

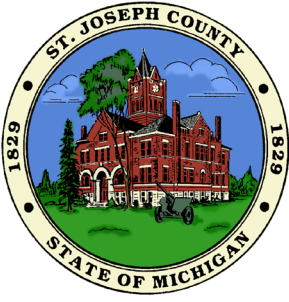
## BOARD OF COMMISSIONERS

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### **ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on January 2, 2024 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM**

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Election of Chair
5. Election of Vice-Chair
6. Adoption of Agenda
7. Approval of Minutes
  - A. Board Minutes December 19, 2023
8. Public Comment (4-minute limit per person)
9. County Administrator's Report
10. Unfinished Business
11. New Business
  - A. Set Board Meeting Dates for 2024.  
*Motion to approve the 2024 Board Meeting Dates.*
  - B. Set Executive Meeting Dates for 2024.  
*Motion to approve the 2024 Executive Meeting Dates.*
12. Commissioner Comments (for items not on the agenda)
13. Adjournment



## BOARD OF COMMISSIONERS

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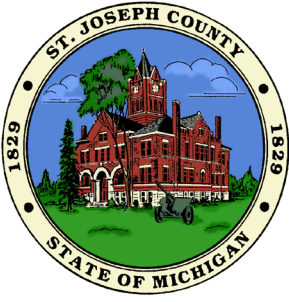
### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on January 16, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes
  - A. Board Minutes January 2, 2024.
6. Public Hearing
  - a. Parks Department Public Hearing – 2024 – 2028 Parks & Recreation Strategic Plan
7. Public Comment (4-minute limit per person)
8. County Administrator's Report
9. Committee Reports and Appointments
  - A. Board of Public Works Re-appointments – Robert Horton, Gerald Loundenslager
  - B. Building Authority Board Appointment – Kathleen Carr
  - C. 2024 Board of Commissioner Committee Appointments – see attached
10. Unfinished Business
11. New Business
  - A. Parks Department 5-Year Strategic Plan Adoption and Resolution. Presented by Jaymes MacDonald.  
*I move to approve the 5-Year Strategic Plan Adoption and Resolution for the Parks Department.*

B. Circuit Court Family Counseling Fee Scale Adoption. Presented by Mary Herendeen.  
*I move to approve the updated Circuit Court Family Counseling Fee Scale.*

12. Commissioner Comments (for items not on the agenda)
13. Adjournment



## BOARD OF COMMISSIONERS

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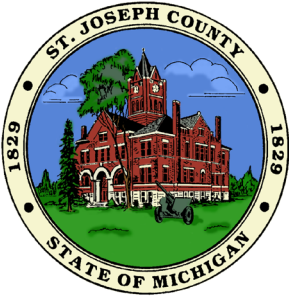
### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on February 20, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes
  - A. Board Minutes January 16, 2024.
6. Public Comment (4-minute limit per person)
7. Presentations
8. County Administrator's Report
9. Committee Reports and Appointments
  - A. St. Joseph County Conservation District Liaison – Commissioner Rick Shaffer
10. Unfinished Business
11. New Business
  - A. 2024 Millage Renewal Proposal for Road Improvement Resolution. Presented by John Lindsey.  
*I move to approve the 2024 Millage Renewal Proposal for Road Improvement Resolution.*
  - B. Resolution to Allow Canada Goose Nest Destruction. Presented by Luis Rosado.  
*I move to approve the Resolution to Allow Canada Goose Nest Destruction.*
  - C. Review TowerPinkster Architectural Contract for the Centreville Courts Project.  
Presented by The Barton Group.

12. Commissioner Comments (for items not on the agenda)

13. Adjournment



## BOARD OF COMMISSIONERS

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### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on March 19, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes
  - A. Board Minutes February 20, 2024.
6. Public Comment (4-minute limit per person)
7. Presentations
  - A. 2023 Michigan State University Extension Annual Report. Presented by Julie Pioch.
8. County Administrator's Report
9. Committee Reports and Appointments
  - A. Agricultural Preservation Board Appointments - Henry Miller, Carolyn Grace
  - B. Veterans Affairs' Advisory Board Re-appointments – Bill Walters, Nathan Brown, Frederick Yager.
10. Unfinished Business
11. New Business
  - A. 2024 Commission on Aging Millage Renewal Resolution. Presented by Pam Riley.  
*I move to approve the 2024 Commission on Aging Millage Renewal Resolution.*

B. Agreement for the Operation of the Branch, Hillsdale, and St. Joseph Community Health Agency for Branch, Hillsdale and St. Joseph Counties. Presented by Jared Hoffmaster.

*I move to approve the Agreement for the Operation of the Branch, Hillsdale, and St. Joseph Community Health Agency for Branch, Hillsdale and St. Joseph Counties.*

C. Deputy Medical Examiner Appointments. Presented by Ken Malone.

*I move to approve the appointments of Amanda Fisher-Hubbard, MD, Edmund Donoghue, MD, Jared Brooks, MD, Anna Tart, MD, Christine James, DO as of 04-01-24.*

D. Budget Amendments. Presented by Angie Steinman.

PROBATE COURT TEMPORARY PART TIME POSITION

101-212-675.010	BUDGETED USE OF FUND BALANCE	7,000.00
101-294-707.000	WAGES - PART TIME	7,000.00

12. Commissioner Comments (for items not on the agenda)

13. Adjournment



## BOARD OF COMMISSIONERS

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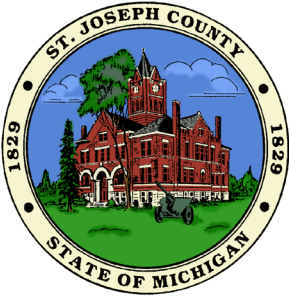
### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on April 16, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes
  - A. Board Minutes March 19, 2024.
6. Public Comment (4-minute limit per person)
7. Presentations
  - A. 2023 Pivotal Annual Report. Presented by Cameron Bullock.
  - B. 2023 Drain Commission Annual Report. Presented by Jeff Wenzel.
  - C. 2023 Geographic Information System (GIS) Annual Report. Presented by Jerry Happel.
8. County Administrator's Report
9. Committee Reports and Appointments
  - A. Pivotal Board Re-Appointments – Carol Naccarato, Kathy Pangle, Katherine Decker, Rick Shaffer
  - B. Commission On Aging Appointment – Timothy Barron
10. Unfinished Business
11. New Business
  - A. Resolution to approve the Probate Court Location. Presented by Kathy Griffin.  
*I move to approve the Probate Court Location Resolution.*

- B. Resolution to approve the 2024 Equalization Report. Presented by Josh Simmons.  
*I move to approve the 2024 Equalization Report Resolution for St. Joseph County.*
  
- C. Central Dispatch Communications Tower Location Cake Lake Park, Sturgis. Presented by Stacey Bower.  
*I move to approve the Central Dispatch Communications Tower Location at Cake Lake Park Sturgis, Michigan.*
  
- D. St. Joseph County Board Rules. Presented by Teresa Cupp.  
*I move to approve the updated St. Joseph County Board Rules.*

- 12. Commissioner Comments (for items not on the agenda)
- 13. Adjournment



## BOARD OF COMMISSIONERS

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### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on May 21, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

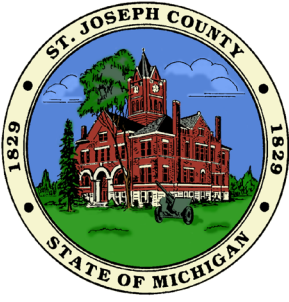
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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes
  - A. Board Minutes April 16, 2024.
6. Public Comment (4-minute limit per person)
7. Presentations
  - A. 2023 Clerk's Office Annual Report. Presented by Lindsay Oswald.
  - B. 2023 Prosecutor's Office Annual Report. Presented by Dave Marvin.
  - C. 2023 Sheriff's Department Annual Report. Presented by Jason Bingaman.
8. County Administrator's Report
9. Committee Reports and Appointments
10. Unfinished Business
11. New Business
  - A. Contract for Services with Centreville Schools. Presented by Jason Bingaman.  
*I move to approve the contract for services with Centreville Schools.*
  - B. KARPEL Case Management Software Prosecutor's Office. Presented by David Marvin.  
*I move to approve the purchase of KARPEL Case Management Software for the Prosecutor's Office.*

- C. Tower Proposal. Presented by Stacey Bower.  
*I move to approve the purchase of the Emergency Communications Tower and Radio Equipment for Central Dispatch.*
- D. FY 2025 Community Corrections Grant. Presented by Teresa Cupp.  
*I move to approve the FY 2025 Community Corrections Grant Application Resolution.*
- E. 2024 Animal Control Grant. Presented by Jessica Miller.  
*I move to approve the 2024 Animal Control Grant Agreement.*
- F. PACE Program Amended Resolution. Presented by Teresa Cupp.  
*I move to approve the PACE Program Amended Resolution.*
- G. Resolution to Appoint County Approval Agency and Approve the Submission of a Notice of Intent to EGLE to Prepare a Multi-County Materials Management Plan with Branch and St. Joseph County. Presented by Teresa Cupp.  
*I move to approve the Resolution to Appoint County Approval Agency and Approve the Submission of a Notice of Intent to EGLE to Prepare a Multi-County Materials Management Plan with Branch and St. Joseph County.*
- H. Resolution to Allocate Local Fiscal Recovery Funds Received Through ARPA. Presented by Angie Steinman.  
*I move to approve the Resolution to Allocate Local Fiscal Recovery Funds Received through ARPA.*
- I. Budget Amendments. Presented by Angie Steinman.

1 ELIMINATE SECONDARY ROAD PATROL INDIRECT COST-NOT GRANT ALLOWABLE		
101-224-676.272	SECONDARY ROAD PATROL REIMBURSEMENT	(8,049.00)
272-333-956.000	INDIRECT COST	(8,049.00)
2 ALLOCATE REMAINING DEFERRED APRA GRANT DOLLARS TO 2024 BUDGET		
101-253-528.013		2,821,668.76
101-253-816.019		2,472,894.76

- 12. Commissioner Comments (for items not on the agenda)
- 13. Adjournment



## BOARD OF COMMISSIONERS

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### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on June 18, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes
  - A. Board Minutes May 21, 2024.
6. Public Comment (4-minute limit per person)
7. Presentations
  - A. May 2024 Tornado Summary Report. Presented by Erin Goff & Kelly Hostetler
8. County Administrator's Report
9. Committee Reports and Appointments
  - A. Local Emergency Planning Committee (LEPC) Board Appointment – Nathan Francis
10. Unfinished Business
11. New Business
  - A. Eckert Wordell SJC Centreville Courthouse Renovation Proposal. Presented by Jen Sawyer.  
*I move to approve the Eckert Wordell SJC Centreville Courthouse Renovation Proposal.*
  - B. 2024 L-4029 Millage Request. Presented by Josh Simmons.  
*I move to approve the 2024 L-4029 Millage Request.*

- C. MMP Intergovernmental Agreement with St. Joseph and Branch County and the Contract for Materials Management Planning with South Central Michigan Planning Council. Presented by Teresa Cupp.

*I move to approve the MMP Intergovernmental Agreement with St. Joseph and Branch County and the Contract for Materials Management Planning with South Central Michigan Planning Council.*

- D. Bolton Wage Compensation & Classification Study Proposal. Presented by Teresa Cupp.

*I move to approve the Bolton Wage Compensation & Classification Study Proposal.*

- E. Artificial Intelligence (AI) Steering Committee Recommendation. Presented by Teresa Cupp.

*I move to instruct the County Administrator to establish an AI Steering Committee to provide recommendations for board review.*

- F. Budget Amendments. Presented by Angie Steinman.

1 ESTABLISH BUDGET FOR RAWSONS KING MILL PARK RENOVATION GRANT

Bathroom building/pavilion conversion, concrete, plumbing, electrical, well, septic, building materials, etc.

208-752-569.000	STATE GRANT	50,000.00
208-752-675.010	BUDGETED USE OF FUND BALANCE	16,700.00
		66,700.00
208-752-995.445	TRANSFER OUT TO CAPITAL	66,700.00
445-001-699.208	TRANSFER IN FROM PARKS	66,700.00
445-001-986.208	CAPITAL - PARKS	66,700.00

2 ESTABLISH BUDGET FOR CUSTODIAL SERVICES AT TR COURTS CAMPUS

101-265-816.000	CONTRACTUAL SERVICES	12,000.00
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3 ESTABLISH BUDGET FOR MAIN STREET THREE RIVERS TRANSITION HOUSE

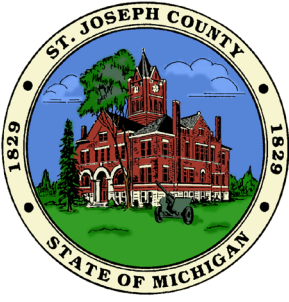
569-108-667.000	RENTAL INCOME	21,600.00
569-108-810.000	WASTE/RECYCLING PICK UP	420.00
569-108-816.000	CONTRACTUAL SERVICES	8,160.00
569-108-816.470	CONTR SVC-INTERNET OR WEB HOST FEE	480.00
569-108-921.000	UTILITIES - ELECTRIC	7,000.00
569-108-922.000	UTILITIES - GAS/PROPANE	2,400.00
569-108-930.000	BUILDING REPAIR & MAINTENANCE	3,000.00
	OPERATING EXPENDITURES	21,460.00

4 ESTABLISH BUDGET FOR SMPC MATERIALS MANAGEMENT PLANNING

227-101-569.000	STATE GRANT	101,470.00
227-101-816.000	CONTRACTUAL SERVICES	101,470.00

12. Commissioner Comments (for items not on the agenda)

13. Adjournment



## BOARD OF COMMISSIONERS

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### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on July 16, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes
  - A. Board Minutes June 18, 2024.
6. Public Comment (4-minute limit per person)
7. Presentations
  - A. Commission on Aging 2023 Annual Report. Presented by Pam Riley.
  - B. FY 2025 Annual Implementation Plan for the Branch – St. Joseph Area Agency on Aging 3-C. Presented by Laura Sutter.
  - C. Branch-Hillsdale-St. Joseph Community Health Agency 2023 Annual Report. Presented by Rebecca Burns.
8. County Administrator's Report
9. Committee Reports and Appointments
10. Unfinished Business
11. New Business
  - A. Bond Financing Resolution to Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to Issue Municipal Securities for the Centreville Courts Project. Presented by Angie Steinman.  
*I move to approve the Bond Financing Resolution to Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to Issue Municipal Securities for the Centreville Courts Project.*

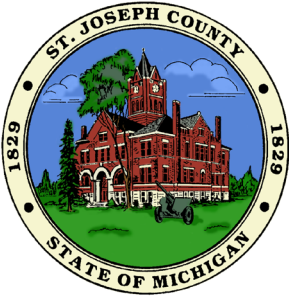
- B. Motorola Solutions, Inc. Letter of Notice to Proceed Payment Clarification. Presented by Stacey Bower.  
*I move to approve the Motorola Solutions, Inc. Letter of Notice to Proceed Repayment Terms as stated in letter referencing Municipal Lease #25521 dated May 30, 2024, with a down payment of \$1,500,000 via invoice from Motorola Solutions due net 30 days from invoice.*

- C. Budget Amendments. Presented by Angie Steinman.

1 ESTABLISH THE BUDGETS TO TRANSFER DOLLARS FROM GENERAL FUND DUE TO AN INCREASE IN HOME CARE COSTS IN THE CHILDCARE FUND

101-212-675.010	BUDGETED USE OF FUND BALANCE	332,444
101-965-995.292	TRANSFER TO F292 CHILD CARE FUND	332,444
292-663-699.101	TRANSFER IN FROM GENERAL FUND	332,444
292-663-807.050	CCF CHARGEBACK/IN HOME CARE	332,444

12. Commissioner Comments (for items not on the agenda)
13. Closed Session Legal Opinion.  
*I move to go into closed session under Section 8 (h) of the Open Meetings Act to discuss a written legal opinion exempt from disclosure under the attorney-client privilege and section 13(1)(g) of the Freedom of Information Act.*
14. Adjournment



## BOARD OF COMMISSIONERS

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### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on August 20, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Public Hearing
  - A. St. Joseph County Brownfield Redevelopment Authority Regarding the Adoption of a Brownfield Plan of WITT Properties LLC Development White Pigeon, St. Joseph County, Michigan.
  - B. Community Development Block Grant (CDBG) Funding for Emergency Program Income Funding
6. Consent Agenda
  - Regular Board Minutes July 16, 2024
7. Public Comment (4-minute limit per person)
8. Presentations
  - A. FY 2023 Gabridge & Company Audit Presentation. Presented by Joe Verlin, Gabridge & Company
  - B. Colon Michigan Grange #215 150<sup>th</sup> Anniversary Resolution. Presented by Commissioner Rick Shaffer.
  - C. 2023 St. Joseph County Human Services Commission Annual Report. Presented by Laura Brott.
  - D. 2023 St. Joseph County Road Commission Annual Report. Presented by Eric Shafer and John Lindsey.
  - E. 2023 Juvenile Division Family Court Annual Report. Presented by Kevin Kane.

9. County Administrator's Report
10. Committee Reports and Appointments
11. Unfinished Business
12. New Business
  - A. Resolution Adopting a Brownfield Plan of WITT Properties LLC Development White Pigeon, Michigan. Presented by David Stegink.  
*I move to approve the Resolution Adopting a Brownfield Plan of WITT Properties LLC Development White Pigeon, Michigan.*
  - B. CDBG Emergency Repair Program Program Guidelines. Presented by Angie Steinman.  
*I move to approve CDBG Emergency Repair Program Program Guidelines.*
  - C. Special License for Alcohol Sales Parks & Rec. Presented by Jaymes MacDonald.  
*I move to approve the Special License for Alcohol Sales Parks & Rec.*
  - D. Memorandum of Understanding between St. Joseph County Sheriff's Office and Centreville Public Schools. Presented by Jason Bingaman.  
*I move to approve the MOU between St. Joseph County Sheriff's Office and Centreville Public Schools.*
13. Commissioner Comments (for items not on the agenda)
14. Closed Session Legal Opinion.  
*I move to go into closed session under Section 8 (h) of the Open Meetings Act to discuss a written legal opinion exempt from disclosure under the attorney-client privilege and section 13(1)(g) of the Freedom of Information Act.*
15. Adjournment



## BOARD OF COMMISSIONERS

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### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for ANNUAL MEETING on September 17, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Consent Agenda
  - Regular Board Minutes August 20, 2024
  - Amend 2024 L-4029 Tax Rate Request Form
  - County Child Care Fund Budget
  - Transportation Authority Board Appointment – Jared Dishinger  
*I move to approve the consent agenda items.*
6. Public Comment (4-minute limit per person)
7. Presentations
  - A. 2023 Treasurer Annual Report. Presented by Kathy Humphreys.
8. County Administrator's Report
9. Committee Reports and Appointments
10. Unfinished Business
11. New Business
  - A. Southwest Workforce Development Board. Presented by Jared Hoffmaster.
    - Bylaws of the Michigan Works! Southwest Workforce Development Board
    - Resolution Intergovernmental Transfers of Functions and Responsibilities Agreement between St. Joseph County and the State of Michigan and Michigan Works! Southwest  
*I move to approve the Bylaws of the Michigan Works! Southwest Workforce Development Board and the corresponding Resolution for Intergovernmental Transfers of Functions and Responsibilities Agreement.*

- B. St. Joseph County Purchasing Policy. Presented by Angie Steinman.  
*I move to approve the St. Joseph County Purchasing Policy.*
- C. St. Joseph County Board Rules. Presented by Ken Malone.  
*I move to approve the St. Joseph County Board Rules.*
- D. Budget Amendments.

Commission On Aging

1 ESTABLISH THE BUDGETS TO TRANSFER DOLLARS FROM COA TO CAPITAL IMPROVEMENT FUND TO REPLACE COA CARGO VAN

273-672-675.010 BUDGETED USE OF FUND BALANCE	33,000
273-672-676.000 REIMBURSEMENT	<u>7,000</u>
	<u>40,000</u>

273-672-995.445 TRANSFER TO F445 CAPITAL	40,000
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445-001-699.273 TRANSFER IN FROM COA	40,000
445-001-986.273 CAPITAL - COA	40,000

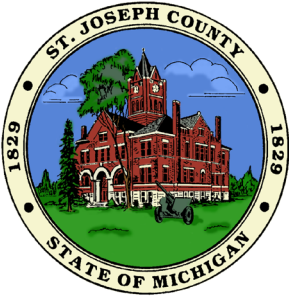
2 ESTABLISH THE BUDGETS TO TRANSFER DOLLARS FROM COA TO CAPITAL IMPROVEMENT FUND TO REPLACE COA MEALS ON WHEELS TRUCK

273-672-675.010 BUDGETED USE OF FUND BALANCE	55,000
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273-672-995.445 TRANSFER TO F445 CAPITAL	55,000
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445-001-699.273 TRANSFER IN FROM COA	55,000
445-001-986.273 CAPITAL - COA	55,000

- 12. Commissioner Comments (for items not on the agenda)
- 13. Closed Session Legal Opinion.  
*I move that we enter closed session pursuant to MCL 15.268(e), to discuss litigation and settlement strategy in the matter pf Pruett-Taylor v. St. Joseph County, et al, Case No 04-472-NI, pending in the Kalamazoo County Circuit Court, because discussion in open session will be detrimental to the financial effect of the litigation on the agency.*
- 14. Closed Session Property Purchase Discussion.  
*I move that we enter into closed session to discuss a real estate property acquisition opportunity.*
- 15. Adjournment



## BOARD OF COMMISSIONERS

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### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for MEETING on October 15, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Consent Agenda
  - a. Annual Meeting Board Minutes September 17, 2024
  - b. 2024-2027 Motorola Service Agreement Renewal  
Presented by Stacey Bower
  - c. FY 24-25 Public Defender Contracts  
Presented by Keith Stickle
  - d. MDHHS Grant Agreement Acceptance for MAT Program  
Presented by Jason Bingaman
  - e. 2025-2029 Medical Examiner Services Agreement  
Presented by Teresa Cupp
  - f. Medical Examiner Board Appointment – Dr. Thomas Koster  
Presented by Teresa Cupp

*I move to approve the consent agenda items.*
6. Public Comment (4-minute limit per person)
7. Presentations
  - A. Medical Examiner 2023 Annual Report – Presented by Dr. Patrick Hansma
  - B. Housing Coordinator 2023 Annual Report – Presented by Clayton Lyczynski
  - C. Community Corrections 2023 Annual Report – Presented by Melissa Bliss
8. County Administrator's Report

9. Committee Reports and Appointments

Commission on Aging

- a. Amanda Johnson – New Appointment
- b. Margaret Mead – New Appointment
- c. Timothy Barron – Re-appointment
- d. Phillip Kline – Re-appointment
- e. George Letts – Re-appointment

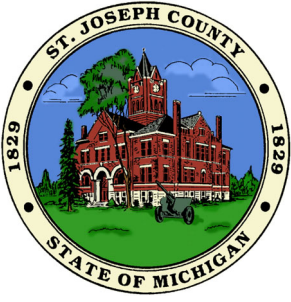
10. Unfinished Business

11. New Business

- A. Centreville Courthouse Renovation Schematic Design Budget Approval. Presented by Jen Sawyer.  
*I move to approve from the St. Joseph County Board of Commissioners to authorize Teresa Cupp, County Administrator, to execute the scope of work as identified in the St. Joseph County Centreville Courthouse Renovation Schematic Design Budget and contingent to final county legal approval.*
- B. Resolution to Approve the 2024 Apportionment Report. Presented by Josh Simmons.  
*I move to approve the resolution to approve the 2024 Apportionment Report.*
- C. FY24 Emergency Management Performance Grants (EMPG) Work Agreement and Grant Agreement Packet. Presented by Erin Goff.  
*I move to approve the 2024 Emergency Management Performance Grants (EMPG) Grant Agreement and Required Documents Packet.*
- D. Contract Position Glen Oaks Community College. Presented by Jason Bingaman.  
*I move to approve the contract position with Glenn Oaks Community College.*
- E. Set Meeting Dates.
  - a. Special Executive Committee Meeting Budget Workshop – Tuesday, October 22, 2024, 2:30pm in the History Room
  - b. Executive Committee Meeting – Tuesday, October 22, 2024, 4:00pm in the History Room
  - c. Board of Commissioners Meeting – Tuesday, October 29, 2024, 5:00pm in the Commission Room

12. Commissioner Comments (for items not on the agenda)

13. Adjournment



## BOARD OF COMMISSIONERS

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### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for MEETING on October 28, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Consent Agenda
  - a. Regular Board Meeting Minutes October 15, 2024
  - b. Materials Management Planning Committee Appointments  
Presented by Teresa Cupp
    - Michael O'Rourke
    - Carol Higgins
    - Eric Shafer
    - Terrance Conklin
    - Karen Newman
  - c. Brownfield Redevelopment Authority Board Appointments  
Presented by Teresa Cupp
    - Ken Jones
    - Mark Honeysett

*I move to approve the consent agenda items.*

6. **Employee Service Awards**
7. Public Comment (4-minute limit per person)
8. Presentations
9. County Administrator's Report
10. Committee Reports and Appointments
11. Unfinished Business

12. New Business

A. Veterans Service Officer Request for Exception to the Hiring Freeze.

Presented by Stoney Summey

*I move to approve the Veterans Service Officer Request for Exception to the Hiring Freeze.*

B. Appointment of County Commissioner, Christina Yunker, District 5.

Presented by Ken Malone

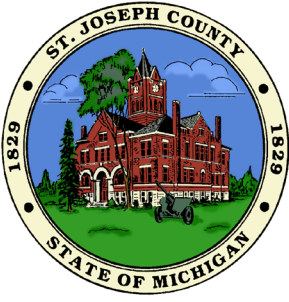
*I move to appoint Christina Yunker to fill the vacancy created by the resignation of Dennis Allen, effective November 1, 2024, until the new term officially begins.*

13. Commissioner Comments (for items not on the agenda)

14. Closed Session

*I move to go into closed session under Section 8 (h) of the Open Meetings Act to discuss a written legal opinion exempt from disclosure under the attorney-client privilege and section 13(1)(g) of the Freedom of Information Act.*

15. Adjournment



## BOARD OF COMMISSIONERS

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### ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for MEETING on November 19, 2024, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Consent Agenda
  - a. Regular Board Meeting Minutes October 28, 2024
  - b. FY24 Region 5 Homeland Security Grant Program (HSGP) Agreement
  - c. Request for Exception to Hiring Freeze
    - District Court Judicial Secretary/Court Recorder
    - Juvenile Director/Attorney Referee
    - Information Technology Network Analyst and/or Technician
  - d. Pivotal Board Appointment
    - Raul Morales
  - e. Building Authority Board Re-appointments
    - Joseph Bippus
    - Kathleen Carr

*I move to approve the consent agenda items.*

6. **Public Hearing**
  - A. **Budget Public Hearing – 2025/2026 Budget**
7. Public Comment (4-minute limit per person)
8. Presentations
9. County Administrator's Report
10. Committee Reports and Appointments
  - A. Materials Management Planning Committee Appointment – Thomas Sikorski  
Presented by Teresa Cupp

B. Planning Commission Appointment – Elena Meadows  
Presented by Rick Shaffer

11. Unfinished Business

12. New Business

A. Year End Budget Amendments.

Presented by Angie Steinman

*I move to allow the Board to grant authorization to the Finance Director, after review by the County Administrator, to make any budget amendments necessary after the date of this board meeting to ensure that the County's budget is in compliance with State requirements.*

B. Budget Resolution to approve the 2025 & 2026 General Appropriations Act.

Presented by Angie Steinman.

*I move to approve the Budget Resolution to approve the 2024 & 2025 General Appropriations Act.*

C. Employment Agreement Teresa Cupp.

Presented by Ken Malone

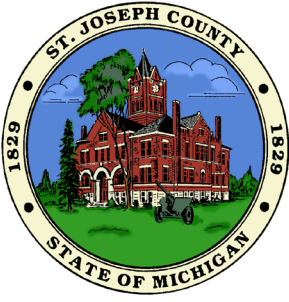
*I move to approve Teresa Cupp's employment agreement.*

13. Commissioner Comments (for items not on the agenda)

14. Closed Session

*I move that the Board of Commissioners enter into a closed session under Section 8(c) of the Michigan Open Meetings Act, MCL 15.268(c), for the purpose of discussing strategy and negotiation sessions connected with the negotiation of collective bargaining agreements, as requested by the county's employment attorney.*

15. Adjournment



## BOARD OF COMMISSIONERS

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**ST. JOSEPH COUNTY BOARD OF COMMISSIONERS  
AGENDA for MEETING on December 17, 2024, 5:00pm  
HISTORIC COURTHOUSE, COMMISSION ROOM**

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1. Call to Order
2. Opening Ceremonies  
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Consent Agenda
  - a. Regular Board Meeting Minutes November 19, 2024
  - b. 911 Policy Board Appointment
    - o Greg Carlin
  - c. Community Corrections Advisory Board Appointments
    - o See attached list
  - d. Planning Commission Appointments
    - o Lon Huffman
    - o Edward Bell
    - o Joe Woodin
  - e. St. Joseph County Road Commission Appointment
    - o Vincent Mifsud

*I move to approve the consent agenda items.*
6. Public Comment (4-minute limit per person)
7. Presentations
  - a. Chairman and Commissioner Presentation and Resolution Honoring Dennis Allen 2017-2024. Presented by Ken Malone and Rick Shaffer.
8. County Administrator's Report
9. Committee Reports and Appointments

10. Unfinished Business

11. New Business

- A. FY 25 Agreement for Extension Services. Presented by Teresa Cupp.  
*I move to approve the FY 25 Agreement for Extension Services.*
- B. Resolution of the St. Joseph County Board of Commissioners Supporting the St. Joseph County Commission on Aging's Partnership with the Area Agency on Aging 3-C in Applying for the State of Michigan Grant Funding Opportunity (GFO) for the No Wrong Door Program. Presented by Rick Shaffer.  
*I move to approve the St. Joseph County Board of Commissioners Supporting the St. Joseph County Commission on Aging's Partnership with the Area Agency on Aging 3-C Grant Application.*
- C. Resolution of the St. Joseph County Commission on Aging Advisory Board Supporting the St. Joseph County Commission on Aging's Partnership with the Area Agency on Aging 3-C in Applying for the State of Michigan Grant Funding Opportunity (GFO) for the No Wrong Door Program. Presented by Rick Shaffer.  
*I move to approve the St. Joseph County Commission on Aging Advisory Board Supporting the St. Joseph County Commission on Aging's Partnership with the Area Agency on Aging 3-C Grant Application.*
- D. Pivotal and Substance Abuse Services Appropriation Resolution. Presented by Angie Steinman  
*I move to approve the Pivotal and Substance Abuse Services Appropriation Resolution.*
- E. Community Health Agency Appropriation Resolution. Presented by Angie Steinman.  
*I move to approve the Community Health Agency Appropriation Resolution.*
- F. Approval of Tentative Agreements with: Presented by Teresa Cupp
- 1) AFSCME for Circuit Court and Friend of the Court
  - 2) AFSCME for Family Court Employees
  - 3) AFSCME for Probate Court Employees
  - 4) AFSCME for General Unit
  - 5) St. Joseph County District Court Employees' Association
  - 6) FOP – Correction Officer Division
- I move to approve new Collective Bargaining Agreements with the AFSCME, FOP Correction Officer Division, and District Court Association bargaining units incorporating the changes reflected in the Tentative Agreements above that have been presented by the County Administrator.*
- G. Non-Union Employees 5% Cost of Living Adjustment. Presented by Teresa Cupp  
*I move to amend the approved 2025 County Budget to reflect a 5% Cost of Living Adjustment (COLA) for non-union employees in lieu of the 2% increase that was adopted in the 2025 2026 Budget, effective 01-01-25.*

- H. Elected Official 5% Cost of Living Adjustment. Presented by Teresa Cupp  
*I move to amend the approved 2025 County Budget to reflect a 5% Cost of Living Adjustment (COLA) for elected officials in lieu of the 2% increase that was adopted in the 2025 2026 Budget, effective 01-01-25.*
  
- I. Board of Commissioners First Meeting Date Tuesday, January 7, 2025, at 5:00pm.  
Presented by Teresa Cupp  
*I move to approve the Board of Commissioners first meeting date Tuesday, January 7, 2025, at 5:00pm in the Commission Room.*

12. Commissioner Comments (for items not on the agenda)

13. Adjournment