

# ELECTION COMMISSION MEETING MINUTES

125 W. Main Street, Centreville, MI 49032

September 9, 2025

## Call the Meeting to Order

Judge Kane called the meeting to order at 8:06 am.

## Present

Judge Kevin Kane, St. Joseph County Probate Judge, Kathy Humphreys, St. Joseph County Treasurer, and Gina Everson, St. Joseph County Clerk.

## Others Present

Teresa Ives, Deputy Clerk/ Election Specialist.

## Agenda

Approval of the Meeting Agenda- Motion made by Humphreys, seconded by Everson to approve the Agenda. Unanimously Approved.

## Minutes

Approval of the May 30, 2025, Minutes for the August 5, 2025, Election - Motion made by Judge Kane, seconded by Humphreys to approve the Minutes.

Board Discussion: Humphreys asked about the sentence that states "the attached proposals as presented to be placed in the ballot for the August 5, 2025 Election". She would like to see the Minutes amended to instead read "the attached proposals as presented to be placed on the ballot for the August 5, 2025, Election.

Motion made by Everson, seconded by Everson to amend the changes to May 30, 2025, Minutes. Unanimously Approved.

## Public Comments

None

## Action Items

- A. Approval of Proposal for St. Joseph County Emergency Telephone Services Renewal (911 Services) Millage - Motion made by Everson, seconded by Humphreys. Unanimously Approved.
- B. Approval of Proposal for Bronson Community School District Bond - Motion made by Judge Kane, seconded by Everson. Unanimously Approved.

- C. Approval of Proposal for Constantine Community Schools Operating Millage - Motion made by Everson, seconded by Judge Kane. Unanimously Approved.
- D. Approve of Ballot Quantities – 48,448 Countywide Registered Voter. We plan to order 65%= 31,491.2, and order 31, 500 ballots- Motion made by Everson, seconded by Humphreys. Unanimously Approved.
- E. Approval Of Having the County Clerk Accept the Board of Canvassers Envelopes on Behalf of the Probate Judge - Motion made by Judge Kane, seconded by Humphreys. Unanimously Approved.

## Board Comments

Humphreys asked about Early Voting and when it is held.

Everson stated that she and her election staff attended a Bureau of Election conference last week. She mentioned that the voting equipment's contract will be ending soon, and that there might be new voting equipment by the next presidential election.

## Adjournment

Motion made by Judge Kane, seconded by Everson to adjourn the meeting, adjourning at 8:45am. Unanimously Approved.

Respectfully Submitted by,

Teresa Ives  
Deputy County Clerk/Election Specialist