

**ST. JOSEPH COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
February 18, 2025**

The Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on February 18, 2025, at 5:00 p.m.

Chairman Jared Hoffmaster called the meeting to order.

The Pledge of Allegiance was recited, followed by an invocation by Commissioner Shaffer.

County Clerk Gina Everson called the roll, and the following commissioners were present:

Rusty Baker Jared Hoffmaster Ken Malone Luis Rosado
Rick Shaffer Christina Yunker

Commissioner Absent: Terry Conklin

Also Present:

County Administrator Teresa Cupp, Finance Director Angie Steinman

ADOPTION OF AGENDA

It was moved by Commissioner Baker and seconded by Commissioner Malone to remove the closed session from the agenda and adopt the amended agenda. Motion carried.

CONSENT AGENDA

It was moved by Commissioner Rosado and seconded by Commissioner Baker to approve the consent agenda as presented. Motion carried.

Items Approved:

- Board Meeting Minutes (January 21, 2025)
- Artificial Intelligence (AI) Usage Policy
- Acceptable Use Policy
- Collective Bargaining Agreements:
 - AFSCME Family Court
 - AFSCME Friend of the Court
 - AFSCME General Unit
 - AFSCME Probate Court
 - District Court Association
 - FOP Corrections Division
- Board of Public Works Re-appointment of Eric Shafer
- Materials Management Planning Committee Appointment of Stephen Wolf

- Parks & Recreation Commission Board Re-appointments of John Dobberteen and Steve Zarza

PUBLIC COMMENT

Kelly Weaver of White Pigeon

Paige Willis of White Pigeon

PRESENTATIONS

- Rooted Safe House Presentation – Tiffany Wagler & Jim Stuck
- 2024 Building & Grounds Annual Report – Jody Alger
- 2023 & 2024 Friend of the Court Annual Report – Mary Herendeen
- 2024 Information Technology Annual Report – Dustin Bainbridge

COUNTY ADMINISTRATOR’S REPORT

Administrator Teresa Cupp provided an update on county operations, including the wage study and an executive meeting time update to 3:00 p.m. for March 11th.

COMMITTEE REPORTS

Commissioners Shaffer, Baker, and Rosado presented committee reports.

NEW BUSINESS

Rooted Safe House Appropriation

It was moved by Commissioner Rosado and seconded by Commissioner Yunker to approve the appropriation for Rooted Safe House in the amount of \$15,000 from CDBG Program Income Funds. Motion carried.

Budget Amendments

- Jury System
It was moved by Commissioner Baker and seconded by Commissioner Malone to approve the budget amendment as presented. Motion carried.
- COA Meals on Wheels Truck
It was moved by Commissioner Shaffer and seconded by Commissioner Malone to approve the budget amendment as presented. Motion carried.

COMMISSIONER COMMENTS

- Commissioner Rosado commented on the attendance at the meeting.

- Commissioner Yunker commented on the Rooted presentation.
- Commissioner Shaffer commented on Rooted and thanked the Road Commission.
- Commissioner Malone commented on the Rooted presenters.
- Commissioner Baker commented on the Rooted presentation.
- Commissioner Hoffmaster commented on Mr. Stuck and the Rooted presentation.

ADJOURNMENT

It was moved by Commissioner Shaffer and seconded by Commissioner Malone to adjourn the meeting at 6:03 p.m. Motion carried.

Gina Everson, St. Joseph County Clerk