



BOARD OF COMMISSIONERS

ST. JOSEPH COUNTY BOARD OF COMMISSIONERS AGENDA for ANNUAL MEETING on September 16, 2025, 5:00pm HISTORIC COURTHOUSE, COMMISSION ROOM

1. Call to Order
2. Opening Ceremonies
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Consent Agenda
 - A. Executive Committee Meeting Minutes – September 9, 2025
 - B. Regular Board Meeting Minutes – August 19, 2025
 - C. COAM Letter of Understanding
 - D. Pivotal Board Appointment – Zach Reed
 - E. Michigan Works! Workforce Development Board Bylaws
 - F. Acknowledgement of Receipt – Prior Month Finance Reports: General Fund Financial Report, Non-General Fund Financial Report, General Ledger Activity Report (includes all receipts and payments for services)

Suggested motion: I move to approve the consent agenda items.
6. Public Comment (4-minute limit per person)
7. Presentations
 - A. 2024 Treasurer’s Office Annual Report – Presented by Kathy Humphreys
 - B. 2024 Juvenile Division Family Court Annual Report – Presented by Judge Kevin Kane
8. County Administrator’s Report
9. Committee Reports and Appointments
10. Unfinished Business

11. New Business
 - A. Restoration of Allocated Sobriety Court Funds – Presented by Erin Goff
Suggested motion: I move to approve the restoration of allocated Sobriety Court Funds, as presented.
 - B. Opioid Settlement Resolution – Presented by Commissioner Malone
Suggested motion: I move to approve the Opioid Settlement Resolution, as presented, and waive the second reading.
 - C. Mission and Vision Statements – Presented by Teresa Cupp
Suggested motion: I move to adopt Mission Statement option #4 and Vision Statement option #4 as part of the previously approved St. Joseph County Strategic Plan, as presented.
 - D. 2026 Elected Officials’ Salaries – Presented by Teresa Cupp
Suggested motion: I move to approve the 2026 elected officials’ salaries, as presented.
 - E. Covered Bridge Healthcare Board Member Resolution – Presented by Commissioner Malone
Suggested motion: I move to approve the Resolution honoring the Covered Bridge Healthcare board members, as presented, and waive the second reading.
 - F. Change in Jail Medical Service Provider – Presented by Sheriff Chad Spence
Suggested motion: I move to approve the contract with ATC Healthcare Services, LLC, pending legal review.
 - G. Consumers Energy Easement – Central Dispatch – Presented by Stacey Bower
Suggested motion: I move to approve the easement with Consumers Energy, as presented.
 - H. Community Development Block Grant (CDBG) Resolution – Presented by Commissioner Malone
Suggested motion: I move to approve the Resolution to apply for Community Development Block Grant CHILL funds, as presented, and waive the second reading.
12. Commissioner Comments (for items not on the agenda)
13. Closed Session
Pursuant to Sections 8(1)(h) of the Open Meetings Act to consider an attorney’s written legal opinion regarding the use of public funds that is exempt from public disclosure under state and federal law.
14. Adjournment