

BOARD OF COMMISSIONERS

ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for Meeting on January 6, 2026 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

1. Call to Order
2. Opening Ceremonies
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Election of Chair
5. Election of Vice-Chair
6. Adoption of Agenda
7. Approval of Minutes
 - A. Board Minutes December 16, 2025
8. Public Comment (4-minute limit per person)
9. County Administrator's Report
10. Unfinished Business
11. New Business
 - A. Set Board Meeting Dates for 2026.
I move to approve the 2026 Board Meeting Dates, as presented.
 - B. Set Executive Meeting Dates for 2026.
I move to approve the 2026 Executive Meeting Dates, as presented.
12. Commissioner Comments (for items not on the agenda)
13. Adjournment

ST. JOSEPH COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

December 16, 2025

The Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on December 16, 2025, at 5:00 p.m.

1. Chairman Jared Hoffmaster called the meeting to order.
2. An invocation was given, followed by the Pledge of Allegiance.
3. Clerk Everson called roll:

Present: Terry Conklin, Jared Hoffmaster, Ken Malone, Luis Rosado, Rick Shaffer, Christina Yunker

Also Present: County Administrator Teresa Cupp and Finance Director Angie Steinman

Absent: Commissioner Baker

4. ADOPTION OF AGENDA

It was moved by Commissioner Shaffer and seconded by Commissioner Malone to adopt the agenda, as presented. Motion carried.

5. CONSENT AGENDA

It was moved by Commissioner Rosado and seconded by Commissioner Conklin to approve the consent agenda, as presented.

- Executive Committee Meeting Minutes for December 9, 2025
- Regular Board Meeting Minutes of November 18, 2025
- FY 2026 Family Treatment Court Grant Agreement
- Kalamazoo County Household Hazardous Waste Agreement
- Planning Commission Reappointments
- Board of Commissioners First 2026 Meeting date – January 8, 2026
- November General Fund Financial Report, Non-General Fund Financial Report, General Ledger Activity Report – placed on file.

Motion carried.

6. PUBLIC COMMENT

Commissioner Hoffmaster opened the floor to public comment at 5:03 p.m.

Bob Horton, Deborah Davis, Judge Kevin Kane, Georgina Shafer, Linda Baker, Regina Chapman provided comments.

Commissioner Hoffmaster closed the floor to public comment at 5:24 p.m.

7. PRESENTATIONS

- A. FY 2025 Community Corrections Annual Report
- B. 2024 Central Dispatch Annual Report

8. COUNTY ADMINISTRATOR'S REPORT

Administrator Teresa Cupp commented on the following; administration office move and staffing changes, and Centerville courthouse project.

9. COMMITTEE REPORTS

It was moved by Commissioner Rosado and seconded by Commissioner Yunker to appoint Rea Brown to the Road Commission. Motion carried.

10. UNFINISHED BUSINESS

None reported.

11. NEW BUSINESS

A. DTMB Integration Agreement and Resolution

It was moved by Commissioner Malone and seconded by Commissioner Yunker to approve the DTMB Integration Agreement and adopt the resolution, as presented.

MICHIGAN PUBLIC SAFETY

COMMUNICATIONS SYSTEM INTEGRATION AGREEMENT

RESOLUTION 18-2025

WHEREAS, the Michigan Public Safety Communications System (MPSCS) is a robust, statewide, digital trunked 800/700 MHz radio system that provides critical interoperable communications capabilities for public safety and first responders; and

WHEREAS, integration into the MPSCS enhances emergency communication and coordination across jurisdictions, improving response times, situational awareness, and overall public safety; and

WHEREAS, participation in the MPSCS will enable St. Joseph County's public safety agencies—including law enforcement, fire departments, EMS, and emergency management—to communicate seamlessly with state, regional, and local agencies during day-to-day operations and large-scale emergencies; and

WHEREAS, the integration agreement outlines the roles, responsibilities, and technical requirements for connecting county communications infrastructure with the statewide system, ensuring secure and reliable interoperability; and

WHEREAS, the Board of Commissioners recognizes the importance of investing in modern communications infrastructure to safeguard residents, visitors, and first responders throughout the county;

NOW, THEREFORE, BE IT HEREBY RESOLVED, the St. Joseph County Board of Commissioners approves the Michigan Public Safety Communications System Integration Agreement with St. Joseph County; and

BE IT FURTHER RESOLVED, that Jared Hoffmaster, Chairman of the St. Joseph County Board of Commissioners, is authorized to sign the agreements.

- Commissioner Yunker - Yes
- Commissioner Malone - Yes
- Commissioner Rosado - Yes
- Commissioner Conklin - Yes
- Commissioner Shaffer - Yes
- Chairman Hoffmaster – Yes

By a roll call vote, motion carried. Resolution 18-2025 was adopted.

B. Community Health Agency Appropriation Resolution

It was moved by Commissioner Yunker and seconded by Commissioner Shaffer to approve the Community Health Agency Appropriation Resolution, as presented.

COMMUNITY HEALTH AGENCY APPROPRIATION

RESOLUTION 19-2025

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County is committed to supporting programs that provide access to appropriate health care services for low-income residents of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted \$322,977 in 2026 to finance a portion of the Community Health Agency; and

WHEREAS, in 2015 St. Joseph County and the Community Health Agency entered into a building lease agreement for 1110 Hill Street, Three Rivers, for an annual rent of \$1.00 per year payable by January 15th; and

WHEREAS, it would be appropriate to reduce the appropriation by \$1.00 to represent the yearly rent payment.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers at the direction of the CHA. The CHA will determine the amounts and the timing for each quarterly transfer.

- Commissioner Malone – Yes
- Commissioner Rosado - Yes
- Commissioner Shaffer – Yes
- Commissioner Yunker – Yes
- Commissioner Conklin – Yes
- Commissioner Hoffmaster – Yes

By a roll call vote, motion carried. Resolution 19-2025 was adopted.

C. Pivotal – Mental Health and Substance Abuse Services Appropriation Resolution

It was moved by Commissioner Rosado and seconded by Commissioner Conklin to approve the Pivotal – Mental Health and Substance Abuse Services Appropriation Resolution, as presented.

PIVOTAL – MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES APPROPRIATION RESOLUTION 20-2025

WHEREAS, St. Joseph County appropriates monies for Pivotal for Mental Health and Substance Abuse Services; and

WHEREAS, St. Joseph County has budgeted \$257,268 for Pivotal for 2026.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make quarterly transfers of \$64,317 in 2026 to Pivotal during the first half of the month for the months of January, April, July and October 2026.

- Commissioner Rosado – Yes
- Commissioner Shaffer – Yes
- Commissioner Malone – Yes
- Commissioner Yunker - Yes
- Commissioner Conklin - Yes
- Commissioner Hoffmaster – Yes

By a roll call vote, motion carried. Resolution 20-2025 was adopted.

D. Opioid Settlement Funds Budget Amendment Request

It was moved by Commissioner Malone and seconded by Commissioner Shaffer to approve the budget amendment for the Opioid Settlement Funds, as presented. Motion carried.

12. COMMISSIONER COMMENTS

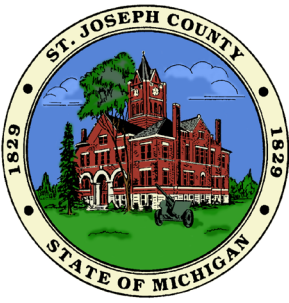
Commissioner Conklin, Yunker, Shaffer, Malone, and Chairman Hoffmaster provided comments.

13. ADJOURNMENT

It was moved by Commissioner Shaffer and seconded by Commissioner Malone to adjourn the meeting at 5:59 p.m. Motion carried.

Melissa J. Bliss

Melissa J. Bliss,
Deputy County Clerk/Election Coordinator



BOARD OF COMMISSIONERS

Telephone: (269) 467-5617

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P.O. Box 130
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ST. JOSEPH COUNTY BOARD OF COMMISSIONERS 2026 MEETING SCHEDULE

In compliance with the Michigan Open Meetings Act (Act 267 of 1976), the St. Joseph County Board of Commissioners announces the following schedule for its 2026 meetings:

Executive Meetings

When: Second Tuesday of each month at 4:00 p.m.

Where: History Room, Courthouse, Centreville, MI

Regular Board Meetings

When: January 6th (special date) and the third Tuesday of each month at 5:00 p.m.

Where: Commissioners' Room, Courthouse, Centreville, MI

2026 Meeting Dates

Executive Meetings	Regular Board Meetings
	January 6 (special)
January 13	January 20
February 10	February 17
March 10	March 17
April 14	April 21
May 12	May 19
June 9	June 16
July 14	July 21
August 11	August 18
September 8	September 15
October 13	October 20
November 10	November 17
December 8	December 15

Special Accommodations

If you require special assistance or accommodations to attend these meetings, please contact Administration at **(269) 467-5617** in advance.

This notice is issued in compliance with the Open Meetings Act to ensure transparency and public participation in governmental affairs.

St. Joseph County Board of Commissioners