



COUNTY ADMINISTRATOR

Telephone: (269) 467-5617

125 Main St.
P.O. Box 130
Centreville, MI 49032-0277

Nondiscrimination Notice

St. Joseph County does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs, services, or activities.

St. Joseph County provides equal access to its programs and services and makes reasonable accommodations for qualified individuals with disabilities. Language assistance services, including interpretation and translation, are available upon request.

Individuals who believe they have been subjected to discrimination may file a complaint with the Civil Rights Coordinator:

Teresa Cupp
County Administrator
125 W. Main St.
Centreville, MI 49032
269-467-5617
cuppt@stjosephcountymi.gov

Civil Rights Grievance Procedure

St. Joseph County is committed to ensuring nondiscrimination in all programs and activities receiving federal financial assistance. This grievance procedure establishes a prompt and equitable process for resolving complaints alleging discrimination on the basis of race, color, national origin, sex, age, or disability in programs or activities administered by St. Joseph County.

Filing a Complaint

Any person who believes they have been subjected to discrimination may file a written or verbal complaint with the designated Civil Rights Coordinator. Complaints should be filed as soon as possible, but no later than 180 days after the alleged discriminatory act.

Complaint Review Process

1. The Civil Rights Coordinator will acknowledge receipt of the complaint within 10 business days.
2. The reign grievance will be reviewed promptly and impartially.
3. The complainant may be asked to provide additional information if needed to resolve the complaint.

Decision and Resolution

A written response outlining the findings and any corrective actions will be issued to the complainant within 60 days, unless additional time is required. If an extension is needed, the complainant will be notified.

Appeal

If the complainant is dissatisfied with the outcome, they may appeal the decision to the County Administrator within 15 days of receiving the response. Appeals are taken to the St. Joseph County Board of Commissioners for final decision.

External Remedies

Nothing in this procedure limits the right of the complainant to file a complaint with the U.S. Environmental Protection Agency or other appropriate federal or state agencies.