

Regular session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commission Chambers on July 16, 2024, at 5 pm.

Chair Malone called the meeting to order.

The invocation was given by Commissioner Shaffer.

Chair Malone led the Pledge of Allegiance.

Chief Deputy Register Gina Everson called the roll, and the following commissioners were present:

Dennis Allen

Ken Malone

Rusty Baker

Luis Rosado

Terry Concklin

Rick Shaffer

Jared Hoffmaster

Also present: Angie Steinmann, Finance Director and Jessica Miller, Executive Assistant

### **Agenda**

It was moved by Commissioner Baker and seconded by Commissioner Hoffmaster to approve the agenda as presented. Motion carried.

### **Minutes**

It was moved by Commissioner Hoffmaster and seconded by Commissioner Shaffer to approve the minutes of June 18, 2024. Motion carried.

### **Public Comment**

Julia Costello, 58518 Willow Drive, Colon, commented on a building permit adjacent to her home.

Kelly Weaver, 70503 Sevinson Road, White Pigeon, commented on voter registration.

Tim Carls, Florence Township, commented on animal control.

### **Presentations**

Director Pam Riley presented the Commission on Aging 2023 Annual Report.

Laura Sutter presented the FY 2025 Annual Implementation Plan for the St. Joseph Area on Aging.

Director Rebecca Burns presented the Branch Hillsdale St. Joseph Community Health Agency 2023 Annual Report.

### **County Administrator's Report**

Administrator Cupp noted progress with the Bolton Group salary study work.

### **Committee Reports and Appointments**

There were no appointments.

**Bond Financing Resolution to Purchase  
Resolution 11-2024**

WHEREAS, the Board of County Commissioners (the "Board") deems it to be in the best in interest of the County of St. Joseph (the "County") to design, purchase, acquire, and construct certain capital improvements, including, but not limited to, renovations, remodeling, improvements, and additions to the County courthouse building; as well as all sitework, work, furnishings, fixtures, and equipment necessary or incidental to these improvements and such other capital improvements the County shall determine to make, and to pay the costs of issuance of municipal securities (the "Improvements") and to finance the Improvements by the issuance of municipal securities that pledge the County's limited tax general obligation pursuant to Section 517 of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"); and

WHEREAS, the County may proceed with the Improvements prior to the issuance of the municipal securities; and

WHEREAS, the County may incur substantial capital expenditures for the Improvements prior to the issuance of the municipal securities and desires to be reimbursed for such expenditures from the proceeds of the municipal securities; and

WHEREAS, pursuant to Section 517 of Act 34, it is necessary to publish a Notice of Intent to Issue Municipal Securities for the Improvements.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board determines to design, purchase, acquire, and construct the Improvements and to pay for the cost through the issuance of one or more series of municipal securities, which pledge the County's limited tax full faith and credit, pursuant to Section 517 of Act 34, in an amount not to exceed \$7,750,000 (the "Municipal Securities").
2. A Notice of Intent to Issue Municipal Securities be published in accordance with Section 517 of Act 34, and the County Clerk is authorized and directed to publish the Notice of Intent to Issue Municipal Securities in a newspaper or newspapers of general circulation in the County, which Notice shall be substantially in the form as set forth on Exhibit A attached hereto, with such changes as may be approved by the County Administrator, and shall be at least one-quarter (1/4) page size in the newspaper.
3. The County may proceed to design, acquire and construct the Improvements using available funds of the County from the General Fund, a fund for the general operations of the County and other funds of the County.
4. At such time as the County issues the Municipal Securities for the long-term financing of the Improvements, the County shall be reimbursed for its expenditures for the Improvements out of the proceeds of the Municipal Securities.
5. This resolution and the expression of intent to seek reimbursement from future proceeds of the Municipal Securities is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986, as amended.

6. The firm of Dickinson Wright PLLC is hereby employed as bond counsel to the County to prepare the documents for the issuance of the Municipal Securities for financing acquisition of the Improvements and the officials of the County are authorized to enter into an engagement letter with Dickinson Wright PLLC.
7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

It was moved by Commissioner Hoffmaster and seconded by Commissioner Allen to adopt the bond financing resolution to purchase, acquire, and construct capital improvements and to publish notice of intent to issue municipal securities for the Centreville courts building project. Motion carried 7-0 upon roll call vote.

#### **Motorola Solutions Change Order**

It was moved by Commissioner Shaffer and seconded by Commissioner Baker to approve the change order to update the payment schedule. Motion carried.

#### **Budget Amendments**

It was moved by Commissioner Rosado and seconded by Commissioner Conklin to approve the budget amendments as presented. Motion carried.

#### **Commissioner Comments**

Commissioner Hoffmaster commented on deaths in the Three Rivers Community.

Chair Malone commented on the processes in place that are necessary to handle matters in government.

#### **Closed Session**

It was moved by Commissioner Rosado and seconded by Commissioner Hoffmaster to adjourn to closed session under Section 8(h) of the Open Meetings Act to discuss a written legal opinion exempt from disclosure under attorney-client privilege and Section 13(1) of the Freedom of Information Act. Motion carried 7-0 upon roll call vote.

Chair Malone adjourned to closed session at 6:05 p.m.

At 6:27 pm, Chair Malone reconvened to open session. He stated the Commission had met in closed session to discuss a written legal opinion and no decisions were made.

#### **Adjournment**

Chair Malone adjourned the meeting at 6:27 pm.

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Lindsay Oswald, County Clerk