

## BOARD OF COMMISSIONERS

---

### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for MEETING on January 20, 2026 at 6:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

---

1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Consent Agenda
  - A. Executive Committee Meeting Minutes – January 13, 2026
  - B. Special Board Meeting Minutes – January 6, 2026
  - C. MSU-Extension Memorandum of Agreement
  - D. Three Rivers Courthouse Bi-Directional Amplifier Budget Amendment  
  
101-212-675.010 \$30,120 Budgeted use of Fund Balance  
101-965-995.445 \$30,120 Transfer to Capital Improvement Fund  
  
445-001-699.101 \$30,120 Transfer in from General Fund  
445-001-986.265 \$30,120 Capital Purchases
  - E. Sheriff's Office-Fabius Township Contract and Budget Amendment  
  
101-212-675.010 \$24,860 Budgeted use of Fund Balance  
101-965-995.266 \$24,860 Transfer to Law Enforcement Fund  
  
266-301-699.101 \$24,860 Transfer in from General Fund  
266-301-676.010 -\$24,860 Reimbursement – Fabius Township
  - F. Deputy Medical Examiner Appointment – Anna Tart, MD  
  
*Suggested motion: I move to approve the consent agenda items.*
6. Public Comment (4-minute limit per person)

7. Presentations
  - A. Employee Service Awards
8. County Administrator's Report
9. Committee Reports and Appointments
  - A. 2026 Commissioner Committee Assignments
10. Unfinished Business
11. New Business
  - A. Centreville Courts Building Renovation Final Budget – Presented by Jennifer Sawyer  
*Suggested motion: I move to approve the Centreville Courts Building Renovation Final Budget, as presented.*
  - B. Data Centers/Battery Storage Facilities Resolution – Presented by Commissioner Yunker  
*Suggested motion: I move to approve the Data Centers/Battery Storage Facilities Resolution, as presented, and waive the second reading.*
  - C. Server Platform Budget Amendment – Presented by Dustin Bainbridge  
*Suggested motion: I move to approve the Server Platform Budget Amendment, as presented.*
12. Commissioner Comments (for items not on the agenda)
13. Adjournment

**EXECUTIVE COMMITTEE**  
**Minutes**  
**January 13, 2026, at 4:00 p.m.**  
**HISTORIC COURTHOUSE, HISTORY ROOM**

Commissioners Present: Commissioners Jared Hoffmaster, Rusty Baker, Christina Yunker, Luis Rosado, Ken Malone, and Rick Shaffer.

Commissioners Absent: Commissioner Conklin

Also Present: Teresa Cupp, County Administrator and Angie Steinman, Finance Director

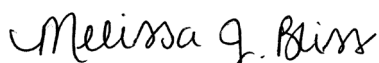
1. Materials Management Planning Committee Update – Eric Shafer. No action was taken.
2. BESS Resolution – Commissioner Shaffer. By consent, the item was added to the agenda.
3. MSU-Extension Memorandum of Agreement – Bill Hendrian. By consent, the item was added to the consent agenda.
4. Centreville Courts Building Renovation Bids – Jennifer Sawyer. By consent, the item was added to the agenda.
5. Three Rivers Courthouse Bi-Directional Antenna Request Budget Amendment – Erin Goff. By consent, the item was added to the consent agenda.
6. Court Security Staffing Renovations – Teresa Cupp. No action was taken.
7. Sheriff’s Office – Fabius Township Contract – Sheriff Spence. By consent, the item was added to the consent agenda.
8. Server Platform Budget Amendment – Dustin Bainbridge. By consent, the item was added to the agenda.
9. Deputy Medical Examiner Appointment – Erin Goff. By consent, the item was added to the consent agenda.
10. Committee Assignments – Commissioner Hoffmaster. – By consent, the item was added to the agenda.
11. Public Comment (limit 3 minutes)  
None.
12. Commissioner Comments  
Commissioner Shaffer, Baker, Yunker, Hoffmaster provided comments.

Other Business.

- Employee Service Awards

There being no further business, the meeting adjourned at 5:40 p.m.

Respectfully submitted,



\_\_\_\_\_  
Melissa J. Bliss, St. Joseph County Deputy Clerk

# ST. JOSEPH COUNTY BOARD OF COMMISSIONERS

## ORGANIZATIONAL MEETING

**January 6, 2026**

The Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on January 6, 2026, at 5:00 p.m.

1. Clerk Everson called the meeting to order.
2. An invocation was given, followed by the Pledge of Allegiance.
3. Deputy Clerk Bliss called roll:

Present: Terry Conklin, Jared Hoffmaster, Ken Malone, Luis Rosado, Rick Shaffer, Christina Yunker, Rusty Baker

Also Present: County Administrator Teresa Cupp and Finance Director Angie Steinman

Absent: None

#### 4. ELECTION OF CHAIR

Nomination was made by Commissioner Shaffer to appoint Commissioner Hoffmaster as Chair. Commissioner Hoffmaster accepted the nomination.

Nomination was made by Commissioner Baker to appoint Commissioner Rosado as Chair. Commissioner Rosado declined the nomination.

It was moved by Commissioner Malone and seconded by Commissioner Conklin to close the floor to nominations. Motion carried.

It was moved by Commissioner Malone and seconded by Commissioner Shaffer to appoint Commissioner Hoffmaster as Board Chair for 2026.

Commissioner Conklin provided comments.

Commissioner Shaffer – Yes

Commissioner Baker – No

Commissioner Rosado – Yes

Commissioner Yunker – No

Commissioner Malone – Yes

Commissioner Conklin – No

Commissioner Hoffmaster – Yes

Motion carried 4-3, by a roll call vote.

**5. ELECTION OF VICE CHAIR**

Nomination was made by Commissioner Malone to appoint Commissioner Rosado as Vice Chair. Commissioner Rosado accepted the nomination.

It was moved by Commissioner Malone and seconded by Commissioner Shaffer to appoint Commissioner Rosado to Vice Chair.

Commissioner Conklin provided comments.

Motion carried.

**6. ADOPTION OF AGENDA**

It was moved by Commissioner Malone and seconded by Commissioner Rosado to adopt the agenda, as presented. Motion carried.

**7. APPROVAL OF THE MINUTES**

It was moved by Commissioner Malone and seconded by Commissioner Conklin to adopt the minute from December 16, 2025, as presented. Motion carried.

**8. PUBLIC COMMENT**

Commissioner Hoffmaster opened the floor to public comment at 5:09 p.m.

Regina Chapman, Ron Adams, Robin Burpee and Deborah Davis provided comments.

Commissioner Hoffmaster closed the floor to public comment at 5:21 p.m.

**9. COUNTY ADMINISTRATOR'S REPORT**

Administrator Teresa Cupp provided an update on 2025 projects, staffing, planning and 2026 goals.

**10. UNFINISHED BUSINESS**

None reported.

**11. NEW BUSINESS**

**A. Board Meeting Dates for 2026**

It was moved by Commissioner Yunker and seconded by Commissioner Baker to approve the 2026 Board meeting dates, with a start time of 6:00 p.m.

Commissioner Malone, Shaffer, Conklin, Rosado and Hoffmaster provided comments.

Commissioner Baker - Yes

Commissioner Malone - Yes

Commissioner Shaffer - Yes

Commissioner Conkin - Yes

Commissioner Rosado - Yes

Commissioner Yunker - Yes

Commissioner Hoffmaster – No

Motion carried 6-1, by a roll call vote.

**B. Executive Meeting Dates for 2026**

It was moved by Commissioner Yunker and seconded by Commissioner Baker to approve the 2026 Executive meeting dates, with a start time of 5:00 p.m.

- Commissioner Malone - No
- Commissioner Yunker – Yes
- Commissioner Rosado – Yes
- Commissioner Baker – Yes
- Commissioner Shaffer – No
- Commissioner Conklin – No
- Commissioner Hoffmaster – No

Motion fails 3-4, by a roll call vote.

It was moved by Commissioner Shaffer and seconded by Commissioner Malone to approve the 2026 Executive meeting dates, with a start time of 4:00 p.m.

- Commissioner Yunker – No
- Commissioner Malone – Yes
- Commissioner Shaffer – Yes
- Commissioner Baker – No
- Commissioner Conklin – Yes
- Commissioner Rosado – Yes
- Commissioner Hoffmaster – Yes

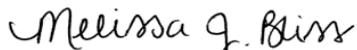
Motion carried 5-2, by a roll call vote.

**12. COMMISSIONER COMMENTS**

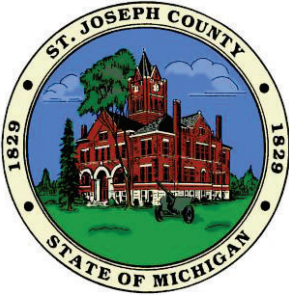
Commissioner Malone, Shafer, Conklin, Rosado, Yunker, Baker and Chairman Hoffmaster provided comments.

**13. ADJOURNMENT**

It was moved by Commissioner Shaffer and seconded by Commissioner Malone to adjourn the meeting at 5:39 p.m. Motion carried.



Melissa J. Bliss,  
Deputy County Clerk/Election Coordinator



COUNTY ADMINISTRATOR

Telephone: (269) 467-5617

125 Main St.  
P.O. Box 277  
Centreville, MI 49032-0277

## BOARD AGENDA REQUEST FORM

**PROPOSED FOR BOARD MEETING OF:** County Commissioners on January 20, 2026

**DEPARTMENT:** MSU Extension

**PREPARED BY:** William V. Hendrian

**SUBJECT:** Request for Approval and Signature of 2026 Memorandum of Agreement

**SPECIFIC ACTION REQUESTED:**

The attached annual agreement between MSU and St. Joseph County for MSU Extension programs and services to be signed by the County.

**DESCRIPTION OF ACTION/BACKGROUND (dollar amount, purpose):**

This agreement outlines the scope of service MSU Extension will provide to St. Joseph County residents during FY 2026. It includes access to programs in Agriculture & Agribusiness, Youth Development (including 4-H), Health & Nutrition, and Community, Food & Environment. The agreement provides staffing, office oversight, and annual reporting.

The total cost of services to the County is \$227,195, which covers:

- \* 1.0 FTE Clerical Support Staff to be employed by MSU
- \* .5 FTE Clerical Support Staff to be employed by the County
- \* .4 FTE Educator (AABI; Program Area: Field Crops)
- \* .5 FTE Additional 4-H Program Coordination
- \* Operational oversight and program delivery

**FUNDING DETAILS (Funding Source, Budget Amount, GL #, etc.):**

Funding from the 2026 General Fund allocation to MSU Extension: #101-710



## AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES (“Agreement”) is entered into on \_\_\_\_\_ by and between St. Joseph County, Michigan (“County”), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY (“MSU”) on behalf of MICHIGAN STATE UNIVERSITY EXTENSION (MSUE”).

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation’s land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan’s economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities;

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

**NOW THEREFORE** in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

**A. MSUE will provide:**

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. .5 FTE 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel (“Personnel”).

6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

**B. The County will provide:**

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
  - a. Sufficient office space to house Extension staff as agreed upon between the County and the MSUE District Director.
  - b. Utilities, including telephone and telephone service sufficient to meet the needs of Personnel utilizing MSUE office space.
  - c. High-speed Internet service sufficient to meet the needs to Personnel utilizing the MSUE office space.
  - d. Access to space for delivering Extension programs.
  - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessibile.
3. Clerical support for staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

**1.0 FTE MSU employed Clerical Support Staff**  
**.5 FTE County employed Clerical Support Staff**

*Optional:*

4. Funding for additional Extension educators at **.4 FTE**
5. Funding for additional 4-H program capacity at **.5 FTE**
6. Funding for additional paraprofessional(s) at **0 FTE**
7. Total Annual Assessment in the amount of **\$227,195**

Payments due and payable under the terms of this agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, Michigan 48824

**C. Staffing and Financial Summary:**

A. Base Assessment (includes .5 FTE 4-H Program Coordination) \$66,059

**ADDITIONAL PERSONNEL**

B. 1.0 FTE Clerical Support Staff to be employed by MSU \$75,042

C. .4 FTE Educator (AABI; Program Area: Field Crops) \$48,573

D. .5 FTE Additional 4-H Program Coordination \$37,521

E. 0 FTE Additional paraprofessional staff \$0

**TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2026: \$227,195**

**I. Term and Termination**

The obligations of the parties under this Agreement will commence on January 1, 2026, the first day of the County budget year 2026 and shall terminate on the last day of such County budget year 2026. Either party to this Agreement may terminate the Agreement, with or without cause, with 60 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to St. Joseph County Administration, 125 W. Main Street, Centreville, MI 49032, if to the County.

**II. General Terms**

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.
5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.

6. **Nondiscrimination**: The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF  
MICHIGAN STATE UNIVERSITY**

By: \_\_\_\_\_

Evonne Pedawi  
Contract & Grant Administration  
Its: Executive Director

Date: \_\_\_\_\_

**ST. JOSEPH COUNTY**

By: \_\_\_\_\_

Print name: \_\_\_\_\_

Its: \_\_\_\_\_

(title)

Date: \_\_\_\_\_

**Appendix A**

**Technical Standards for County Internet Connections**

Michigan State University Extension (MSUE) employs the use of technology to meet the ever-changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media platforms. We view communication with our constituents through Facebook, Twitter, Instagram, YouTube, and other emerging social media to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:  
NetRange35.8.0.0 - 35.9.255.255 CIDR35.8.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

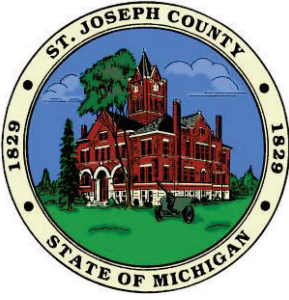
Office 365 – Details on what to open are at <https://docs.microsoft.com/en-us/microsoft-365/enterprise/urls-and-ip-address-ranges?view=o365-worldwide>  
search.msu.edu  
35.9.160.36 (1935,443) authentication)  
45.60.149.216  
35.9.247.31 (zoom.msu.edu)  
d2l.msu.edu (80 and 443) (D2L – Desire to Learn @ Brightspace.com)  
108.161.147.0/24, 199.231.78.0/24, 64.62.142.12/32, 209.206.48.0/20 (external) Meraki Cloud communication  
199.231.78.148/32, 64.156.192.245/32 (external) Meraki VPN registry

The following applications are necessary on all computers – MS Office (preferably O365, MSUE provides MS licensing), Adobe Acrobat, Zoom, SAP client, VPN client, Antivirus. (Most recent version of Chrome, Firefox, or Edge)

Other notable web server/sites IP addresses:

canr.msu.edu – 52.5.24.1  
msue.anr.msu.edu – 52.5.24.1  
events.anr.msu.edu/web3.anr.msu.edu – 45.60.11.113  
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220  
master Gardener (External) – 128.120.155.54  
extension.org (External) – 54.69.217.186 msu.zoom.us (External)

Questions may be directed to [anr.support@msu.edu](mailto:anr.support@msu.edu) where they will be routed to the best person to assist you.



COUNTY ADMINISTRATOR

Telephone: (269) 467-5617

125 Main St.  
P.O. Box 277  
Centreville, MI 49032-0277

## BOARD AGENDA REQUEST FORM

**PROPOSED FOR BOARD MEETING OF:** 1/20/2026

**DEPARTMENT:** Administration

**PREPARED BY:** Administration

**SUBJECT:** Three Rivers Courthouse - Bi-Directional Amplifier

**SPECIFIC ACTION REQUESTED:**

Request approval to contract with Tele-Rad, Inc. for purchase and installation of a Bi-Directional Amplifier for the Three Rivers Courthouse.

**DESCRIPTION OF ACTION/BACKGROUND (dollar amount, purpose):**

This bi-directional amplifier (BDA) is necessary for the courthouse because the building has limited and unreliable 800 MHz radio signal coverage. The system will bring in additional signal coverage and follow up testing after installation will confirm the improvement.

**FUNDING DETAILS (Funding Source, Budget Amount, GL #, etc.):**

101-212-675.010 \$30,120 Budgeted use of Fund Balance  
101-965-995.445 \$30,120 Transfer to Capital Improvement Fund  
  
445-001-699.101 \$30,120 Transfer in from General Fund  
445-001-986.265 \$30,120 Capital Purchases



*St. Joseph County Sheriff  
650 E. Main St.  
Centreville, MI 49032*

December 23, 2025

Dear Sheriff Spence,

Tele-Rad is pleased to provide you with this budgetary quote to add Westell Bi-Directional Amplifier for the Three Rivers Courthouse. The proposed BDA solution will increase in-building coverage of the MPSCS radio system allowing your radio transmissions to be heard in problematic areas. This is accomplished by amplifying the signal from outside and bringing it inside to be distributed into targeted areas.

This proposal is provided as a budgetary solution. Further engineering will be needed prior to order and acceptance, and as such this is not an offer for sale. I look forward to providing further engineering on this proposal.

Westell BDA with installation and parts has a budgetary price of \$30,118.97

I look forward to helping with this solution.

Sincerely,

Cliff Tomson  
Technology Solutions Specialist  
Tele-Rad, Inc.



COUNTY ADMINISTRATOR

Telephone: (269) 467-5617

125 Main St.  
P.O. Box 277  
Centreville, MI 49032-0277

## BOARD AGENDA REQUEST FORM

**PROPOSED FOR BOARD MEETING OF:** 01/20/2026

**DEPARTMENT:** Sheriff's Office

**PREPARED BY:** Sheriff Chad Spence

**SUBJECT:** Fabius Township Contract

### **SPECIFIC ACTION REQUESTED:**

Approval of the Agreement for Fabius Township Law Enforcement Services between St. Joseph County, the St. Joseph County Sheriff's Office, and Fabius Township for a three-year term beginning January 1, 2026, and ending January 1, 2029, with automatic one-year renewals thereafter, and authorization for the Board Chairperson and Sheriff to execute the agreement.

### **DESCRIPTION OF ACTION/BACKGROUND (dollar amount, purpose):**

Fabius Township does not maintain its own law enforcement agency and has requested continued contracted law enforcement services from the St. Joseph County Sheriff's Office pursuant to Act 35 of the Public Acts of 191. The agreement provides dedicated road patrol and related law enforcement services within Fabius Township, including patrol, investigative support, supervision, dispatch, reporting, and use of Sheriff's Office vehicles and equipment. The estimated total annual cost for one contracted deputy and vehicle is \$99,440 for 2026, increasing approximately 5% annually over the life of the agreement. Under the terms of the contract, Fabius Township pays 75% of the total program cost, with St. Joseph County responsible for the remaining 25%, representing 520 hours that may be used for county wide law enforcement purposes. The Township is billed quarterly for its share of the costs.

### **FUNDING DETAILS (Funding Source, Budget Amount, GL #, etc.):**

Funding Source: Contracted services revenue – Fabius Township

Budget Amount:

Total Estimated Annual Cost (2026): \$99,440

Township Share (75%): \$74,580

County Share (25%): \$24,860

Costs and revenues are included within the Sheriff's Office adopted budget. Appropriate revenue and expenditure GL accounts will be used as established by the Finance Department.

## AGREEMENT FOR FABIUS TOWNSHIP LAW ENFORCEMENT SERVICES

This Agreement is made and entered into by and between ST. JOSEPH COUNTY and the ST. JOSEPH COUNTY SHERIFF (collectively the "County") and FABIUS TOWNSHIP ("Township").

### Article 1: Recitals

Section 1.1. The Township does not maintain its own law enforcement agency.

Section 1.2. The Township desires that law enforcement services as described below ("Services") be provided to them by the County acting by and through the St. Joseph County Sheriff ("Sheriff's Office). The Services shall be in addition to countywide law enforcement activities performed at the discretion of the Sheriff's Office, including, but not limited to, road patrol (in addition to that provided for in this Agreement), and investigations, which shall continue to be provided on the same basis that such service is provided throughout the County.

Section 1.3. The County agrees to provide Services and necessary vehicles to the Township in accordance with the following terms and conditions.

Section 1.4. The County and Township by appropriate resolution have been authorized to enter into this Agreement pursuant to the provision of Act 35 of the Public Acts of 191, MSA5.4081- 5.4084.

### Article 2: Parties' Rights and Responsibilities

Section 2.1. In addition to general law enforcement services provided throughout the County, the County shall provide additional Services which shall include road patrol, detective, sergeant, lieutenant, state law enforcement services to the Township. The County may from time to time, in accordance with its collective bargaining agreements, and upon sixty (60) days' advance written notice to the Township, change the number of hours per shift, so long as it does not alter the cumulative total number of Service hours provided to the Township hereunder.

Section 2.2. Road patrol services shall consist of providing one or more equipped sheriff's deputies, under the supervision of the Sheriff's Office, who shall be assigned to remain within the Township (subject to the terms of this Agreement) for the purpose of providing an immediate response to situations requiring immediate action, acting as a high visibility deterrent, and conducting associated patrol activities.

Section 2.3. Detective services shall consist of the efficient and prompt preliminary and follow-up investigation of crimes and completion of reports related thereto, in cooperation with other units of the Sheriff's Office. The objective of detectives is the ultimate apprehension of offenders and recovery of property.

Section 2.4. Sergeant services shall consist of supervision, assistance, instruction and monitoring of officers' activities and procedures in the field.

Section 2.5. Chief Deputy services shall consist of administrative supervision of the officers and activities provided in accordance with this Agreement.

Section 2.6. Services shall include the following when deemed necessary by the Sheriff's Office:

- (a) Vehicles, equipment, uniforms, weapons, radios and other necessary supplies, except for special supplies, such as stationery, notices, forms, etc. that need to be executed in the name of the Township, those supplies shall be supplied by the Township at its cost and expense.
- (b) Centralized dispatch.
- (c) Incident report and other document preparation and processing (as more fully described in Section 2.7).
- (d) Evidence and property processing and storage.
- (e) Records storage and retention.
- (f) Prisoner transportation and transfer.
- (g) When requested by the Township and subject to the discretion of the Sheriff's Office, service of, or accompaniment of Township officials who are serving, citations or tickets for violation of local ordinances. Township officials are responsible for completing and executing a citation or ticket.
- (h) On a monthly basis, provide a copy of the report kept by the Sheriff's Office of the responses to incidents within the Township, showing the type, date and place of the incident.

Section 2.7. The Sheriff's Office shall provide quarterly reports which shall identify 's Office responses for the previous quarter by number of incidents by type; number of responses by Township section; and number of responses by hour of day.

Section 2.8. The 's Office shall establish regular office hours at the Township's central administrative facility based upon the Township's hours of business and space availability.

Section 2.9. Each of the parties shall designate a primary contact person ("Primary Contact Person") who shall administer the Agreement on a day-to-day basis on behalf of the party; provided, however, that all legal notices shall be given in the manner set forth in Article 15 hereof. The identity of a party's Primary Contact Person may be changed at any time by written notice delivered to the other party in the manner set forth in Article 15. It is the intent of the parties that the Township's Primary Contact Person is the party who shall contact the

Sheriff's Office Primary Contact Person, as necessary, to make requests for assistance or recommendations as to areas of concern.

Section 2.10. The Sheriff's Office shall determine which of its law enforcement officers shall staff each shift or any part thereof.

Section 2.11. The Sheriff's Office shall have sole and absolute control over the supervision, training, operation and conduct of its law enforcement officers. Law enforcement officers assigned to perform in accordance with this Agreement shall be employees of the Sheriff's Office, and shall be hired, assigned and terminated by the Sheriff's Office according to its policies. The Sheriff's Office shall ensure that law enforcement officers maintain any required licensing, registration, or verification so as to legally perform any duties required under this Agreement.

Section 2.12. Within ninety (90) days of the date that this Agreement is fully executed by the parties, the Sheriff's Office shall have completed all work necessary to be fully operational in accordance with this Agreement.

Section 2.13. Patrol services provided by the Sheriff's Office for private persons, organizations and events, including, but not limited to, traffic control at sports events, parades, or footraces, shall not be provided as part of the program described in this Agreement, but shall be provided, if at all, by separate agreement under which the person or organization requesting such service shall be responsible for its cost.

### Article 3: Payment

Section 3.1. The Township agrees to pay for law enforcement services at the established yearly costs listed in the wage addendum, Exhibit A. The total yearly cost will be paid on a quarterly basis. ("Total Program Cost"). It is agreed that Exhibit A is an accurate estimate of the Total Program Cost on an annual basis. The proportion of overtime hours dedicated to meeting the requirements of the Program shall be approximately the same as the proportion of overtime hours dedicated by the Sheriff's Office to road patrol and other law enforcement services provided outside of the Program.

Section 3.2. The County shall invoice the Township on a quarterly basis the Total Program Cost identified in Section 3.1 and stated in Exhibit A. The invoices shall be mailed to the Township by the 15th day after the end of the quarter to which it pertains.

Section 3.3. The Township reserves the right to utilize additional contracted hours, as needed and as agreed to by the Township and the Sheriff's Office. It is agreed that overtime and any other related expenses generated to serve the Township for special events that occur outside of the normal course of law enforcement activity shall be fully paid for by the Township. Such additional expenses relating to overtime will be included on the invoice issued by the County during the billing cycle immediately following the accrual of the overtime.

Section 3.4. The Township shall pay each invoice within thirty (30) days of receipt.

Section 3.5. The Township shall be responsible for seventy-five percent (75%) of the Total Program Cost. The County shall be responsible for the remaining twenty-five percent (25%), representing 520 hours that may be used by the Sheriff's Office for county purposes, including but not limited to specialty callouts, directed patrols, and assistance at large scenes requiring extended periods of time.

#### Article 4: Availability of Funds

Provision of County services is conditioned upon the availability of government funds appropriated or allocated for such services. If funds are not allocated and available for continuance of the services performed herein, either party may terminate this Agreement at the end of the period for which funds are available. The County shall notify the Township at the earliest possible time of the services that will or may be affected by the shortage of funds. No penalty shall accrue to either party in the event this provision is exercised, and neither party shall be obligated or liable for any further payments due or for any damages as a result of termination under this Article.

#### Article 5: Term

Section 5.1. Subject to the right of any of the parties to terminate this Agreement without cause upon ninety (90) days' written notice to the other party in accordance with Article 15, this Agreement shall remain in full force and effect for a period of 3 years, commencing on **January 1, 2026**, and terminating on **January 1, 2029**. This Agreement shall automatically renew for additional one (1) year periods thereafter, subject to the right of any of the parties to terminate this Agreement without cause upon sixty (90) days' written notice to the other party in accordance with Article 15.

Section 5.2. Should a party commit any breach or default under this Agreement, and should such breach or default not be corrected within ten (10) days after receipt by the party of written notice from the non-breaching party specifying the breach or default, this Agreement may be terminated without further notice by the non-breaching party.

#### Article 6: Confidentiality

All information that is identified as confidential or proprietary information and is submitted by the County to the Township in connection with services performed under this Agreement shall be kept confidential by the Township to the extent permitted by State law.

#### Article 7: Ownership of Law Enforcement Vehicles and Equipment

All law enforcement vehicles, equipment and supplies used by the County in the performance of this Agreement shall remain the property of the County.

#### Article 8: Personnel

Section 8.1. No party shall be entitled to any of the benefits that another party provides for its employees, nor shall it be subject to or covered by any other party's employee handbooks, collective bargaining agreements, or other personnel policies.

Section 8.2. No party shall be responsible for covering any other party under any workers' compensation or unemployment insurance plans.

Section 8.3. No party shall have any authority or right to obligate any other party in any way whatsoever. Each party shall identify itself as an independent contractor and shall not hold itself out as an employee or agent of any other party.

#### Article 9: Removal of Officers from Township

The Sheriff reserves the right to remove any law enforcement officer assigned to the Township when they determine in their discretion that the assistance of said officer is required for a priority call for service outside of the Township.

#### Article 10: Liability and Indemnification

Each party shall indemnify, defend and hold harmless the other parties, their agents, employees, and elected and appointed officials, from and against any and all loss, damage, injury, penalties, liabilities, causes of action, judgments, court costs, attorney fees and other expenses, including the cost of settlement, the principal amount thereof and the cost of any appeal, relating to or arising out of the services to be provided under this Agreement and specifically including any property damage, personal injuries or the death of any third party, or the employee of either party, due to the negligent acts, omissions or willful misconduct of the indemnifying party or its agents and employees.

#### Article 11: Governmental Immunity

Neither the Township nor the County waives its governmental immunity by entering into this Agreement, and each party fully retains all immunities and defenses provided by law with respect to any action based upon or occurring as a result of this Agreement.

#### Article 12: Insurance

Section 12.1. Each law enforcement officer who provides law enforcement services to the Township on behalf of the County pursuant to this Agreement shall be fully covered

by every liability insurance policy maintained by the County for any other law enforcement officer. During the term of this Agreement, the County shall not terminate or reduce any such liability insurance coverage relative to each law enforcement officer who provides law enforcement services to the Township pursuant to this Agreement unless ten (10) days' prior written notice of such termination or reduction is provided to the Township. Any such termination or reduction shall be grounds for the Township to immediately terminate this Agreement. Upon request, the County shall provide the Township with appropriate certificates confirming the maintenance of such liability insurance coverage.

#### Article 13: Compliance with Civil Rights Laws

Neither the Township nor the County shall discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or disability unrelated to the individual's ability to perform the duties of a particular job or position. Breach of this Section by any party within the state of Michigan shall constitute a material breach of this Agreement, and the non-breaching party shall be entitled to terminate this Agreement. All parties shall observe and comply with all applicable federal, state and local laws, ordinances, rules and regulations, which shall be deemed to include, but not be limited to, the Elliott-Larsen Civil Rights Act and the Persons with Disabilities Civil Rights Act.

#### Article 14: Superseding Nature

It is agreed by the parties that this Agreement is intended to supersede and replace all prior contracts regarding the subject matter contained herein and that said prior agreements shall have no further force and effect upon the execution of this Agreement.

#### Article 15: Notice

All notices, demands or other writings permitted or required by the terms of this Agreement shall be deemed to have been fully given, made or sent when made in writing and deposited in the United States Mail, registered and postage prepaid, or when delivered in person or by e-mail or facsimile transmission, addressed to the Contract Administrators (or their successors in office) as follows:

County/Sheriff:

Sheriff Chad L. Spence  
St. Joseph County Sheriff's Office  
650 E. Main St.  
Centerville, Michigan 49032  
269-467-9045  
spencec@stjosephcountymi.gov

Township:

Dan Wilkins, Township Supervisor  
Fabius Township

13108 Broadway Rd.  
Three Rivers, MI 49093  
269-244-5376  
fabiussupervisor@gmail.com

The address to which any notice, demand or other writing may be given or sent to any party may be changed by written notice given to the other party.

Article 16: Entire Agreement

This Agreement shall constitute the entire agreement between the parties. Any prior understanding, agreement, or representation of any kind preceding the date of this Agreement shall not be binding upon any party except to the extent incorporated in this Agreement.

Article 17: Modification of Agreement

Any modification of this Agreement or additional obligation assumed by any party in connection with this Agreement shall be binding only if evidenced in a writing signed by each party or an authorized representative of each party, pursuant to a resolution approving such amendment adopted by the legislative body of each party.

Article 18: Partial Invalidity

The partial invalidity of any portion of this Agreement shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by all parties subsequent to the expunction of the invalid provision.

Article 19: Absence of Waiver

The failure of any of the parties to this Agreement to insist on the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any such terms and conditions, shall not be construed as thereafter waiving such terms and conditions, which shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

Article 20: Assignment

The rights and obligations of each party under this Agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation or other entity without the prior express and written consent of the other party. In the event of a proper assignment, this Agreement shall be binding upon and inure to the benefit of the parties' successors and assigns.

Article 21: No Third Party Benefit


The provisions of this Agreement are for the benefit of the parties hereto, and not for the benefit of any other person or legal entity.

Article 22: Consent to Personal Jurisdiction


The Township and the County acknowledge that this Agreement shall be deemed to have been executed in the State of Michigan, and hereby consent to the exercise of general personal jurisdiction over them by the appropriate courts in the State of Michigan. Any action on a controversy that arises under this Agreement shall be brought in St. Joseph County or the appropriate venue in the State of Michigan, which the Township and the County agree is a reasonably convenient place for trial of the action.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates shown below:

FABIUS TOWNSHIP

By:   
Its: Supervisor

Date: 12/17/2025

By:   
Its: Clerk

Date: 12-17-2025

ST. JOSEPH COUNTY and  
ST. JOSEPH COUNTY SHERIFF

By: \_\_\_\_\_  
Its: Board Chairperson

Date: \_\_\_\_\_

By:   
Its: Sheriff

Date: 12/29/2025

# FABIUS TOWNSHIP ESTIMATED BUDGET

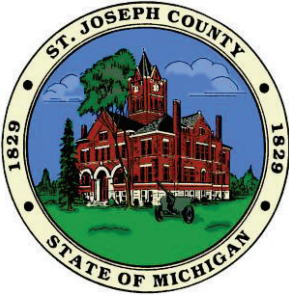
WAGE	2024	2025	2026	2027
HOURLY RATE	32.03	33.14	34.13	35.16
OIG/OTHER RATE				
WAGE	66,622.40	68,931.20	70,999.14	73,129.11
HOLIDAY NOT WORED	1,514.00	1,589.70	1,637.39	1,686.51
HOLIDAY WORKED EXTRA	3,796.00	3,796.00	3,796.00	3,796.00
OT	3,889.00	3,796.00	3,796.00	3,796.00
SICK BUY OUT	1,344.00	1,411.20	1,453.54	1,497.14
	<u>77,165.40</u>	<u>79,524.10</u>	<u>81,682.06</u>	<u>83,904.76</u>
<b>BENEFITS</b>				
DENTAL ER	761	726	762	800
HEALTH_ER	18,907	18,948	19,895	20,890
LIFE	42	44	46	49
LTD	216	227	238	250
MEDICARE_ER 1.45%	1,119	1,153	1,184	1,217
MERS POLICE 17.52%	14,168	13,933	14,703	15,103
SOCSEC_ER 6.2%	4,784	4,930	5,064	5,202
STD	450	473	496	521
WORKERS COMP	731	768	806	846
<b>TOTAL BENEFITS</b>	<u>41,178</u>	<u>41,201</u>	<u>43,196</u>	<u>44,878</u>
<b>OTHER COSTS</b>				
INDIRECT COST	2,078	2,182	2,291	2,406
LAW ENFORCEMENT LIABILITY	3,872	3,959	4,157	4,364
AUTO LIABILITY	720	758	796	836
GENERAL LIABILITY	55	58	61	64
VEHICLE COST				
FUEL SURCHARGE				
<b>TOTAL OTHER COSTS</b>	<u>6,726</u>	<u>6,957</u>	<u>7,305</u>	<u>7,670</u>
<b>TOTAL BUDGET</b>	<u>125,069</u>	<u>127,683</u>	<u>132,183</u>	<u>136,453</u>

### CONTRACTED DEPUTY COST

Item	Description	2026	2027	2028
Hourly Rate	Hourly rate covering wage, benefit & administrative costs	89,440	93,912	98,608
Vehicle Cost	Annual cost allocation for vehicle purchase/lease, maintenance, fuel & equipment.	10,000	10,500	11,025
Total Annual Cost	Combined cost for one contracted deputy & vehicle	<b>99,440</b>	<b>104,412</b>	<b>109,633</b>

#### Summary

- **2025 Hourly Rate (inclusive): \$43.00/hour**
- **Annual Hours: 2,080**
- **Annual Vehicle Cost: \$10,000**
- **2026 Total Estimated Annual Cost: \$99,440.00**
- **Annual increase of 5%**



COUNTY ADMINISTRATOR

Telephone: (269) 467-5617

125 Main St.  
P.O. Box 277  
Centreville, MI 49032-0277

## BOARD AGENDA REQUEST FORM

**PROPOSED FOR BOARD MEETING OF:** 1/20/2026

**DEPARTMENT:** On behalf of WMED Medical Examiner's Office

**PREPARED BY:** Administration

**SUBJECT:** Deputy Medical Examiner Appointment

**SPECIFIC ACTION REQUESTED:**

Per MCL 52.201a, request appointment of Anna Lane Tart, MD as Deputy Medical Examiner. Dr. Tart is returning to WMed as a forensic pathologist.

**DESCRIPTION OF ACTION/BACKGROUND (dollar amount, purpose):**

The current list of Deputy Medical Examiners includes:

Patrick Hansma, DO  
Amanda Fisher-Hubbard, MD  
Thomas Koster, DO  
Christine James, DO  
Nicolas Kostelecky, MD

**FUNDING DETAILS (Funding Source, Budget Amount, GL #, etc.):**

No additional county funds are requested.



DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
P.O. BOX 30670  
LANSING, MI 48909

STATE OF MICHIGAN - DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BOARD OF MEDICINE  
PHYSICIAN LICENSE

ANNA TART

LICENSE NO.                      EXPIRATION DATE  
4301506299                      02/09/2028                      2537090232

ANNA TART  
861B DIXON WAY  
JBM DL NJ 08640

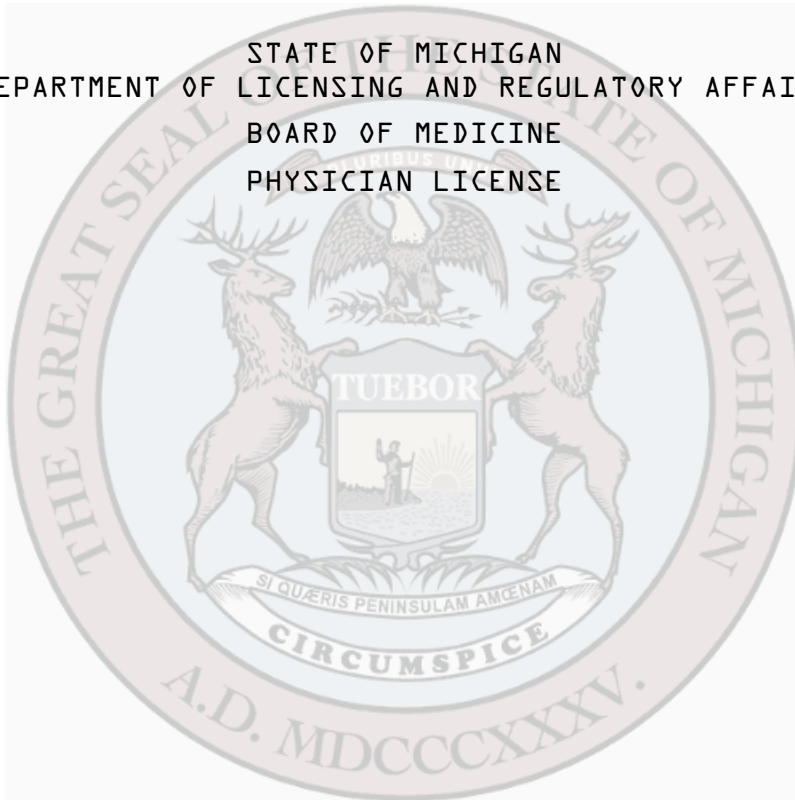
**COMPLAINT INFORMATION:**  
THE ISSUANCE OF THIS LICENSE SHOULD NOT BE CONSTRUED AS A WAIVER, DISMISSAL OR ACQUIESCENCE TO ANY COMPLAINTS OR VIOLATIONS PENDING AGAINST THE LICENSEE, ITS AGENTS OR EMPLOYEES.

**FUTURE CONTACTS:**  
YOU SHOULD DIRECT INQUIRIES REGARDING THIS LICENSE OR ADDRESS CHANGES TO THE DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS BY EMAILING [BPLHELP@MICHIGAN.GOV](mailto:BPLHELP@MICHIGAN.GOV) OR CALL (517) 241-0199

YOUR LICENSE MUST BE DISPLAYED IN A PROMINENT PLACE.

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BOARD OF MEDICINE  
PHYSICIAN LICENSE



ANNA TART

LICENSE NO.  
4301506299

EXPIRATION DATE  
02/09/2028

2537090232

## ANNA LANE TART, MD

Phone: (630) 630-2264

[annaktart@gmail.com](mailto:annaktart@gmail.com)

### WORK EXPERIENCE

---

Montgomery County Coroner Office Forensic Pathologist	11/2025 – present
City of Philadelphia Office of the Medical Examiner Assistant Medical Examiner	01/2025 – present
Office of the Chief Medical Examiner, State of Maine Forensic Pathologist, Locum tenens	01/2024 – present
Western Michigan University Homer Stryker, MD School of Medicine Assistant Professor/Deputy Medical Examiner 1000 Oakland Dr. Kalamazoo MI, 49008	08/2022 - 12/2024

### PROFESSIONAL TRAINING

---

<b>Forensic Pathology Fellowship</b> Hennepin County Medical Examiner	07/2021 - 06/2022
<b>Pathology Residency (AP/CP)</b> University of Arkansas for Medical Sciences	07/2017 - 06/2021

### EDUCATION

---

<b>MD</b> University of Arkansas for Medical Sciences Honors in Research	05/2017
<b>BS</b> John Brown University, Biology Graduated with Presidential Honors Minors in Chemistry and Psychology	05/2013

### CERTIFICATIONS AND LICENSURE

---

Forensic Pathology, American Board of Pathology	09/2022-present
Anatomic and Clinical Pathology, American Board of Pathology	05/2021-present
State of Minnesota Physician License #69118	
State of Michigan Physician License #4301506299	
State of Maine Physician License #MD27728	
State of Pennsylvania Physician License #MD485284	

## HONORS AND AWARDS

---

**Striving for Excellence Award** 05/21/2021  
Faculty and Peer awarded recognition of striving for outstanding anatomic and clinical pathology knowledge

## PROFESSIONAL SERVICE

---

**College of American Pathologists, Federal and State Affairs Committee**  
Member 01/2026 - present

**National Association for Medical Examiners Strategic Planning Committee**  
Member 01/2025 – present

**College of American Pathologists, House of Delegates** 04/2023 - present  
Member, State of Michigan

**Michigan Maternal Mortality Review Committee**  
Member 12/2022 - present

**National Association for Medical Examiners Government Affairs Committee**  
Member 02/2021 – 01/2023  
Chair 01/2023 – 12/2025

**National Association for Medical Examiners Workforce Ad-hoc Committee**  
Member 02/2021 – 12/2025

**College of American Pathologists, Forensics Committee**  
Member 01/2020 – 12/2025

**University of Arkansas for Medical Sciences, Department of Pathology**  
Contingency Response Resident Coordinator for COVID-19 03/2020 - 02/2021

**University of Arkansas for Medical Sciences, Pathology Residency**  
Chief Resident 03/2020-03/2021  
Associate Chief Resident 03/2019-03/2020  
Program Evaluation Committee 06/2018-03/2021

## PUBLICATIONS

---

### *Book Chapter Contributor*

Prahlow, J.A., Tart, A.L.K., 2025. Death: Trauma, Abdominal Cavity. In: Payne-James, J., Byard, R.W. (Eds.), Encyclopedia of Forensic and Legal Medicine, Third edition, vol. 2, pp. 50–64. UK: Elsevier. <https://dx.doi.org/10.1016/B978-0-443-21441-7.00037-6>.

### ***Journal Publications***

Hinton CA, Prahlow JA, Shattuck B, **Tart A**. Three Deaths Associated With Facial and Upper Airway Burns Related to Oxygen Use. *Am J Forensic Med Pathol*. 2024 Jun 12. doi: 10.1097/PAF.0000000000000963. Epub ahead of print. PMID: 39018456.

Kieber-Emmons T, F.M., Pennisi A, **Lane A**, Siegel E, Cannon M, Monzavi-Karbassi B, Makhoul I, “Defining and managing expectations for early immunotherapy cancer trials.” *Review of Recent Clinical Trials*, vol. 10, no. 1, 2015, pp. 47-60.

### ***Professional Publications***

**Tart A**, Forsyth J, “Intravascular Lymphoma”, cap.org, Case 20FRB06.

**Tart A**, Crossbow Injuries”, cap.org, Case 23FRB04.

### **TEACHING EXPERIENCE**

---

<b>Western Michigan University School of Medicine</b> Assistant Professor	08/2022 - 12/2024
<b>Western Michigan University School of Medicine</b> Director of Pathology Undergraduate Medical Education	08/2022 - 12/2024
<b>Western Michigan University School of Medicine</b> Summer Enrichment Program Contributor	06/2023
<b>University of Arkansas for Medical Sciences</b> Guest Lecturer, College of Medicine	04/2019 - 04/2021

### **GRANT AWARDS**

---

**Medicolegal Death Investigation Novel Data Modernization Initiatives: 600.007**  
Co-Principal Investigator, Centers for Disease Control Foundation

**Development and Implementation of Protocols to Enhance Identification and Investigation of Unexplained Respiratory Deaths Outside the Healthcare Setting: NU38OT000297**

Co-Investigator, Centers for Disease Control and Prevention (CDC) and Council of State and Territorial Epidemiologists

### **PRESENTATIONS AND INVITED LECTURES**

---

**Special Topics Presentation**, “Navigating Governmental Affairs and Advocacy” National Association of Medical Examiners, San Jose, CA, 10/15/2023 and Denver, CO, 09/20/2024

**Platform Presentation**, “Legislative Encroachment of Forensic Pathology” National Association of Medical Examiners, San Jose, CA, 10/16/2023

**Poster Presentation**, “Improving the Accuracy of Overdose Death Reporting” National Association of Medical Examiners, West Palm Beach, FL, 10/16/2021.

**Lecture**, “Critical Considerations in Natural Death Investigation”, Minnesota Coroner and Medical Examiner Association, Virtual Platform 9/23/2021

**Poster Presentation**, “Unexpected Natural Deaths by Lymphoma, A Case Series,” National Association of Medical Examiners, Virtual Platform 10/17/2020.

**Poster Presentation**, “On A Mission: Creating a Mission Statement Using Appreciative Inquiry” United States and Canada Academy of Pathologists, Los Angeles, CA, 03/02/2020.

**Poster Presentation**, “Same End, Different Manner,” National Association of Medical Examiners, Kansas City, MO, 10/21/2019.

**Poster Presentation**, “Axonal Spheroids in Diffuse Axonal Injury, a Case Series” National Association of Medical Examiners, West Palm Beach, FL, 10/22/2018.

**Poster Presentation**, “Endocrine Involvement of Intravascular Lymphoma at the Time of Autopsy” American Association of Neuropathology, Louisville, KY, 06/08/2018

#### **PROFESSIONAL AFFILIATIONS**

---

**National Association of Medical Examiners** 2017 - present

**College of American Pathologists** 2017 - present

## 2025 EMPLOYEE SERVICE AWARD RECOGNITION BY DEPARTMENT

Presented on January 20, 2026

Department	Employee Name	Years of Service
Administration	Teresa Cupp	10
Administration	Erin Goff	10
Central Dispatch	Kelli Coykendall	15
Circuit Court	Paul Stutesman	20
County Clerk's Office	Melissa Patch	10
District Court	Daniel Frazine	10
District Court	Kristi Meabon	10
Equalization	Joshua Simmons	10
Friend of the Court	Mary Herendeen	30
Parks and Recreation	Mark Harter	10
Sheriff's Office	Daniel Herman	10
Veterans Affairs	Stoney Summey	10

## 2026 COMMISSION APPOINTMENTS DRAFT

COMMITTEE & ASSIGNMENT	2026 #1	2026 #2	2026 #3	MEETING SCHEDULE
CHAIR	Hoffmaster			
VICE-CHAIR	Rosado			
CHAPLAIN	Shaffer			
PARLIAMENTARIAN	Yunker			
RESOLUTIONS	Yunker			
<b>STANDING COMMITTEES:</b>				
Executive Committee				Monthly - 2nd Tuesday at 4pm
Judiciary	Malone	Hoffmaster	Baker	Quarterly – 2nd Wed at 12pm
Law Enforcement	Hoffmaster	Malone	Conklin	As needed
Physical Resources	Malone	Baker	Yunker	As needed
<b>COMMISSION LIAISONS:</b>				
Conservation District	Yunker			Monthly - 3rd Wed at 3pm Centreville
Road Commission	Yunker	Baker	Rosado	Monthly - 3rd Wed at 5pm – Work
MSU Extension	Conklin			3x per year
<b>BOARDS AND COMMITTEE APPOINTMENTS:</b>				
Agricultural Preservation Board	Baker			Yearly - 1st Friday in Dec at 1pm
Area Agency on Aging Advisory Council	Shaffer			Monthly - Centreville/Coldwater
Board of Public Works	Rosado			TBD
Central Dispatch Policy Board	Yunker			Quarterly – 2nd Tuesday
Colon Lake Board	Conklin			
Commission on Aging	Shaffer	Conklin		Bi-Monthly – 3rd Wednesday at 1pm
Community Action	Shaffer			Monthly – 4th Monday at 4pm
Community Corrections	Rosado			Quarterly – 3rd Wednesday at 12pm
Community Health Agency	Hoffmaster	Shaffer		Monthly – 4th Thurs at 9:00am CW
Pivotal f/k/a Community Mental Health	Rosado	Shaffer		Monthly - 4th Monday Centreville
Human Services Commission	Shaffer			Monthly – 2nd Wednesday at 8am
Investment Advisory Committee	Malone			Two times per year
Local Development Finance Authority	Malone			
Local Emergency Planning Committee	Hoffmaster	Baker		
Material Mgmt Planning Committee	Conklin			
Parks and Recreation	Malone	Shaffer		Monthly - 1st Wednesday at 5pm
Planning Commission	Shaffer			As needed – Monthly - last Wed at 7pm
Southcentral Michigan Planning Council	Conklin			Monthly – 1st Tues at 11:30am
Southwest Michigan Behavioral Health	Hoffmaster			
Templene Lake Board	Yunker			
Transportation Authority Board	Hoffmaster			Monthly - 3rd Tues at 9am
Veterans Affairs Board	Baker			Quarterly – 3rd Monday at 5pm
Workforce Development Board	Hoffmaster			Quarterly



COUNTY ADMINISTRATOR

Telephone: (269) 467-5617

---

125 Main St.  
P.O. Box 277  
Centreville, MI 49032-0277

## BOARD AGENDA REQUEST FORM

**PROPOSED FOR BOARD MEETING OF:** 1/20/2026

**DEPARTMENT:** Administration

**PREPARED BY:** Administration

**SUBJECT:** Centreville Courts Building Renovation Final Budget Approval

**SPECIFIC ACTION REQUESTED:**

Request approval of the final budget for the Centreville Courts building renovation.

**DESCRIPTION OF ACTION/BACKGROUND (dollar amount, purpose):**

Bids for the project were collected in December 2025 and reviewed. A final budget has been proposed for approval.

**FUNDING DETAILS (Funding Source, Budget Amount, GL #, etc.):**

Full budget details are included as supplemental documents.



**Centreville Courthouse Construction Budget**

	<u>Schematic Design</u> <i>BOC Approved 10/15/24</i>	<u>Design Development</u> <i>Presented 1/29/2025</i>	<u>Design Development R1</u> <i>BOC Approved 4/15/2025</i>	<u>Construction Budget</u> <i>Presented 1/13/2026</i>
Construction	\$ 8,589,396	\$ 9,173,298	\$ 9,342,976.06	\$ 9,256,721.00
A/E Services: Eckert Wordell	\$ 398,500	\$ 466,245	\$ 466,245	\$ 489,130
Environmental & Site Due Diligence	\$ 11,250	\$ 11,250	\$ 11,250	\$ 11,250
Owner's Representative TBG	\$ 158,904	\$ 203,692	\$ 209,166.01	\$ 206,670.42
Furniture, Fixtures, & Equipment	\$ 1,363,500	\$ 1,389,025	\$ 1,475,799.78	\$ 1,921,959.37
Builder's Risk Insurance	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>Budget Totals</b>	<b>\$ 10,531,550</b>	<b>\$ 11,253,511</b>	<b>\$ 11,515,436.85</b>	<b>\$ 11,895,730.79</b>
		<i>Construction Tariff Allowances</i>	\$ 266,978.00	
		<i>Construction Budget with tariff escalations</i>	\$ 9,609,954.06	

<i>Board Approved Elevator Contract</i>	\$ 377,246.00
<i>Elevator Jack Boring Allowance</i>	\$ 150,000.00
<b>Total Project Budget</b>	<b>\$ 12,422,976.79</b>

**Alternate Pricing Options**

Alternate A Add humidification to existing & new mechanical systems	\$ 145,667.00
Alternate B Replace Existing 2004 Chiller	\$ 338,879.00
Alternate C Provide Red Rock in lieu of Stone mulch	\$ 11,166.00

**ST. JOSEPH COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION \_\_\_\_\_  
OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR THE  
CONSTRUCTION OF DATA CENTERS/BATTERY STORAGE FACILITIES**

WHEREAS, data centers/battery storage facilities are large-scale industrial facilities that require substantial amounts of land, electricity, and water resources; and

WHEREAS, the growth of data center/battery storage facility development across the United States has placed increasing strain on local electrical grids, water supplies, and public infrastructure; and

WHEREAS, the construction and operation of data centers/battery storage facilities may negatively impact nearby residential communities through noise pollution, visual impacts, environmental degradation, and reduced quality of life; and

WHEREAS, data centers/battery storage facilities may conflict with the County's comprehensive plan, zoning ordinances, and long-term land use priorities; and

WHEREAS, the siting of data centers/battery storage facilities may limit future economic development opportunities by consuming land and utility capacity that could otherwise support more diverse, employment-generating uses; and

WHEREAS, residents of St. Joseph County have expressed significant concern regarding the cumulative impacts of data center/battery storage facility development on the environment, infrastructure, and community; and

WHEREAS, if local control is preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a data center/battery storage facility; and

WHEREAS, if a county already has a data center/battery storage facility policy, practice, regulation, rule, or ordinance on record, it may be null and void; and

WHEREAS, all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning,

NOW, THEREFORE, LET IT BE RESOLVED that the St. Joseph Board of Commissioners respectfully requests that the Michigan Legislators, in their respective Bodies, along with the Governor, expedite quickly action to repeal PA 233 and PA 235.

LET IT BE FURTHER RESOLVED that if subsequent legislation is considered relative to data centers/battery storage facilities and futuristic "Green Energy" programs that proper inclusion of Michigan townships, cities, and villages be included in the planning and construction to ensure the safety of the Environment and appropriate measures be included to ensure proper restoration of the ecosystem.

AND FINALLY, that the appropriate Michigan Department be authorized to ensure restoration compliance upon the abandonment of the property.

PASSED AND ADOPTED by the St. Joseph County Board of Commissioners on this \_\_\_ th day of January 2026.

---

Gina Everson, St. Joseph County  
Clerk/Register

---

Commissioner Jared Hoffmaster, Chairman

---

Commissioner Luis Rosado, Vice - Chairman

---

Commissioner Rusty Baker

---

Commissioner Terrance Conklin

---

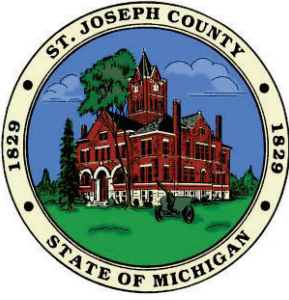
Commissioner Ken Malone

---

Commissioner Rick Shaffer

---

Commissioner Christina Yunker



COUNTY ADMINISTRATOR

Telephone: (269) 467-5617

125 Main St.  
P.O. Box 277  
Centreville, MI 49032-0277

## BOARD AGENDA REQUEST FORM

**PROPOSED FOR BOARD MEETING OF:** Executive Committee 01/13/2026

**DEPARTMENT:** Information Technology

**PREPARED BY:** Dustin Bainbridge

**SUBJECT:** New Server Platform Budget Adjustment

**SPECIFIC ACTION REQUESTED:**

Adjust the budget to allow the purchase of a new server platform while realizing significant cost savings.

**DESCRIPTION OF ACTION/BACKGROUND (dollar amount, purpose):**

During preparation for the County's 2026 server platform upgrade, we identified an opportunity to avoid significant cost increases by re-evaluating our server infrastructure. With approval of an increase to 2026 capital expenditures in the amount of \$71,000—or by shifting from capital expenditures to operating expenditures through a server hardware lease—the County will realize substantial cost savings over the next five years compared to staying with the existing server infrastructure.

Explanation document, hardware quote and potential lease proposal attached

**FUNDING DETAILS (Funding Source, Budget Amount, GL #, etc.):**

Increase the capital budget for line item 445-001-986.228 from \$81,015 to \$155,000, an increase of \$73,985.

The 2026 Capital Budget has \$88,708 in excess revenues over approved capital purchases, which will fund this request.

## **New Server Platform Budget Adjustment**

**The County has an opportunity to achieve significant long-term cost savings through a re-evaluation of its server platform, which will require a corresponding budget adjustment.**

Recent and substantial increases in licensing costs—resulting from Broadcom’s acquisition and restructuring of VMware, the County’s current virtual server platform—have made the continued operation of the existing server infrastructure financially unsustainable.

In response, and at the County’s request, our server hardware partners, Avalon and Dell, have proposed an alternative server platform that is projected to deliver significant cost savings over the expected five-year lifecycle of the equipment.

This proposed solution transitions the County from a hyper-converged to a converged server infrastructure. While this change reduces overall costs, it does introduce reduced flexibility for system maintenance, which will result in additional planned system downtime during server hardware maintenance. The IT Department will take all reasonable steps to minimize the impact of these outages.

Proposal documents are included. Options are also presented for a five-year lease of the new server platform, with a \$1 purchase option at the conclusion of the lease term, allowing the County to retain ownership of the equipment.

### **Cost Comparison:**

#### Existing Hyper-converged Server Platform Continuation after Price Increases:

Annual Node Replacement Cost: \$150,000 (a node is replaced each year)

Annual Virtual Server Licensing Subscription: \$45,000 (annual – partially budgeted)

**Total Cost for Five Years: approx. \$1,125,000**

#### New Converged Server Platform:

Server Replacement Total Cost (4 servers upfront): \$98,817.28 (5-year)

Data Storage: \$45,265.44 (5-year)

Annual Virtual Server Licensing Subscription: \$25,000 (annual – already budgeted)

**Total Cost for Five Years: approx. \$280,000**

I request that the Board approve one of the following options:

**Option A:** An operating budget increase of \$34,000 for 2026. This lease cost will continue through the five-year lease period. The originally requested VxRail replacement (\$81,015 in capital in 2026, increasing each year) will no longer be needed.

**Option B:** An increase of the \$81,015 to \$155,000 in capital, with the understanding that the VxRail replacement costs in the Capital Improvement Plan for 2027, 2028, 2029 and 2030 will no longer be needed.

- **Dustin Bainbridge, IT Director**

**Avalon Technologies, Inc.**

39533 Woodward Avenue Suite 308  
Bloomfield Hills, MI 48304  
(800)720-3811  
avalontech.net



**We have prepared a quote for you**

**St. Joseph County, MI - SAN/Servers**

QUOTE # JPG005332 V3

PREPARED FOR

**St. Joseph County, MI**

PREPARED BY

**Avalon Sales Team**

ME SAN

Description	Price	Qty	Ext. Price
<b>PowerVault ME5212 Hybrid SAN (5 Years Support)</b> PowerVault ME5212 210-BPQN - 1 - 12Gb SAS 8 Port Dual Controller, ME52xx 2U 403-BDPC - 1 - Rack Rails 2U 770-BECR - 1 - ME Series 2U Bezel 325-BDDO - 1 - Power Supply, 580W, Redundant, WW 450-ALXL - 1 - ProSupport 4-Hour 7x24 Onsite Service 2 Years Extended 719-6297 - 1 - ProSupport 4-Hour 7x24 Onsite Service 3 Years 719-6298 - 1 - ProSupport 4-Hour 7x24 Technical Support and Assistance 5 Years 719-6302 - 1 - 2.4TB Hard Drive 12Gbps SAS ISE 10K 512e 3.5in with 3.5in HYB CARR 161-BCBV - 12 - C13 to C14, PDU Style, 12 AMP, 6.5 Feet (2m) Power Cord, North America 492-BBDI - 1 - C13 to C14, PDU Style, 12 AMP, 6.5 Feet (2m) Power Cord, North America 492-BBDI - 1 - Power Cord - NEMA 5-15P to C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 450-AALV - 1 - Power Cord - NEMA 5-15P to C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 450-AALV - 1 -	\$21,083.52	1	\$21,083.52
<b>ME512 Storage Expansion Enclosure</b> ME512 Storage Expansion Enclosure 210-BPQS - 1 - Rack Rails 2U 770-BECR - 1 - ME Series 2U Bezel 325-BDDO - 1 - Power Supply, 580W, Redundant, WW 450-ALXL - 1 - ProSupport 4-Hour 7x24 Onsite Service 2 Years Extended 719-6553 - 1 - ProSupport 4-Hour 7x24 Onsite Service 3 Years 719-6554 - 1 - ProSupport 4-Hour 7x24 Technical Support and Assistance 5 Years 719-6558 - 1 - 16TB Hard Drive SAS ISE 12Gbps 7.2K 512e 3.5in Hot-Plug, AG Drive 161-BCQB - 12 - 12Gb HD-Mini to HD-Mini SAS Cable, 0.5M 470-ABNP - 4 - C13 to C14, PDU Style, 12 AMP, 6.5 Feet (2m) Power Cord, North America 492-BBDI - 1 - C13 to C14, PDU Style, 12 AMP, 6.5 Feet (2m) Power Cord, North America 492-BBDI - 1 - Power Cord - NEMA 5-15P to C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 450-AALV - 1 - Power Cord - NEMA 5-15P to C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 450-AALV - 1 -	\$24,181.92	1	\$24,181.92
Subtotal			<b>\$45,265.44</b>

## VMWare Hosts

Description	Price	Qty	Ext. Price
<b>PowerEdge R670 Server</b> PowerEdge R670 Server 210-BNZH - 4 - 2.5" Chassis with up to 8 SAS4/SATA Drives, Smart Flow, Front PERC 12(H965i) 321-BLHP - 4 - Intel Xeon 6 Performance 6517P 3.2G, 16C/32T, 24GT/s, 72M Cache, Turbo, (190W) DDR5-6400 338-CTBD - 4 - Intel Xeon 6 Performance 6517P 3.2G, 16C/32T, 24GT/s, 72M Cache, Turbo, (190W) DDR5-6400 338-CTBD - 4 - Additional Processor Selected 379-BDCO - 4 - Heatsink for 2 CPU Configuration (CPU greater than or equal to 185W and less than 270W) 412-BCBV - 4 - Performance Optimized 370-AAIP - 4 - 6400MT/s RDIMMs 370-BCCX - 4 - Unconfigured RAID 780-BCDS - 4 - PERC H965i Controller, Front, DCMHS 403-BDMY - 4 - Performance BIOS Settings 384-BBBL - 4 - UEFI BIOS Boot Mode with GPT Partition 800-BBDM - 4 - PowerEdge 1U High Performance Silver Fan 384-BDQL - 4 - Dual, Redundant(1+1), Hot- PlugMHS Power Supply, 1100WMM(100-240Vac) Titanium 450-BDRS - 4 - Riser Config 6, Rear 2x16 LP Slots (Gen5), 1x16 OCP, 1x8/x16 OCP Hot Aisle 321-BLHT - 4 - PowerEdge R670 Motherboard for RTS 1.2, ROW 338-CRXD - 4 - Rear Filler Blank for BOSS/OCP 470-BCHM - 4 - No Cables Required 470-AEYU - 4 - PowerEdge 1U Standard Bezel 321-BLHX - 4 - Dell Luggage Tag for x8 and x10 Chassis 350-BDDM - 4 - BOSS-N1 controller card + with 2 M.2 480GB (RAID 1) (22x80) 403-BDMM - 4 - No Operating System 611-BBBF - 4 - No Media Required 605-BBFN - 4 - Secure Enterprise Key Manager License 3.0 634-CSHS - 4 - Secured Component Verification 634-CSHT - 4 - iDRAC10, Enterprise 17G 634-CSHY - 4 - OpenManage Enterprise Advanced 634-CSGW - 4 - Dell Connectivity Client - Enabled 379-BFXS - 4 - Dell Connectivity Module 17G 634-CZRP - 4 - Blank Left Ear Module 350-BCYJ - 4 - iDRAC Factory Generated Password for OCP cards 379-BETG - 4 - Cable Management Arm 770-BDMT - 4 - ReadyRails Sliding Rails (A15) 770-BECD - 4 - ProSupport 4-Hour 7x24 Onsite Service 2 Years Extended 711-7080 - 4 - ProSupport 4-Hour 7x24 Onsite Service 3 Years 711-7082 - 4 - ProSupport 4-Hour 7x24 Technical Support and Assistance 5 Years 711-7091 - 4 - 32GB RDIMM, 6400MT/s, Dual Rank 370-BCCY - 64 - 960GB SSD SATA Mixed Use 6Gbps 512e 2.5in Hot-plug AG Drive, 3 DWPD 400-AZVM - 4 - C13 to C14, PDU Style, 12 AMP, 6.5 Feet (2m) Power Cord, North America 492-BBDI - 8 - Power Cord - NEMA 6-15P to C13, 1.8M, 250V, 13A(North America, Thailand, Philippines, Guam) 450-AARX - 8 - Broadcom 57414 Dual Port 25GbE SFP28 Adapter, OCP 3.0 NIC +Sec 540-BFPV - 4 - Broadcom 57414 25GbE SFP28 Dual Port Adapter, PCIe Low Profile +Sec 540-BFXN - 4 - PERC H965e, Adapter Full Height/Low Profile, DIB 405-BBBV - 4 -	\$24,704.32	4	\$98,817.28
Subtotal			<b>\$98,817.28</b>

**Cables/Misc.**

Description	Price	Qty	Ext. Price
<b>Cables/Misc.</b>	\$1,000.00	1	\$1,000.00
<b>Subtotal</b>			<b>\$1,000.00</b>

**Avalon Professional Services**

Description	Price	Qty	Ext. Price
<p><b>Avalon Professional Services - SAN/Server Deployment</b></p> <p><u>Statement of Work</u></p> <p><b>Dell EMC SAN Deployment</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Unbox, rack and cable of SAN components</li> <li><input type="radio"/> Initial configuration of SAN</li> <li><input type="radio"/> Update of SAN components to the latest stable firmware and software</li> <li><input type="radio"/> Dell Support Health Check of SAN</li> <li><input type="radio"/> Failover, redundancy and performance verification testing</li> <li><input type="radio"/> Network integration with iSCSI switches</li> <li><input type="radio"/> Presentation of storage to up to five (5) servers via iSCSI</li> <li><input type="radio"/> Installation and configuration of SAN Manager</li> </ul> <p><b>R Series Server Deployment</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Unbox, racking, and cabling of R Series Server(s)</li> <li><input type="radio"/> Firmware updates on all R series server components to latest stable code levels</li> <li><input type="radio"/> Operating System Installation</li> <li><input type="radio"/> Network and storage (if applicable) connection integration</li> </ul> <p><b>Storage Data Migration</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Design, implementation and validation of Storage data migration path and a physical to virtual machine migration path</li> <li><input type="radio"/> Migration of all existing virtual machines</li> <li><input type="radio"/> Knowledge transfer on Storage data migration process</li> </ul> <p><b>Knowledge Transfer</b></p> <ul style="list-style-type: none"> <li>• Administration and operations knowledge transfer covering: <ul style="list-style-type: none"> <li><input type="radio"/> Dell SAN</li> <li><input type="radio"/> Dell PowerEdge Servers</li> </ul> </li> </ul> <p><b>Assumptions</b></p>	\$9,900.00	1	\$9,900.00

## Avalon Professional Services

Description	Price	Qty	Ext. Price
<p><b>Some project tasks will be performed remotely</b></p> <ul style="list-style-type: none"> <li>Project may not commence until any necessary hardware or software has been delivered.</li> <li>Any tasks not specifically included in this statement of work must be agreed to in a written change order by all parties involved.</li> <li>Avalon Technologies and customer will determine a mutually convenient project start date and timeline.</li> <li>Avalon Technologies and customer will provide a project-lead to be the single point of contact for project coordination.</li> <li>The above statement of work is based upon the bill of materials (if applicable) and details collected by Avalon from the customer during scoping. Should the bill of materials or details of the project change, the statement of work will require revision and additional cost may apply</li> <li>Customer will sign a Customer Acceptance Form (CAF) after the completion of each milestone and/or project completion</li> </ul> <p><b>Customer Responsibilities</b></p> <ul style="list-style-type: none"> <li>Customer to provide secure remote access to facilitate remote work (e.g. VPN)</li> <li>Customer to provide all software licenses and software license keys as required for implementation</li> <li>Customer to provide engagement and availability of customer personnel resources to assist with coordination of services or completion of customer dependent tasks</li> <li>Customer to provide administrator, root or adequate privileged access to systems involved in the implementation</li> <li>Customer will provide all hardware and software required to ensure a successful implementation including those stated in any associated bill of materials and also any ancillary items such as any required cables, optics, software etc.</li> <li>Customer will maintain a backup of all data and programs on affected systems prior to Avalon performing the Services and during the term of the Statement of Work (SOW). Avalon will have no liability for loss or recovery of data, programs or loss of use of system(s) arising out of or in connection with the Services provided under this SOW.</li> <li>Customer will maintain recent (i.e. released within the last year) &amp; stable firmware and/or operating system on equipment with which the project will be integrating or connecting e.g. switch firmware</li> <li>The Customer will ensure the Avalon personnel have reasonable and safe access to the Project site, a safe working environment, an adequate office space, and parking as required.</li> <li>The customer will maintain active support agreements for any hardware or software involved in the project included, but not limited to servers, storage, networking equipment and software</li> </ul> <p><b>Outside of Project Scope</b></p> <ul style="list-style-type: none"> <li>Any services, tasks or activities other than those specifically noted in the section titled "Statement of Work"</li> <li>Configuration or remediation of any server or workstation operating system or application</li> </ul>			

## Avalon Professional Services

Description	Price	Qty	Ext. Price
<p>software affected or unaffected by the services performed under the statement of work</p> <ul style="list-style-type: none"> <li>• Configuration or remediation of any networking components affected or unaffected by services performed under the statement of work</li> <li>• Post-implementation support</li> <li>• Disposal or recycling of customer equipment, new equipment boxes or any other items</li> <li>• Installation of software or hardware firmware updates, service packs patches or new version that are released after services commence</li> <li>• Updating or reconfiguration of 3rd party applications that integrate with existing environment (e.g. Anti-virus, backup, email relay services, fax/voicemail to email, etc.)</li> <li>• Transportation of equipment between customer sites</li> </ul> <p><b>Professional Services Terms</b></p> <ul style="list-style-type: none"> <li>• 50% to Commence Services</li> <li>• 50% upon Completion of Services</li> <li>• Avalon may invoice for professional services balance if project completion is delayed by customer beyond ninety (90) calendar days after date of purchase order.</li> </ul>			
		Subtotal	<b>\$9,900.00</b>

## St. Joseph County, MI - SAN/Servers



**Prepared by:**

**Avalon Technologies, Inc.**

Avalon Sales Team  
 (800)720-3811  
 avasales@avalontech.net

**Prepared for/Ship To:**

**St. Joseph County, MI**

125 W Main St  
 Centreville, MI 49032  
 Dustin Bainbridge  
 (269) 467-5509  
 bainbridged@stjosephcountymi.org

**Quote Information:**

**Quote #: JPG005332**

Version: 3  
 Delivery Date:  
 01/06/2026  
 Expiration Date:  
 01/20/2026

**Department:**

125 W Main St  
 Centreville, MI 49032

### Quote Summary

Description	Amount
ME SAN	\$45,265.44
VMWare Hosts	\$98,817.28
Cables/Misc.	\$1,000.00
Avalon Professional Services	\$9,900.00
<b>Total:</b>	<b>\$154,982.72</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.  
 Terms: Net 30 after equipment ships.  
 Avalon's full terms can be found at:

**Terms & Conditions:**

<https://avalontech.net/wp-content/uploads/2025/01/Avalon-Technologies-Terms-and-Conditions-May-2022.pdf>

In executing this Quote, the customer acknowledges and agrees to the following:

An enforceable contract is being entered into with Avalon Technologies, Inc. and that Avalon's terms and conditions are incorporated by reference;

Avalon's terms and conditions may change from time to time upon notice and that such notice will be included on Avalon's invoices or other writings by Avalon.

The customer referenced above represents and warrants to Avalon that the person signing this quote is authorized to execute same and bind the customer to the terms thereof.



(800)720-3811  
avasales@avalontech.net  
avalontech.net

## Avalon Technologies, Inc.

Signature: \_\_\_\_\_

Name: Avalon Sales Team

Title: \_\_\_\_\_

Date: 01/06/2026

## St. Joseph County, MI [Customer]

Signature: \_\_\_\_\_

Name: Dustin Bainbridge

Date: \_\_\_\_\_

Proposal No. 0000192254.1

Expiration Date: 01/20/2026

60 Month TELP	
Payments	Annual
Due	Advance
Interim Rent	None

Quote	Description	Product Subtotal	Rate Factor	Payment
<b>JPG005332 V3</b>	<b>ME SAN</b>	<b>\$45,265.44</b>	<b>0.21917</b>	<b>\$9,920.94</b>
	PowerVault ME5212	\$21,083.52	0.21917	\$4,620.93
	PowerVault ME512 Expansion Enclosure	\$24,181.92	0.21917	\$5,300.01
<b>JPG005332 V3</b>	<b>VMWare Hosts</b>	<b>\$98,817.28</b>	<b>0.21917</b>	<b>\$21,658.04</b>
	PowerEdge R670	\$98,817.28	0.21917	\$21,658.04
<b>JPG005332 V3</b>	<b>SAN/Servers</b>	<b>\$10,900.00</b>	<b>0.21917</b>	<b>\$2,388.98</b>
	Cables/Misc.	\$1,000.00	0.21917	\$219.17
	Avalon Professional Services	\$9,900.00	0.21917	\$2,169.81
*Personal Property Management Fee may apply				
<b>Total Amount:</b>	Rate Factor & Payment Financed Amount		0.21917	\$33,967.97 \$154,982.72
Structure Notes				

**Rebecca Mears**  
 Account Manager  
 Dell Technologies | Dell Financial Services  
 (512) 730-9379  
 ✉ [Becky.Mears@dell.com](mailto:Becky.Mears@dell.com)

Proposal Notes

End of Term Option(s):

Tax Exempt Lease Purchase (TELP) options:

1. Exercise the option to purchase the products for one dollar; or,
2. For an agreed upon fee, return all products to DFS at lessee's expense.

Payment solutions provided and serviced by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Restrictions and additional requirements may apply to transactions with governmental or public entities. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of a payment solution. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation. Upon expiration, lease rates may be changed in the event that market rates change. CALIFORNIA: Loans made or arranged pursuant to California Finance Lenders Law license #6037884.

Additional Information:

**LEASE QUOTE:** The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract. If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a personal property tax on leased equipment, and if DFS pays that tax under your lease structure, Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.

**PURCHASE ORDER:** The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR8-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.

**DOCUMENTATION:** The Agreement executed between DFS and Lessee shall include all required leasing terms and conditions, including, but not limited to, payment terms, non-appropriation, essential use, authority, taxes, and insurance. In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.

**PROPOSAL VALIDITY / APPROVALS:** This is a proposal based upon market conditions and is valid for 30 days, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation.

To explore how Dell Payment Solutions can help take your business to the next level, please visit [Payment Solutions | Dell USA](#)