURER'S ANNUAL REPORT

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to accept the report and place it on file. Motion carried.

COURTS BUILDING RENOVATION, TOWER PINKSTER DESIGN SERVICES

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the agreement with Tower Pinkster. Motion carried 4-0 upon a roll call vote.

REAL ESTATE PURCHASE AGREEMENT WITH COVERED BRIDGE HEALTHCARE

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the agreement with Covered Bridge Healthcare. Motion carried 4-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

COUNTY ADMINISTRATOR'S REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR'S REPORTS

Budget Amendments

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the budget amendments as presented. Motion carried.

Year-end Budget Amendments

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the budget amendments as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

CHAIRMAN'S REPORT

Chairman Allen commented on voter turnout.

COMMISSIONERS' COMMENTS

Commissioner Balog commented on the election.

ADJOURNMENT

At 5:35 p.m., it was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until November 17, 2020 at 5:00 p.m. Motion carried.

---	---
Valerie Casterline, Deputy County Clerk	Dennis Allen, Chairman

ST. JOSEPH COUNTY EXECUTIVE COMMITTEE – Budget Work Session
Wednesday, November 10, 2020 at 9:00 a.m.
County Commissioner Chambers

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Ken Malone, and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Ms. Doehring and Ms. Steinman reviewed the updated budget workshop memo and draft budget. Discussion included corrections officers were not budgeted but would need to be filled eventually; savings from paid time off from covid and furloughs affected current budget year; 5% requested from departments; enhanced retirement program; opportunities for savings from the courts were in upcoming retirements; IT capital improvement requests; and park capital improvement requests being funded through a parks fund transfer to the general fund.

There being no further business the meeting adjourned at 9:41 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

EXECUTIVE COMMITTEE
Wednesday, November 10, 2020 at 8:00 a.m.
County Commission Room

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Ken Malone, and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Brownfield Program. Ms. Knapp, Southwest Michigan First, and Mr. Stegink, Envirologic, reviewed the benefits of a Brownfield program for the reimbursement of TIF funds to encourage development of a blighted property. By consent, the item would be scheduled for a public hearing and consideration.

County Designated Assessor Interlocal Agreement. By consent, the item was added to the agenda.

Committee Appointments. Commissioners Allen and Czajkowski would be scheduled for Road Commission interviews. Commissioners Pangle and Czajkowski would be scheduled for CMH interviews.

County User Fees. Discussion included the cost of the study; length of time since user fees have increased; some recommended fees lower than the full cost; the need to schedule another review of the fees down the road, especially if the full change was not made now. By consent, the fees would be changed as part of the budget process.

Other Business.

Ms. Doehring requested guidance for two invoices from the Road Commission $110,374.63.

Discussion included that the money was still budgeted; surplus from the covid grants; higher that the 25% share that the Commission had discussed. By consent, the invoices would be paid minus the portion over 25%.

There being no further business the meeting adjourned at 8:51 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held via the Zoom platform on November 17, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Czajkowski and seconded by Commissioner Balog to approve the agenda with the addition of the road commission appointment. Motion carried.

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to approve the agenda as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Malone and seconded by Commissioner Pangle that the minutes for November 3, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

Minutes of the Commission on Aging Advisory Board meeting of October 21, 2020.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to place the communications on file. Motion carried.

CITIZENS' COMMENTS

There were no comments.

COUNTY DESIGNATED ASSESSOR INTERLOCAL AGREEMENT

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve the agreement. Motion carried.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to appoint Jack Coleman to the Road Commission. Motion carried 4-1 upon a roll call vote with Commissioner Malone dissenting.

COUNTY ADMINISTRATOR'S REPORT

Ms. Doehring reported that the courthouse was again closed to the public at the recommendation of the health department and DHHS.

FINANCE DIRECTOR'S REPORTS

Bills

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve payment of the bills as presented. Motion carried.

Financial Statement

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to place the report on file. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Balog stated that minutes were available.

Physical Resources

Commissioner Malone stated that the committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commissioner Malone provided an update for the Parks and Recreation Commission.

Commissioner Pangle provided an update for the Housing Taskforce.

CHAIRMAN'S REPORT

Chairman Allen commented on voter turnout.

COMMISSIONERS' COMMENTS

Commissioner Pangle commented on 911 last call protocol.

Central Dispatch Director Brandenberg noted that he provided last call when requested by departments.

ADJOURNMENT

At 5:33 p.m., it was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until December 1, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

EXECUTIVE COMMITTEE
Wednesday, November 25, 2020 at 8:00 a.m.
Zoom

Commissioners Present:	Commissioners Dennis Allen, Allen Balog, Dan Czajkowski, Ken Malone, and Kathy Pangle.
Also Present:	Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Community Corrections Grant Agreement. By consent, the item was added to the agenda.

Capital Improvement Program Policy Revision. By consent, the item was added to the agenda.

MERS Pension Addendums. By consent, the item was added to the agenda.

Medical Examiner Services Agreement. By consent, the item was added to the agenda.

Public Hearing and Adoption of 2021 Budget. By consent, the item was added to the agenda.

Resolution for Treasurer Ratering. By consent, the item was added to the agenda.

Board/Committee Appointments. Discussion included why some positions were automatically reappointed and others were advertised as vacancies; commissioners serving as board members or chairs of the boards to indicate need for changes; transparency; and road commission appointments. By consent, the appointments were added to the agenda.

Further discussion included the differences between boards such as specific qualifications for some positions; moving directly to the commission meeting and skipping discussion at executive did not afford all commissioners a chance to know all the information; road commission activities; and bringing all recommendations to executive for approval.

Other Business.

Commissioner Allen indicated a desire to be chairman again.

Commissioner Balog stated that he was not aware of any chair who had served 4 consecutive years and that he would be opposed because of reasons to change chairs periodically.

Commissioner Pangle stated that she did not want to be chair.

There being no further business the meeting adjourned at 8:45 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

EXECUTIVE COMMITTEE
Wednesday, December 9, 2020 at 8:00 a.m.
Zoom

Commissioners Present: Commissioners Dennis Allen, Allen Balog, Dan Czajkowski, Ken Malone, and Kathy Pangle.
Also Present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

Transportation Authority Board Appointment. By consent, the appointment of Sarah Apwisch was added to the agenda.

Request to Fill Vacant Positions. Discussion included multiple position vacancies because of enhanced retirement incentive; some positions budgeted but still have a deficit to eliminate; possibility of hiring two for district court and waiting on the third to see what is needed; replacing the probation and civil positions for district; juvenile register position and possibility of reduced hours. By consent, the probation and civil positions for district were added to the agenda. By consent, the juvenile division director position was added to the agenda. By consent, the deputy treasurer position was added to the agenda.

Resolution for Continuation of Remote Meetings. Discussion included that the consideration for the resolution is if the OMA is not amended to allow continuation of remote meetings.

Emergency Action Guidelines Update. Emergency Manager Goff provided an update to the guidelines. Discussion included vaccination plans and case numbers.

Employment Agreement Renewal with Teresa Doehring. By consent, the item was added to the agenda.

Other Business.

By consent, gift cards would be purchased for employees through the unrestricted rebate program funds.

There being no further business the meeting adjourned at 9:01 a.m.

Respectfully submitted by Lindsay Oswald, County Clerk

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held via the Zoom platform on December 15, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the agenda as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Malone that the minutes for December 1, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

There were none.

CITIZENS' COMMENTS

There were no comments.

PUBLIC HEARING FOR BROWNFIELD PLAN

Chairman Allen opened the floor for public comment at 5:05 p.m.

Cathy Knapp of Southwest Michigan First commented on the economic impact of the plan.

Roman Wilson of Envirologic commented on the environmental impact of the plan.

Hearing no other comments, Chairman Allen closed the floor to public comment at 5:09 p.m.

BROWNFIELD PLAN AMENDMENT
RESOLUTION 15-2020

WHEREAS, the Brownfield Redevelopment Authority (the "Authority") of St. Joseph County, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended (the "Act"), has prepared and recommended a Brownfield Plan Amendment (the "Amendment") for approval by the St. Joseph County Commission; and

WHEREAS, the Authority has provided notice to and fully informed all taxing jurisdictions affected by the Amendment about the fiscal and economic implications of the proposed Plan at least ten days before the meeting of the St. Joseph County Commission at which this resolution has been considered; and

WHEREAS the St. Joseph County Commission has provided the public and the taxing jurisdictions a reasonable opportunity to express their views and recommendations regarding the Plan, in accordance with Sections 13(13) and 14(1) of the Act; and

WHEREAS, the St. Joseph County Commission has made the following determinations and findings:

A. The Amendment constitutes a public purpose under the Act;

B. The Amendment meets all of the requirements for a Brownfield Plan Amendment set forth in Section 13 of the Act;

C. The Amendment will facilitate redevelopment of contaminated property; and

WHEREAS, having reviewed the Amendment and considered the views and recommendations of the public and taxing jurisdictions, the St. Joseph County Commission may proceed with approval of the Amendment.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Amendment Approved. Pursuant to the authority vested in the St. Joseph County Commission by the Act, the Amendment is hereby approved in the form attached as Exhibit "A" to this Resolution.

2. Severability. Should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the plan by resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

COMMUNITY HEALTH AGENCY UPDATE

Community Health Director Rebecca Burns provided an update for testing and vaccinations of covid.

EXCEPTION TO HIRING FREEZE – DEPUTY DISTRICT COURT CLERK (2 POSITIONS)

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the exception. Motion carried.

EXCEPTION TO HIRING FREEZE – JUVENILE COURT DIRECTOR/REFEREE

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the exception. Motion carried.

EXCEPTION TO HIRING FREEZE – DEPUTY TREASURER

It was moved by Commissioner Balog and seconded by Commissioner Malone to approve the exception. Motion carried.

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to approve the agreement. Motion carried 5-0 upon a roll call vote.

EMERGENCY ACTION GUIDELINES UPDATE

It was moved by Commissioner Malone and seconded by Commissioner Pangle to adopt update. Motion carried.

EMPLOYMENT AGREEMENT RENEWAL (DOEHRING)

It was moved by Commissioner Malone and seconded by Commissioner Allen to approve the agreement. Motion carried 5-0 upon a roll call vote.

FIRST BOARD MEETING OF 2021

It was moved by Commissioner Balog and seconded by Commissioner Pangle to set the date for January 5. Motion carried.

RESOLUTION HONORING COMMISSION ALLEN BALOG

RESOLUTION 16-2020

WHEREAS, Allen J. Balog has effectively served as County Commissioner for District No. 1 since January 1, 2011; and

WHEREAS, public service requires a personal commitment of time and energy; and

WHEREAS, Allen J. Balog has served on numerous committees with tireless dedication, most notably Law Enforcement, Judiciary, Physical Resources, Community Health Agency, Commission on Aging, Transportation Authority; and

WHEREAS, Allen J. Balog was elected by his peers and served as Chairman of the Board in the years 2016, 2017 and Vice-Chairman in 2014, 2015, 2018; and

WHEREAS, this is the last meeting for Commissioner Balog as he did not seek re-election in 2020.

NOW THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the devoted service that Commissioner Balog has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, this resolution be presented to Commissioner Balog with sincere best wishes in the future.

BE IT FURTHER RESOLVED, this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 15th day of December 2020.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Balog and seconded by Commissioner Malone to appoint Sarah Apwisch to the Transportation Authority Board. Motion carried.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to appoint Rick Shaffer, Dan Czajkowski, and Ken Malone to the Parks and Recreation Commission. Motion carried.

COUNTY ADMINISTRATOR'S REPORT

Ms. Doehring thanked Commissioner Balog for his service.

She also noted the first meeting in January would be via Zoom.

FINANCE DIRECTOR'S REPORTS

Financial Statement

It was moved by Commissioner Malone and seconded by Commissioner Pangle to place the financial statement on file. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had heard updates from ABM.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

Other Committees

Commission Pangle commented on the Human Services Commission.

Commission Czajkowski commented on an upcoming fundraiser.

CHAIRMAN'S REPORT

Chairman Allen thanked Commissioner Balog.

COMMISSIONERS' COMMENTS

Commissioners thanked Commissioner Balog for his service.

Commissioner Balog noted the changes made during his tenure including the move to virtual meetings.

ADJOURNMENT

At 5:56 p.m., it was moved by Commissioner Pangle and seconded by Commissioner Balog that the St. Joseph County Board of Commissioners adjourn until January 5, 2020 at 5:00 p.m. Motion carried.

---	---
Lindsay Oswald, County Clerk	Dennis Allen, Chairman

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held via the Zoom platform on December 1, 2020 at 5:00 p.m.

Chairman Dennis Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Ken Malone
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Angie Steinman, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the agenda as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the minutes for November 17, 2020 be approved as presented. Motion carried.

COMMUNICATIONS

There were none.

CITIZENS' COMMENTS

There were no comments.

PUBLIC HEARING FOR 2021/2022 BUDGET

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to open the floor to public comment. Motion carried.

Chairman Allen opened the floor for public comment at 5:03 p.m.

Hearing no comments, he closed the floor to public comment at 5:04 p.m.

COMMUNITY CORRECTIONS GRANT AGREEMENT

It was moved by Commissioner Pangle and seconded by Commissioner Malone to approve the agreement. Motion carried 5-0 upon a roll call vote.

CAPITAL IMPROVEMENT PROGRAM POLICY REVISION

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to approve the policy revision. Motion carried 5-0 upon a roll.

MERS PENSION ADDENDUMS

It was moved by Commissioner Malone and seconded by Commissioner Pangle to approve the addendums. Motion carried.

MEDICAL EXAMINER SERVICES AGREEMENT

It was moved by Commissioner Czajkowski and seconded by Commissioner Malone to approve the agreement. Motion carried 5-0 upon a roll call vote.

RESOLUTION HONORING TREASURER JUDITH RATERING
RESOLUTION 13-2020

Commissioner Malone presented the following resolution:

WHEREAS, Judie Ratering commenced her employment with St. Joseph County as Deputy Treasurer and served in that capacity from 1990 to 2001;

WHEREAS, Judie Ratering was appointed as St. Joseph County Treasurer upon the retirement of Phyllis Bainbridge on February 6, 2012;

WHEREAS, Judie Ratering has successfully been elected by the citizens of St. Joseph County for two consecutive terms;

WHEREAS, Judie Ratering has been a member of the Michigan Association of County Treasurers; and

WHEREAS, Judie Ratering has served St. Joseph County residents with dedication and professionalism and will retire on December 31, 2020.

NOW THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation to Treasurer Ratering for her leadership and many years of devoted public service to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, this resolution be presented to Judie Ratering with congratulations and sincere best wishes in the future.

BE IT FURTHER RESOLVED, this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 1st day of December 2020.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon roll call vote.

ADOPT 2021/2022 BUDGET
GENERAL APPROPRIATIONS ACT RESOLUTION 14-2020

Commissioner Malone presented the following resolution:

WHEREAS, Public Act 621 of 1978 otherwise known as the Uniform Budgeting and Accounting Act provides a system of unified procedures for the preparation and execution of budgets for units of local government; and

WHEREAS, the County Administrator/Controller has provided the recommended 2021 & 2022 budget, as well as supporting documentation as required by Public Act 621; and

WHEREAS, it is the intent of the Board of Commissioners to provide for the solvency of County Fiscal Operations by adopting a General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to articulate policy relative to monitoring, maintenance accounting and implementation of the General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to continue its allocation for substance abuse services of 50% of the convention facility/liquor tax revenue; and

WHEREAS, the 2021 & 2022 Budget are based on the intent of the Board of Commissioners to levy property tax millages as follows: County Operating 4.5482, 9-1-1 .75, Commission on Aging .75, Transportation .33, County Roads 1.0 and Park & Recreation .25; and

WHEREAS, the 2021 & 2022 Budget has been apportioned to the various County departments in the categories of Total Personnel Services, Total Operating Expenditures, and Total Capital Expenditures; and

WHEREAS, the following County Budget Policy shall apply to the management of these categories:

Total Personnel Services (Wages and Fringe Benefits): Budgeted expenditures are predetermined by the Board of Commissioners. Permission of the Board of Commissioners is required for transfers to, from, or between line items within this category.

Total Operating Expenditures: Permission of the Board of Commissioners is required for transfers to or from line items within this category if the transfer is to or from a different category. Budgeted expenditures and transfers between line items within this category are at the discretion of management in accordance with the County Purchasing Policy. Commissioners have determined a list of approved dues that will be paid for 2021. Only those dues approved shall be paid from County funds.

Total Capital Expenditures: Budgeted expenditures to the extent of the Board approved capital listing contained in the adopted 2021 & 2022 budget documents are at the discretion of management in accordance with the County Purchasing Policy. Permission of the Board of Commissioners is required to purchase items not previously approved if the request exceeds $5,000. Non-budgeted capital requests under $5,000 shall be presented to the County Administrator/Controller, or his designee, in accordance with the County Purchasing Policy. Transfers between line items within this category shall be presented to the County Administrator/Controller, or his designee, for consideration.

NOW THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners hereby adopts the General Appropriations Act including such documents as the General Fund revenues and expenditures, special revenue budgets, elected officials' salary schedule, non-contract pay ranges, part-time wage schedule, capital budget, and Planning Enabling Act Capital Improvements Program for its financial operations.

It was moved by Commissioner Balog and seconded by Commissioner Malone to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Balog and seconded by Commissioner Malone to appoint Lori Lammon, Suzanne Lee, and Dan Czajkowski to the Animal Control Advisory Board. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to appoint Robert Horton to the Board of Public Works. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to appoint Kathy Humphreys to the Building Authority Board. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to appoint Linda Leensvaart to the Central Dispatch Policy Board. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Czajkowski to appoint Ivan Riddle to the Department of Health and Human Services board. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Pangle to appoint Gregg Dohm, Robert Horton, and Rick Shaffer to the Planning Commission. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Balog to appoint Cathy Knapp, Michael Wilson, Rick Anderson, and Angila Wilson to the Workforce Development Board. Motion carried.

COUNTY ADMINISTRATOR'S REPORT

Ms. Doehring thanked Treasurer Ratering for her service and Ms. Steinman and department heads for work on the 2021 budget.

FINANCE DIRECTOR'S REPORTS

Bills

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve payment of the bills as presented. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the committee had not met.

Judiciary

Commissioner Malone stated that that the committee had not met.

Physical Resources

Commissioner Malone stated that the committee had heard updates from ABM.

Executive/Committee of the Whole

Chairman Allen stated that minutes were available.

CHAIRMAN'S REPORT

Chairman Allen thanked everyone for the work to complete the budget.

COMMISSIONERS' COMMENTS

Commissioner Balog thanked Treasurer Ratering and everyone who assisted with the budget process.

Commissioner Malone thanked administration and staff for budget work and congratulated Treasurer Ratering on her retirement.

Commissioner Czajkowski thanked Ms. Doehring and Ms. Steinman for their work on the budget.

Commissioner Pangle also thanked Ms. Doehring and Ms. Steinman for the budget work.

ADJOURNMENT

At 5:32 p.m., it was moved by Commissioner Malone and seconded by Commissioner Czajkowski that the St. Joseph County Board of Commissioners adjourn until December 15, 2020 at 5:00 p.m. Motion carried.

Lindsay Oswald

Lindsay Oswald, County Clerk