

ST. JOSEPH COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

April 21, 2026

The Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the St. Joseph County Road Commission, Boardroom on April 21, 2026, at 6:00 p.m.

1. Chairman Hoffmaster called the meeting to order.
2. An invocation was given, followed by the Pledge of Allegiance.
3. Clerk Everson called roll:

Present: Ken Malone , Terry Conklin, Rusty Baker Jared Hoffmaster, Christina Yunker Luis Rosado, Rick Shaffer.

Also Present: County Administrator Teresa Cupp and Finance Director Angie Steinman

Absent: None

4. ADOPTION OF AGENDA

It was moved by Commissioner Baker and seconded by Commissioner Malone to adopt the agenda. Motion carried.

5. CONSENT AGENDA

It was moved by Commissioner Rosado and seconded by Commissioner Shaffer to approve the consent agenda, as presented.

A. Executive Committee Meeting Minutes for April 14, 2026

B. Regular Board Meeting Minutes of March 17, 2026

C. Special Assignment Indigent Defense Agreement

D. Local Emergency Planning Committee Appointments – TJ Baker, William Reeves, Josh Smith

E. Pivotal Board Reappointments - Damon Knapp, Amanda Miller, Zach Reed, Elisabeth Roberts

F. Acknowledgement of Receipt – Check Register

Motion carried.

6. PUBLIC COMMENT

Commissioner Hoffmaster opened the floor to public comment at 6:02 p.m.

Kathy Roberts, Paige Willis, Regina Chapman, Andrew Brandt, Sheila Kroupa, Gina Everson, and Mike Stiles provided comments.

Commissioner Hoffmaster closed the floor to public comment at 6:13 p.m.

7. PRESENTATIONS

A. Drain Commissioner's Office Annual Report – Jeffrey Wenzel

B. Pivotal Annual Report – Cameron Bullock

8. COUNTY ADMINISTRATOR'S REPORT

County Administrator Teresa Cupp spoke on the ADA website compliant date being extended, the courthouse construction and that everyone will now need to go through security, and the street closure of Burr Oak Street.

9. COMMITTEE REPORTS AND APPOINTMENTS

Commissioner Rosado provided comments.

10. UNFINISHED BUSINESS

None reported.

11. NEW BUSINESS

A. Jones Petrie Rafinski Services Agreement – Ken Jones

It was moved by Commissioner Rosado and seconded by Commissioner Malone to approve the proposal from JPR for construction administration services, as presented. The motion passed with a vote, 5–2, with Commissioners Baker and Yunker dissenting.

B. St. Joseph County Transportation Authority Millage Resolution– Read by Commissioner Yunker

It was moved by Commissioner Baker and seconded by Commissioner Shaffer to approve the St. Joseph County Transportation Authority Millage Resolution as presented. Commissioner Malone and Commissioner Hoffmaster provided comments.

Commissioner Malone – Yes

Commissioner Baker – Yes

Commissioner Yunker – Yes

Commissioner Conklin – Yes

Commissioner Shaffer – Yes

Commissioner Rosado – Yes

Commissioner Hoffmaster – Yes

Motion carried. 7-0 , by a roll call vote.

By a roll call vote, motion carried. Resolution 3-2026 was adopted.

C. Equalization Report and Resolution – Josh Simmons and Read by Commissioner Yunker

It was moved by Commissioner Malone and seconded by Commissioner Baker to approve the 2026 Equalization Report Resolution as presented. Commissioner Yunker provided comments.

Commissioner Conklin – Yes

Commissioner Yunker – Yes

Commissioner Rosado – Yes

Commissioner Baker – Yes

Commissioner Shaffer – Yes

Commissioner Malone – Yes

Commissioner Hoffmaster – Yes

Motion carried. 7-0 , by a roll call vote.

By a roll call vote, motion carried. Resolution 4-2026 was adopted.

D. Three Rivers Courthouse Custodial Services Agreement – Jody Alger

It was moved by Commissioner Yunker to approve an agreement with CT Cleaners for (3) days a week at a cost of \$405.00 and seconded by Commissioner Baker for janitorial services at the Three Rivers Courthouse, in place of the presented agreement of (5) days with a cost of \$675.00.

Commissioner Yunker – Yes

Commissioner Baker – Yes

Commissioner Shaffer – Yes

Commissioner Conklin – Yes

Commissioner Malone – Yes

Commissioner Rosado – No

Commissioner Hoffmaster – No

Motion carried. 5-2 , by a roll call vote.

E. Sister City Commemorative Resolution – Read by Commissioner Yunker who asked Commissioner Malon to speak on this relationship

It was moved by Commissioner Malone and seconded by Commissioner Rosado to approve the Resolution commemorating the Sister City relationship between the City of Sturgis and Wiestoch, Germany, as presented.

Commissioner Rosado – Yes

Commissioner Shaffer – Yes

Commissioner Baker – Yes

Commissioner Malone – Yes

Commissioner Conklin – Yes

Commissioner Yunker – Yes

Commissioner Hoffmaster – Yes

Motion carried. 7-0 , by a roll call vote.

By a roll call vote, motion carried. Resolution 5-2026 was adopted.

F. Community Development Block Grant Joint Application Resolution – Read by Commissioner Yunker

It was moved by Commissioner Rosado and seconded by Commissioner Baker to approve the Community Development Block Grant Joint Application Resolution, as presented.

Commissioner Baker – Yes

Commissioner Shaffer – Yes

Commissioner Malone – Yes

Commissioner Yunker – Yes

Commissioner Rosado – Yes

Commissioner Conklin – Yes

Commissioner Hoffmaster – Yes

Motion carried. 7-0 , by a roll call vote.

By a roll call vote, motion carried. Resolution 6-2026 was adopted.

12. COMMISSIONER COMMENTS

Commissioners Shaffer, Conklin, Rosado, Malone, and Hoffmaster provided comments.

13. ADJOURNMENT

It was moved by Commissioner Rosado and seconded by Commissioner Shaffer to adjourn the meeting at 6:58 p.m. Motion carried.

Teresa Ives

Deputy County Clerk/Election Specialist